



DISABILITY AND COMMUNICATION ACCESS BOARD

1010 Richards Street, Rm. 118 • Honolulu, Hawaii 96813
Ph. (808) 586-8121 (V) • Fax (808) 586-8129 • TTY (808) 586-8162

AGENDA

Standing Committee on Facility Access Meeting

Location: Kamamalu Building
1010 Richards Street, Conference Room 118

Date: March 21, 2019
Time: 9:30 a.m. – 10:30 a.m.

- I. Call to Order
- II. Introductions
- III. Approval of Meeting Minutes of January 17, 2019
- IV. Old Business
 - A. Document Reviews and Implementation of Fee Schedule – Update
 - B. Update on Facility Access Unit (FAU) Training and the 2019 Disability Access Conference
- V. New Business
 - A. FAU Web Based Database, FAU Online Document Review Direction
 - B. FAU Office Modifications and New Facility Access Specialist Position
 - C. Discussion regarding the FAU Document Review Process as it Pertains to the Addition of New Parking Stalls to an Existing Parking Lot
- VI. Open Forum
- VII. Next Meeting: May 16, 2019
- VIII. Adjournment

If you need an auxiliary aid/service or other accommodation due to disability, contact Cindy Omura at (808) 586-8121 or dcab@doh.hawaii.gov as soon as possible, preferably by March 18, 2019. If a response is received after March 18, 2019, we will try to obtain the auxiliary aid/service or accommodation, but we cannot guarantee that the request will be fulfilled.

Upon request, this notice is available in alternative formats such as large print, Braille, or electronic copy.



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MINUTES

Standing Committee on Facility Access Meeting

Location: Kamamalu Building
1010 Richards Street, Conference Room 118

Date: March 21, 2019
Time: 9:30 a.m. – 10:30 a.m.

PRESENT: Marie Kimmey, Chairperson; Ron Awa, Scott Fleming, Board Members;
Duane Buote, Rodney Kanno, Staff

ABSENT: Bill Bow, Board Member

GUESTS: Mona Higa, Dennis Kodama

- I. Chairperson Marie Kimmey called the meeting to order at 10:04 a.m.
- II. Staff and Board members introduced themselves.
- III. Members approved the meeting minutes of January 17, 2019 (M/S/P Awa/Fleming).
- IV. Old Business

A. Document Reviews and Implementation of Fee Schedule – Update

Duane Buote reported to the Committee that the Facility Access Unit (FAU) reviewed 212 projects from January 1 to March 20, 2019 of which 125 were new submittals. The FAU collected \$148,559.00 in fees during that same period of time.

B. Update on Facility Access Unit (FAU) training and the 2019 Disability Access Conference

Duane Buote informed the Committee that the third session of the new basic training series is scheduled for March 28 and April 2, 2019. The 2019 Disability Access Conference will be held on May 9, 2019 with speakers Paul Beatty and Scott Windley from the U.S. Access Board, as well as Bill Hecker from Hecker Design, LLC. Dean Georgiev is organizing a session on Wayfinding and the Luncheon Keynote speaker is tentatively scheduled to be Chris Downey of Architecture for the Blind.

V. New Business

A. FAU Web Based Database, FAU Online Document Review Direction

Duane Buote reported to the Committee that the launch of the new facility access database will occur on April 1, 2019. The new system is web based and will allow credit card payments as well as the ability to attach electronic PDF drawings. The FAU is working towards accepting electronic submissions for the review process and is experimenting with the Bluebeam software and larger monitors to ensure that the review times are not adversely affected when reviewing electronic drawings.

B. FAU Office Modifications and New Facility Access Specialist Position

Duane Buote informed the Committee that the interview process for the Facility Access Specialist position has been completed, and we expect the start date for the new position to occur on May 1, 2019. The office modifications for the new work station are substantially completed and the space is expected to be ready for use by the start date.

C. Discussion regarding the FAU Document Review Process as it Pertains to the Addition of New Parking Stalls to an Existing Parking Lot

Duane Buote explained to the Committee that the FAU has been discussing the expansion of a parking lot to determine if it would be considered an alteration to the existing parking lot or an addition to the site. This subtle difference may affect the allowable count and location of accessible parking stalls within the review process. Duane Buote explained that the definition for addition in the 2010 ADA Standards is "An expansion, extension, or increase in the gross floor area or height of a building or facility." The guidance received from the federal agencies indicated that the scope for additions would not be required to extend outside of the area of the addition unless required by program access or path of travel requirements. He indicated that the potential complication is where the accessible parking space may be located in an area that is not closest to the accessible entrance. Mona Higa, the ADA Program Manager for the City and County of Honolulu, indicated that the accessible stall would be located closest to the accessible entrance in relation to the scope of work. Mona Higa also indicated that the FAU review process does not check for compliance with path of travel or program access obligations. She indicated that if the FAU review process required additional work to be done outside the scope of work for the addition, then she feels that DCAB would be requiring more than the minimum requirements under the 2010 ADA Standards. Scott Fleming asked if the work could be considered an addition with respect to the count but the location of the accessible stall be moved closer to the entry. Duane Buote indicated that any work in the existing parking lot would be looked at as an alteration and would require that area to be brought into compliance with the new construction provisions unless technically infeasible. The Committee members discussed whether an interpretive opinion is necessary. Duane Buote explained that if the Committee decided that the provisions in the 2010 ADA Standards are clear and the FAU should review this as an addition, then an interpretive opinion

may not be necessary and the FAU can provide recommendations when they see potential issues with the accessible parking stall count or location and are outside the scope of the addition. A motion was made by the Facility Access Committee to indicate that the 2010 ADA Standards are clear that the expansion or added square footage is considered an addition, and the scope of work reviewed by the FAU would be limited to the addition (M/S/P Awa/ Fleming).

Open Forum

There were no items raised.

VI. Next Meeting

May 16, 2019 at 10:00 a.m. – 10:30 a.m.

VII. The meeting adjourned at 10:31 a.m.

Note: All votes were unanimous unless otherwise noted.

Respectfully submitted,



DUANE BUOTE