



DISABILITY AND COMMUNICATION ACCESS BOARD

1010 Richards Street, Room 118 • Honolulu, Hawaii 96813
Ph. (808) 586-8121 (V) • Fax (808) 586-8129 • TTY (808) 586-8162

AGENDA

Disability and Communication Access Board Executive Committee Meeting

Location: Kamamalu Building
1010 Richards Street, Room 118, Honolulu, HI 96813

Date: March 25, 2019
Time: 12:00 p.m.

- I. Call to Order
- II. Executive Session (Closed)

The Board anticipated going into Executive Session pursuant to HRS 92-5(a)(2) to consider the hire, evaluation, dismissal, or discipline of an officer or employee (Director) or of changes brought against the officer or employee, where consideration of matters affecting privacy will be involved.

- III. Adjournment

If you need an auxiliary aid/service or other accommodation due to a disability, contact Cindy Omura at (808) 586-8121 or dcab@doh.hawaii.gov as soon as possible, preferably by March 20, 2019. If a response is received after March 20, 2019, we will try to obtain the auxiliary aid/service or accommodation, but we cannot guarantee that the request will be fulfilled.

Upon request, this notice is available in alternative formats such as large print, Braille, or electronic copy.



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MINUTES

Disability and Communication Access Board
Executive Committee Meeting
Open and Closed Sessions

Location: Kamamalu Building
1010 Richards Street, Room 118, Honolulu, HI 96813

Date: March 25, 2019
Time: 12:00 p.m.

PRESENT: Bill Bow, Chairperson; Pauline Aughe, Rosanna Daniel-Kanetake, Marie Kimmey, Board Members; Francine Wai, Staff

ABSENT Monty Anderson-Nitahara, Nikki Kepo'o, Board Members

- I. The meeting was called to order in open session at 12:04 p.m. The Committee voted to enter closed session at 12:05 p.m. pursuant to Hawaii Revised Statutes §92-5(a)(2) (M/S/P Aughe/Daniel-Kanetake).
- II. The purpose of the closed session was to consider the hire, evaluation, dismissal, or discipline of an officer or employee (Director) or of charges brought against the officer or employee, where consideration of matters affecting privacy will be involved.

Francine Wai indicated that she wished to discuss an appropriate transition plan for her position as Executive Director given her desire to retire. She explained her personal situation, primarily for family care and her own health needs. The Committee understood those needs and expressed disappointment but support. Due to the fact that there would likely be multiple internal candidates, it was determined that every effort would be made to avoid an Interim Director from staff in order to maintain an equal playing field for all internal applicants. In addition, the Committee expressed a desire to open the applications to external candidates.

Committee members reviewed the position description as it currently exists and how it will be when advertised. No changes were made.

Francine Wai summarized that the Executive Director position is hired by the Board and is exempt and excluded from civil service. It will be the responsibility of the Board to interview and select for the position.

- III. The Committee voted to come out of closed session at 1:20 p.m. and simultaneously adjourn the meeting (M/S/P Aughe/Daniel-Kanetake).

Respectfully submitted,



FRANCINE WAI

ADDENDUM: This meeting was nullified for procedural reasons. It was cured by a new agenda and another meeting was held on April 17, 2019.