AGENDA

Standing Committee on Communication Access Meeting

Location: Kamamalu Building
1010 Richards Street, Conference Room 111A
Honolulu, HI 96813

Date:    July 19, 2018
Time:    1:00 p.m.

I.    Call to Order

II.   Introductions

III.  Approval of June 19, 2018 Meeting Minutes

IV.   Old Business

A.   Amend Hawaii Administrative Rules, Title 11, Chapter 218, “Communication Access Services for Deaf, Hard of Hearing, and Deaf-Blind” – Update

B.   Plan of Action for Fiscal Year 2018-2019: Communication Access Goals and Objectives

V.    New Business

VI.   Next Meeting

VII.  Announcements

VIII. Open Forum: Public comment on issues not on the agenda, but to be considered for placement on a future Committee meeting agenda.

IX.   Adjournment

Information packets are available for inspection in the DCAB office, and by mail or by email upon request.

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Standing Committee on Communication Access Meeting

Location: Kamamalu Building  
1010 Richards Street, Conference Room 111A  
Honolulu, HI 96813

Date: July 19, 2018  
Time: 1:00 p.m.

PRESENT: Nikki Kepo'o, Chairperson; Justin 'Pono' Tokioka, Misella Tomita, Ami Tsuji-Jones, Board Members; Francine Wai, Kirby Shaw, Kamaile Hopfe, Staff; Miki Gaspar, DCAB Intern

ABSENT: Colin Whited, Staff

SIGN LANGUAGE INTERPRETERS: Heather Benjamin and Michele Morris

GUEST: Mala Arkin

I. Call to Order  
Chairperson Nikki Kepo'o called the meeting to order at 1:21 p.m.

II. Introductions  
The attendees introduced themselves.

III. Approval of June 19, 2018 Meeting Minutes  
The Committee approved the June 19, 2018 minutes (M/S/P Tomita/Kepo'o).

NOTE: The minutes were written in the order the items were shown on the agenda, not as they were discussed at the meeting.

IV. Old Business  
A. Amend Hawaii Administrative Rules, Title 11, Chapter 218, "Communication Access Services for Deaf, Hard of Hearing, and Deaf-Blind" – Update  
Staff reported that the administrative rules are in the formal amendment process and that removing the recommended fee schedule from the rules and amending the recommended fee schedule will be the next major step.
B. Plan of Action for Fiscal Year 2018–2019: Communication Access Goals and Objectives

Miki Gaspar, an American Sign Language (ASL) and Interpreting Education Student at Rochester Institute of Technology, who is working for DCAB on a brief volunteer basis, distributed draft versions of the Communication Access Card prepared by a graphic artist. She distributed a two-sided business card size and versions A and B of a single-sided visor card. She reported receiving three responses to an email seeking input on a preference for visor card A or B. Nikki Kepo’o and Pono Tokioka stated their preference for version A. The president of the Aloha State Association of the Deaf did not indicate a visor card preference but suggested using DCAB’s phone number instead of its email address to achieve quicker contact with DCAB, and to consult the blind/visually disabled community for a color scheme. The Committee agreed that DCAB’s phone number should be used instead of its email address. Francine Wai noted that the color scheme is consistent with recommendations for low vision. She also noted that Miki Gaspar will work on finalizing the card, and assist DCAB in finding appropriate locations to dispense the Communication Access Cards.

Francine Wai highlighted a few of the communication access objectives other than HQAS and the administrative rules: sponsorship of workshops for sign language interpreters, which could include mentoring; production of a video to discuss the Communication Access Card; and reintroduction of the open captions movie bill with two showings per week and removal of the sunset date. In addition, she said information about the open captions movie bill and the communication access administrative rules would be available on a list serve.

V. New Business

None.

VI. Next Meeting

The next meeting is scheduled for September 20, 2018, from 1:00 p.m. to 3:00 p.m., in DCAB’s conference room 118. Regular meetings of the Standing Committee on Communication Access will be held on the same dates as the General Board meeting immediately following the Board meeting.

VII. Announcements

Nikki Kepo’o announced that the Bill of Rights for Students Who Are Deaf, Hard of Hearing, or Deaf-Blind was amended and posted recently. She noted that the upcoming Early Learning Working Group will review it and look for ways to share it with their parent groups.

VIII. Open Forum

There were no comments from the public.
IX. **Adjournment**

The meeting adjourned at 1:13 p.m.

NOTE: All votes were unanimous unless otherwise noted.

Respectfully submitted,

KIRBY L. SHAW