POSITION ANNOUNCEMENT

DCAB Communication Access Specialist

The Disability and Communication Access Board (DCAB) is seeking a Communication Access Specialist (Deaf, Hard of Hearing, Deaf-Blind, Blind, and Low Vision).

The primary functions are:

• **American Sign Language (ASL) Testing and Credentialing, and Continuing Education Units (CEUs):** Conducts the Hawaii Quality Assurance System (HQAS) test to ASL Interpreters seeking state credential. Oversees the CEU program for state credentialed interpreters to maintain their credential, including developing workshops for CEU credits and monitoring the accumulation of CEU credits online. Develops the administrative rules for state and county agencies on the utilization of ASL Interpreters and other Communication Access Services, including recommended fee schedules.

• **Technical Assistance, Public Education, Community Outreach:** Provides technical assistance to state and county agencies, public accommodations, businesses, and consumers on the requirements of laws to provide communication access. Conducts speaking engagements or trainings on the requirements of effective communication. Serves on community-based committees, boards, and councils to improve the provision of communication access services.

• **Policy Development and Analysis:** Conducts research to improve communication access services. Prepares summaries, testimonies and policy recommendations for DCAB action.

• **Committee Support:** Staffs the DCAB Standing Committee on Communication Access, including preparation of agendas, supporting documents, and minutes.

Minimum qualifications: BA in the human services field, public policy or administration; Master’s Degree preferred. Two years in program development and/or administration. Fluency or strong knowledge of ASL and credentialing of ASL Interpreters.

The position is a State position, exempt from civil service. Salary commensurate with experience.

Send resume, cover letter, including salary expectations to:

Executive Director
Disability and Communication Access Board
919 Ala Moana Blvd., Room 101
Honolulu, HI 96814

DEADLINE: February 24, 2017

NOTE: The position will not likely be filled before April 1, 2017.