



## DISABILITY AND COMMUNICATION ACCESS BOARD

1010 Richards Street, Rm. 118 • Honolulu, Hawaii 96813  
Ph. (808) 586-8121 (V) • Fax (808) 586-8129 • TTY (808) 586-8162

### AGENDA

#### Standing Committee on Facility Access Meeting

Location: Kamamalu Building  
1010 Richards Street, Conference Room 118

Date: March 21, 2019  
Time: 9:30 a.m. – 10:30 a.m.

- I. Call to Order
- II. Introductions
- III. Approval of Meeting Minutes of January 17, 2019
- IV. Old Business
  - A. Document Reviews and Implementation of Fee Schedule – Update
  - B. Update on Facility Access Unit (FAU) Training and the 2019 Disability Access Conference
- V. New Business
  - A. FAU Web Based Database, FAU Online Document Review Direction
  - B. FAU Office Modifications and New Facility Access Specialist Position
  - C. Discussion regarding the FAU Document Review Process as it Pertains to the Addition of New Parking Stalls to an Existing Parking Lot
- VI. Open Forum
- VII. Next Meeting: May 16, 2019
- VIII. Adjournment

If you need an auxiliary aid/service or other accommodation due to disability, contact Cindy Omura at (808) 586-8121 or [dcab@doh.hawaii.gov](mailto:dcab@doh.hawaii.gov) as soon as possible, preferably by March 18, 2019. If a response is received after March 18, 2019, we will try to obtain the auxiliary aid/service or accommodation, but we cannot guarantee that the request will be fulfilled.

Upon request, this notice is available in alternative formats such as large print, Braille, or electronic copy.



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## MINUTES

### Standing Committee on Facility Access Meeting

Location: Kamamalu Building  
1010 Richards Street, Conference Room 118

Date: March 21, 2019  
Time: 9:30 a.m. – 10:30 a.m.

PRESENT: Marie Kimmey, Chairperson; Ron Awa, Scott Fleming, Board Members;  
Duane Buote, Rodney Kanno, Staff

ABSENT: Bill Bow, Board Member

GUESTS: Mona Higa, Dennis Kodama

- I. Chairperson Marie Kimmey called the meeting to order at 10:04 a.m.
- II. Staff and Board members introduced themselves.
- III. Members approved the meeting minutes of January 17, 2019 (M/S/P Awa/Fleming).
- IV. Old Business

A. Document Reviews and Implementation of Fee Schedule – Update

Duane Buote reported to the Committee that the Facility Access Unit (FAU) reviewed 212 projects from January 1 to March 20, 2019 of which 125 were new submittals. The FAU collected \$148,559.00 in fees during that same period of time.

B. Update on Facility Access Unit (FAU) training and the 2019 Disability Access Conference

Duane Buote informed the Committee that the third session of the new basic training series is scheduled for March 28 and April 2, 2019. The 2019 Disability Access Conference will be held on May 9, 2019 with speakers Paul Beatty and Scott Windley from the U.S. Access Board, as well as Bill Hecker from Hecker Design, LLC. Dean Georgiev is organizing a session on Wayfinding and the Luncheon Keynote speaker is tentatively scheduled to be Chris Downey of Architecture for the Blind.



may not be necessary and the FAU can provide recommendations when they see potential issues with the accessible parking stall count or location and are outside the scope of the addition. A motion was made by the Facility Access Committee to indicate that the 2010 ADA Standards are clear that the expansion or added square footage is considered an addition, and the scope of work reviewed by the FAU would be limited to the addition (M/S/P Awa/ Fleming).

Open Forum

There were no items raised.

VI. Next Meeting

May 16, 2019 at 10:00 a.m. – 10:30 a.m.

VII. The meeting adjourned at 10:31 a.m.

Note: All votes were unanimous unless otherwise noted.

Respectfully submitted,



DUANE BUOTE