



DISABILITY AND COMMUNICATION ACCESS BOARD

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MINUTES

Disability and Communication Access Board Annual Planning Meeting

Location: Kamamalu Building
1010 Richards Street, Conference Room 111A
Date: July 18, 2019
Time: 9:00 a.m. to 11:00 a.m.

PRESENT: Bill Bow, Chairperson; Anthony Akamine, Monty Anderson-Nitahara, Pauline Aughe, Ron Awa, Rosanna Daniel-Kanetake, Violet Horvath, Nikki Kepo'o, Summer Kozai, Phyllis Meighen, Amy Tsuji-Jones, Bryant Yabui, Board Members; Francine Wai, Debbie Jackson, Kristine Pagano, Kirby Shaw, Duane Buote, Bryan Mick, Staff

ABSENT: Scott Fleming, Dean Georgiev, Gerald Isobe, Marie Kimmey, Justin Tokioka, Board Members

SIGN LANGUAGE

INTERPRETERS: Mala Arkin and Carie Sarver

- I. The meeting was called to order at 9:15 a.m. by Vice Chairperson Monty Anderson-Nitahara. Note that Chairperson Bill Bow joined the meeting at 9:25 a.m. to conduct the meeting.
- II. Members were given an exercise entitled "DCAB by the Numbers" that asked members to recall (or guess) the quantity of work accomplished by DCAB staff in various objectives of the Plan of Action. The "answers" to the numbers were provided in the end-of-the-year PowerPoint presentation by Francine Wai. She noted that the exercise only focused on those objectives that could be quantified, as many of the other activities were policy issues that were not easily quantifiable. Members Bryant Yabui and Pauline Aughe mentioned that some of the "measurables" (i.e., document reviews) might cite a number that more closely reflects the goal (i.e., number of reviews that were completed without deficiencies rather than just number of reviews) to demonstrate our success at meeting the stated goal, rather than just the activity. In other words, what did we achieve, not just what did we do.
- III. Francine Wai noted that members received three documents in the mail: (1) an End-of-the-Year Report, (2) a Proposed Plan of Action Version #1 that included all the recommended changes to the Plan of Action, and (3) a Proposed Plan of Action Version #2 that incorporated all the proposed changes in Version #1. She

then presented a PowerPoint presentation that combined the information of the accomplishments of the past year presented in the first document (1) as well as the changes proposed in the second document (2).

Francine Wai noted that there was one error in the PowerPoint, under the Parking Section. The number of death retrieval letters mailed out was 9,753 instead of 5,496. The number of returned placards was correct. Staff did not include one major mailout. Resulting in a return rate of 38% rather than 68%. The percentage was more in line with the previous year's efforts.

As she presented each section of the PowerPoint, members were given the opportunity to make changes. The following changes were made:

Under the Civil Rights section, the following objective was added: Coordinate with the Office of Information Practices regarding the implementation of Act 244 regarding wording on agendas in providing auxiliary aids and services.

Under the Communication Access section, the following objective was added: Conduct implementation and outreach efforts regarding a revised HAR, Title 11, Chapter 218, including the new Hawaii State Language Interpreter Credential, recommended fee schedule, and accompanying handbook.

Under the Transportation and Travel section, the following objective was added: Advocate for additional seating and transit safety measures for persons with disabilities beyond the minimum requirements of the Americans with Disabilities Act.

The Plan of Action, with the above changes, will be reported at the full Board meeting later in the day for approval.

IV. Open Forum

There were not comments in the Open Forum.

V. Adjournment

The meeting was adjourned at 11:05 a.m.

Respectfully submitted,



FRANCINE WAI