

# Create eHawaii.gov account

This needs to be done only once and only if you do not have an existing eHawaii.gov account, OR if you want to use a different eHawaii.gov account for the DCAB Facility Access Plan Submission and Review System.

*Things to consider before creating your account;*

- *Plan submissions will be visible ONLY to the eHawaii.gov account used to submit the plans for review.*
- *Companies may want to consider creating one eHawaii.gov account to be used to submit all projects to DCAB. This could be beneficial as all projects will be visible from one account and access is not restricted to the person who made the submittal.*
- *The email address es indicated on the HRS 103-50 page is where all project related correspondence will be sent, not the email address used for the eHawaii.gov account.*

1. From your web browser, go to: <https://fau.ehawaii.gov/fau/>
2. Click on the “sign up” link at the upper right hand corner where the log in credentials are located.
3. Click on the “sign up for an eHawaii.gov account” link. You will be taken to the eHawaii.gov account creation page *Note, this is a separate system from the DCAB Review System .*
4. Enter in your email address, click continue. *Note, the email address you enter must be unique. The eHawaii.gov system does not permit duplicate email addresses.*
5. Fill in the information requested to create your account e.g. *name, password, contact information, etc.* , click create account.
6. Once your eHawaii.gov account is created, you should be automatically redirected to the DCAB Facility Access Plan Submission web page where you can log in with the eHawaii.gov account credentials that you just created.

**Log In** [Sign up](#)

Email:

Password: [\[Show\]](#)

Forgot password? [Reset password](#)

**Log In** [Sign up](#)

An eHawaii account is the free, single-sign-on account to access all eHawaii.gov services. Do you need an eHawaii account? [Sign up for an eHawaii account.](#)

Email: **Required**

Password: [\[Show\]](#)

Forgot password? [Reset password](#)