Location: Kamamalu Building
1010 Richard Street, BESSD Basement Conference Room B
Date: August 1, 2019
Time: 11:00 a.m.

I. Call to Order

II. Roll Call

III. Approval of Annual Planning and General Meeting Minutes of July 18, 2019

IV. Old Business
   A. Approval of Plan of Action for Fiscal Year 2019-2020
   B. Hiring of Executive Director (Executive Session)

   The board anticipates discussing this item in executive session in accordance with HRS §92-4 and HRS §92-5(a)(2), allowing a board to hold an executive session to consider the hire, evaluation, dismissal, or discipline of an officer or employee or of charges brought against the officer or employee, where consideration of matters affecting privacy will be involved; provided that if the individual concerned requests an open meeting, an open meeting shall be held.

V. Open Forum

VI. Announcement of Next Meeting – September 19, 2019

VII. Adjournment

Board packets are available for inspection in the DCAB office, and by mail or by email upon request.

If you need an auxiliary aid/service or other accommodation due to a disability, contact Cindy Omura at (808) 586-8121 or dcab@doh.hawaii.gov as soon as possible, preferably by July 29, 2019. If a response is received after July 29, 2019, we will try to obtain the auxiliary aid/service or accommodation, but we cannot guarantee that the request will be fulfilled.

Upon request, this notice is available in alternative formats such as large print, Braille, or electronic copy.
MINUTES

Disability and Communication Access Board
General Meeting

Location: Kamamalu Building
1010 Richards Street, BESSD Basement Conference Room B
Date: August 1, 2019
Time: 11:00 a.m.

PRESENT: Pauline Aughe, Chairperson; Anthony Akamine, Monty Anderson-Nitahara, Ron Awa, Bill Bow, Rosanna Daniel-Kanetake, Dean Georgiev, Violet Horvath, Nikki Kepo’o, Marie Kimmey, Summer Kozai, Justin Tokioka, Amy Tsuji-Jones, Bryant Yabui, Board Members; Francine Wai, Staff

ABSENT: Scott Fleming, Gerald Isobe, Phyllis Meighen, Board Members

GUEST: Peter Fritz

SIGN LANGUAGE
INTERPRETERS: Mala Arkin and Carie Sarver

I. The meeting was called to order at 11:13 a.m. by Chairperson Pauline Aughe.

II. Minutes of the Annual Planning and General Meeting minutes of July 18, 2019 were approved as circulated (M/S/P Anderson-Nitahara/Akamine).

III. Old Business

A. Approval of Plan of Action for Fiscal Year 2019-2020

Pauline Aughe noted that this item to approve the Plan of Action was placed on the agenda again. Although the Board voted to approve the Plan of Action, added objectives had no priorities assigned. Staffed added Priority numbers but a vote is needed again either with those priorities or ones suggested today. Violet Horvath commented that she had hoped that the priority for the new transportation objective was higher but understood and was okay with it as recommended.

The Board approved the Plan of Action with the following priorities assigned to the three new objectives as follows:
1.1.9: Coordinate with the Office of Information Practices regarding the implementation of Act 244 regarding wording on agendas in providing auxiliary aids and services. (Priority 2)

3.1.4: Conduct implementation and outreach efforts regarding a revised HAR, Title 11, Chapter 218, including the new Hawaii State Language Interpreter Credential, recommended fee schedule, and accompanying handbook. (Priority 1)

7.1.7: Advocate for additional seating and transit safety measures for persons with disabilities beyond the minimum requirements of the Americans with Disabilities Act. (Priority 3)

(M/S/P Horvath/Anderson-Nitahara). The Plan will have a new approval date of August 1, 2019 and will be placed on the DCAB web site.

B. Hiring of Executive Director (Executive Session)

Chairperson Pauline Aughe stated that in prior meetings, the Board established a Permitted Interaction Group (PIG) at its May 16, 2019 Board meeting for the purpose of selecting a new Executive Director for DCAB. The PIG sought the consultation of the Office of Information Practices in setting up the appropriate process. The second meeting of the Board in which the PIG reported its findings was July 18, 2019. At that meeting, the PIG reported back to the Board, but withheld the name of the preferred candidate for privacy reasons and to complete the appropriate documentation. Today is the third meeting of the Board to vote on the recommendation and the name of the applicant.

Before entering Executive session, she opened the meeting to public comment, of which there were none.

She asked all present, whether as a Board member or a member of the public to keep the decision confidential until tomorrow afternoon when she has a chance to talk with all staff.

To do so, the Board voted to enter Closed Executive session with a unanimous vote of those present (M/S/P Kimmey/Akamine).

The Board returned to open session. No public members or staff returned for the open session. Nikki Kepo’o reported that Board members present unanimously voted to recommend Kirby Shaw as the person to replace Francine Wai as Executive Director of DCAB. The offer to Mr. Shaw will be a conditional job offer, subject to all the relevant background checks of the Department of Health. The Board voted again (in open session) to reaffirm the vote taken in closed session (M/S/P Anderson-Nitahara/Akamine).
V. Open Forum

There were no comments in the open forum.

VI. Announcement of Next Meeting – September 19, 2019

VII. The meeting was adjourned at 11:57 p.m.

NOTE: All votes were unanimous unless otherwise noted.

Respectfully submitted,

FRANCINE WAI