



DISABILITY AND COMMUNICATION ACCESS BOARD

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MINUTES

Standing Committee on Facility Access Meeting

Location: Kamamalu Building
1010 Richards Street, Conference Room 118
Date: January 17, 2019
Time: 10:00 a.m. – 10:30 a.m.

PRESENT: Marie Kimmey, Chairperson; Ron Awa, Bill Bow, Board Members; Duane Buote, Rodney Kanno, Staff

ABSENT: Scott Fleming, Board Member

- I. Chairperson Marie Kimmey called the meeting to order at 10:06 a.m.
- II. Staff and Board members introduced themselves.
- III. Members approved the meeting minutes of November 15, 2018 (M/S/P Bow/Awa).

IV. Old Business

A. Document Reviews and Implementation of Fee Schedule – Update

Duane Buote reported to the Committee that the Facility Access Unit (FAU) reviewed 235 projects from October 1 to December 31, 2018 of which 105 were new submittals. The FAU collected \$209,042 in fees during that same period of time.

B. Update on Facility Access Unit (FAU) Training, New FAU Database, and New Facility Access Specialist Position

Duane Buote informed the Committee that the FAU conducted the second unit of the new basic training series on January 8, and January 16, 2019 and has set dates for the third unit in March. The launch of the new facility access database is expected to occur in the beginning of March. The announcement for the new Facility Access Specialist position has been posted with a deadline for resumes set for February 15, 2019 and the office modifications for the new workstation are expected to take place in the next few weeks.

V. New Business

- A. Discussion regarding document review process as it pertains to referenced standards within the Americans with Disabilities Act Accessibility Guidelines (ADAAG), Fair Housing Amendments Act Accessibility Guidelines (FHAAAG) and other adopted standards and interpretations

however, we have adopted those guidelines through a process of equivalent facilitation providing equal or greater access.

VI. Open Forum

There were no items raised.

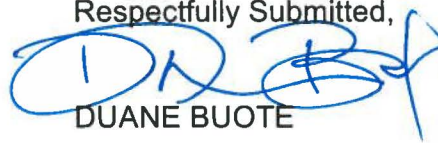
VII. Next Meeting

March 21, 2019 at 9:30 a.m. – 10:30 a.m.

VIII. The meeting adjourned at 10:44 a.m.

Note: All votes were unanimous unless otherwise noted.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'DUANE BUOTE', is written over the printed name. The signature is stylized and somewhat illegible.

DUANE BUOTE