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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| All reportable incidents must be verbally reported to the Care Coordinator and legal guardian **within 24-hours**. This form is to be completed by staff and approved by the program QMHP **within 5 business days**. Reportable incidents should also be documented with a clinical note in the treatment record. | | | | | | | | | | | | | | | | | | | | | | | | |
| ***Reportable Incident -*** *an unexpected occurrence involving serious challenging behavior or an injury that does not pose a significant risk of harm or death.* | | | | | | | | | | | | | | | | | | | | | | | | |
| **Agency:** | | | | Select | | | | | | | | | | | **Service:** | Select | | | | | **Island:** | | | Select |
| **Youth:** | | | | Last Name | | | | | | | | |  | First Name | | | | | | | **DOB:** | | | Select |
| **CR#:** | | 123456 | | | | | | **MHCC:** | | Name | | | | | | | | | | | **FGC:** | | | Select |
| **Event Date:** | | | | | Select | | | | **Event Time:** | | | | | | 10:00 PM | | | **R / S Duration:** | | | | | | # minutes |
| **Staff Involved:** | | | | | |  | | | | | | | | | | |  |  | | | | | | |
|  | | | | | | | | | | |  |  | | | | | | |  |  | | | | |
| **Incident Description** | | | | | | | | | | | | | | | | | | | | | | | | |
| Incident description… | | | | | | | | | | | | | | | | | | | | | | | | |
| **Incident Category** | | | | | | | | | | | | | | | | | | | | | | | | |
| **RI01** |  | | **Elopement** (from CAMHD out-of-home placement) | | | | | | | | | | | | | | | | | | | | | |
| **RI02** |  | | **Physical Assault** (not requiring emergency dept. or hospital visit) | | | | | | | | | | | | | | | | | | | | | |
| **RI03** |  | | **Restraint or Seclusion** (less than 5 minutes, not repeated, performed by program staff) | | | | | | | | | | | | | | | | | | | | | |
| **RI04** |  | | **Self-Harm** | | | | | | | | | | | | | | | | | | | | | |
| **RI05** |  | | **Suicidal Threat** (without a plan to harm or act of harm) | | | | | | | | | | | | | | | | | | | | | |
| **RI06** |  | | **Other** | | | |  | | | | | | | | | | | | | | |  | | |
| **Completed by:** | | | | | | |  | | | | | | | | | | | | | | | **Date:** |  | |
| **Approved by:** | | | | | | |  | | | | | | | | | | | | | | | **Date:** |  | |