



DISABILITY AND COMMUNICATION ACCESS BOARD

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MINUTES

Disability and Communication Access Board Planning Meeting

Location: Kamamalu Building
1010 Richard Street, Conference Room 111A

Date: July 19, 2018

Time: 11:00 a.m. to 1:00 p.m.

PRESENT: Bill Bow, Chairperson; Anthony Akamine, Monty Anderson-Nitahara, Pauline Aughe, Dean Georgiev, Violet Horvath, Nikki Kepo'o, Marie Kimmey, Summer Kozai, Phyllis Meighen, Pono Tokioka, Misella Tomita, Ami Tsuji-Jones, Bryant Yabui, Board Members; Francine Wai, Debbie Jackson, Kristine Pagano, Kirby Shaw, Duane Buote, Bryan Mick, Staff

ABSENT: Ron Awa, Rosanna Daniel-Kanetake, Scott Fleming, Board Members

GUEST: Peter Fritz

SIGN LANGUAGE

INTERPRETERS: Heather Benjamin and Michele Morris

- I. The meeting was called to order by Chairperson Bill Bow at 9:15 a.m.
- II. After the roll call, the following new and reappointed Board members were given leis: Anthony Akamine (new), Dean Georgiev (new), Violet Horvath (new), Justin 'Pono' Tokioka (new), Ami Tsuji-Jones (new), and Phyllis Meighen (reappointed). Members were introduced as to their background, interest, and why they are on the Board.

Francine Wai noted to members that they received the following documents in the mail: Proposed Plan of Action FY 2018-2019 and the End of the Year Report for FY 2017-2018.

She presented a PowerPoint presentation that included a summary of all the documents. For each category in the Plan of Action, the PowerPoint noted the major accomplishments for the fiscal year 2017-2018 as well as the major changes for fiscal year 2018-2019. Each of the sections was discussed and members were provided the opportunity to offer any amendments (additions, deletions, or changes).

The following changes were made:

- Under Civil Rights and Justice, a new objective was added to amend/update the Programs and Services Manual to include (1) appropriate timeframes for requesting auxiliary aids and services, (2) the provision of electronic documents in accessible formats, and (3) chapter 92 regarding open and accessible meetings. Note: This issue was brought to the attention of the Board by visitor Peter Fritz, noting that some agencies have inappropriate timeframes for requesting assistance and incorrectly believe that once a deadline has passed that their obligation has ended. In addition, agencies still do not provide accessible media on the web site.
- Under Civil Rights and Justice, objective 1.1.3 will specifically include training for ADA Coordinators and objective 1.2.1 will specifically include legislation of the Civil Rights Commission to correct Section 368-1.5, Hawaii Revised Statutes, to cover state and county services.
- Under Parking, objective 8.2.2 will be amended to include language of "providing information to law enforcement on invalid placards."

The Plan of Action will be on the agenda of the full Board meeting for approval with the above changes.

III. The meeting was adjourned at 11:05 a.m.

Respectfully submitted, .



FRANCINE WAI