

**Orientation –**  
**RFP NO. 460-18-01**  
**Community Based Residential Programs –**  
**Level 3 (CBR3)**

**Date: September 16, 2011**  
**Place: 3627 Kilauea Ave., Room 418**  
**Time: 1:00 p.m. – 3:30 p.m.**

Check-in with People joining on Zoom

# Welcome and Introductions

# AGENDA

**Welcome and Introductions**

**Competitive Procurement – Process and Timeline**

**Service Specifications**

**Fiscal Matters**

**Questions and Answers**

Process and timeline

# Competitive Procurement

# Competitive Procurement Process and Timeline

---

## Purpose

- Foster effective, broad-based competition.
- Safeguards against inconsistencies.
- Maximize purchasing value of public funds.
- Ensure fair and equitable treatment of all providers.

# No Implied Amendment of the RFP

---

No statement or clarification made by the purchasing agency at the orientation shall be construed as an amendment to the RFP unless a written addendum is published.

Source: §3-143-203, HAR



# Procurement Timeline

Public notice and distribution	10/4/17
RFP orientation	10/16/17
Closing date for written questions	10/23/17
State response to applicant questions	10/25/17
Discussion with applicant prior to submittal	10/25/17- 11/10/17
Proposal submittal deadline	11/13/17
Proposal evaluation period	11/14– 12/08/17
Notice of statement of findings and decision	12/19/2017
Contract start date	02/01/18

# Submission Deadline: 11/13/17

---

- All mail-ins postmarked by U.S. Postal Services after Monday, November 13, 2017 will be rejected.
- All hand deliveries after 3:30 p.m., HST, Monday, November 13, 2017 will be rejected.
- Deliveries by private mail/courier services such as FedEx shall be considered hand deliveries and will not be accepted if received in room 101 after 3:30 p.m., HST, Monday, November 13, 2017
- The mail-in address and drop-off site are provided in the Proposal Mail-In and Delivery Information Sheet of the RFP.



# Proposal Application

- Format instructions in Section 3
  - Outline Format is the same as Section 3
  - Use Page Numbering
  - Three ring binders with tabs (six (6) each)
  - Answer each required item-
    - review Section 4 Proposal Evaluation for value or weight given to each section.
- “Think like a reviewer”

# ★ Proposal Application Contents

- Proposal Application Identification (Must be submitted with your proposal – SPO-H-200)
- Proposal Application Checklist (See Section 5, Attachment A)
- Table of Contents (See Section 5, Attachment B)
- Proposal Application (SPO-H-200A)
- Tax Clearance (Hawaii Compliance Express – Certificate of Vendor Compliance)
- Required Licenses

# CAMHD Needs Providers to be Flexible

- CAMHD Initiatives involve planned changes that add complexity to this RFP process:
  - The transition from the “Orange Book” to the “Teal Book” - versions of the Child and Adolescent Mental Health Performance standards (CAMHPS);
  - The development of CAMHD’s new electronic health record and data management system.

# Service Specifications

# CAMHD Service Goals

## CAMHD Seeks to:

- Create a System of Care embodying CASSP principles.
- Maintain a diverse array of evidence-based services that is capable of providing appropriate care for nearly all Hawaii youth.
- Engage in dynamic evaluation of performance data for management planning decisions.

# CAMHD Service Goals

## CAMHD Seeks to:

- Provide effective public behavioral health services where care is co-managed with private providers.
- Support education partners in providing related mental health services for youth with disabilities.
- Support Juvenile Justice partners in reform efforts and decreasing youth incarceration

# Service Goals –CBR3

In contracting for CBR3 services, CAMHD seeks to provide:

- Residential Care that is trauma-informed, family centered and evidence-based.
- Residential Care that prioritizes family and community connections and minimizes institutionalization.

# Service Goals –CBR3

In contracting for CBR3 services, CAMHD seeks to provide:

- Integrated Mental Health and Substance Abuse treatment for youth with co-occurring difficulties.
- Follow-up “transitional support services” for youth leaving CBR to help maintain gains.
- Staff secure facilities that are engaging for youth and use strong clinical strategies to treat running away.

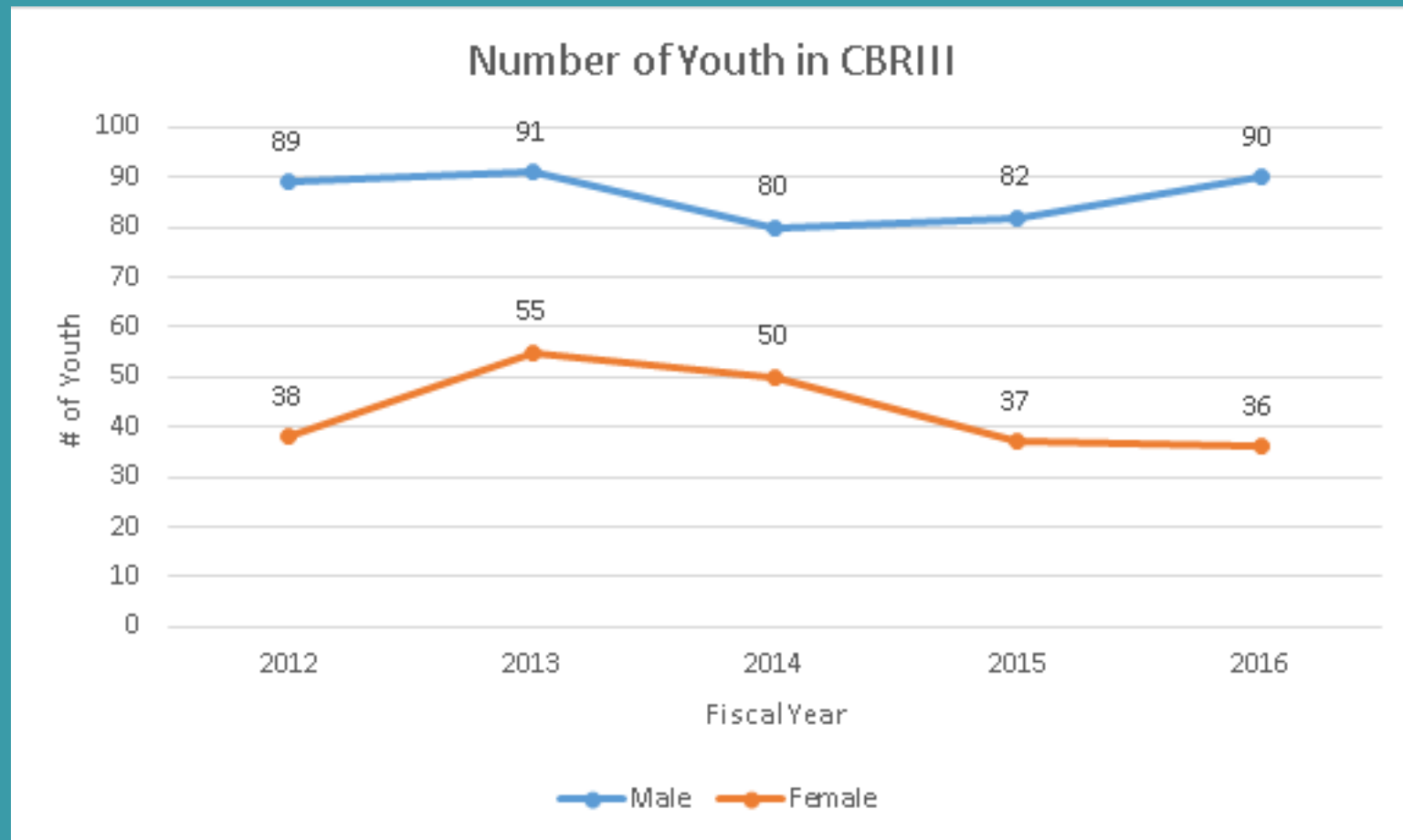


# Geographic Coverage and Need for CBR<sub>3</sub>

- CBR<sub>3</sub> is part of an array of CAMHD services and usually is only utilized after less-restrictive care has been tried and failed.
- CAMHD expects all CBRs to accept youth from all islands and geographic areas in Hawaii.
- Some preference will be given to proposals to provide these services on the neighbor islands.

# Need for CBR<sub>3</sub>

32-42 total contracted CBR<sub>3</sub> beds, including 12-16 beds for girls.  
Programs can be designed for one gender or for both.



## SCOPE OF SERVICE: Highlights of Service Activities

- 24/7 care that is trauma informed, family centered and evidence based.
- Non-coercive methods of behavior management are used in the milieu and there is a home-like atmosphere.
- An educational program provided by DOE-contracted teachers.
- Integrated mental health and substance abuse treatment.

## SCOPE OF SERVICE: Highlights of Service Activities

- Regular team meetings with CAMHD Care Coordinators, clinical leads, and parents to promote co-management.
- Individualized treatment planning including safety and crisis plans.
- Discharge planning beginning in the pre-admission meeting.

## SCOPE OF SERVICE: Highlights of Service Activities

- Orderly schedule of activities including age-appropriate recreational activities and living routines.
- Intensive treatment including Group therapy daily (5X/ week).
- 3 Therapeutic contacts per week including at least one family session.

## SCOPE OF SERVICE: Highlights of Service Activities

- Psychiatric consultant who works with the program and provides psychiatric services to youth as needed.
- Ancillary one-to-one supports may be funded by CAMHD when needed to preserve a youth in the program.
- Transitional support services can be billed separately for youth recently graduated from the program.

# Highlights of Changes in this RFP

- Changes in supervision standards for paraprofessionals in 24/7 residential programs.
  - Experienced paras (shift leaders) can provide routine individual supervision to direct care staff.
  - Relaxes the limitations on how many paras an individual clinician can supervise.
  - Requires an effort to assess the actual skills and understanding of paraprofessional workers on a regular basis.

# Highlights of Changes in this RFP

- New expectations and funding for “Transitional Support Services” – to follow successful graduates into the community.
- Bed-holds reduced in number – 3 – but to be paid at full price. Programs required to re-admit youth in an expedited way if returning in less than 30 days.



# Fiscal Matters

# Payment for this Service

- CBR<sub>3</sub> is reimbursed on a hybrid fee-for-service basis;
- The daily rate, \$451.79, includes therapeutic services, milieu services, and room and board.
- If increased funding becomes available, CAMHD reserves the right to modify its contracts to raise rates without re-procurement of the service.

# Payment for this Service

- A 60% census reimbursement guarantee will be applied to help providers in the event of a drop in referrals.
- These payments will be reconciled on a quarterly basis.
- Transitional Support Services shall be billed with a separate code and reimbursed at the same rate as intensive In-Home services; [ MHP/QMHP: \$23.00 per 15- minute unit (\$92.00/hour); Paraprofessional: \$13.37 per 15-minute unit (\$53.48/hour)]

Questions??????



Thank You!

Lesley A. Slavin, Ph.D.  
CAMHD Chief Psychologist  
[lesley.slavin@doh.hawaii.gov](mailto:lesley.slavin@doh.hawaii.gov)  
808 393-9110