



STATE OF HAWAII
DEPARTMENT OF HEALTH
KA 'OIHANA OLAKINO

P.O. Box 3378
HONOLULU, HAWAII 96801-3378

December 22, 2025

In reply, please refer to:
File:

25-485A CAB

To: All Owners/Operators of a Noncovered Source Permit Issued by the Department of Health, Clean Air Branch

**SUBJECT: Courtesy Reminder for 2026 Annual Fees for Noncovered Source Permits (NSPs)
For Operation in Calendar Year 2025 (CY25)**

The Annual Fees for NSPs are required to be submitted to the Department of Health, Clean Air Branch (CAB), by **March 1, 2026** (60 days after the end of the calendar year).

Please submit the following:

1. Annual fee of \$500.00 for each valid NSP or \$42.00 per month for any fraction of the year the permit was valid. Only permits that were new (i.e., an Initial permit), closed, or transferred in 2025 would be eligible to pay a prorated amount. *Note: An expired NSP may still be valid if the facility is still operating and a renewal application for the NSP has been submitted to the CAB.*

Payment Method: check or money order made payable to **"Clean Air Special Fund – NON."** Write the NSP number on the check or money order.

2. Form F-3, 2026 Annual Fees for Noncovered Sources is available online at:

<https://health.hawaii.gov/cab/air-pollution-control-permit-annual-fee-forms/>

Submit payment and form to: State of Hawaii
Clean Air Branch
2827 Waimano Home Road, #130
Pearl City, Hawaii 96782

Request for extension: If additional time is needed to submit your 2026 annual fees, a written request for an extension must be submitted at least fifteen (15) days prior to the required submission date in accordance with the Hawaii Administrative Rules §11-60.1-119(b).

If permitted equipment was shut down in CY25 or in a prior year, send a letter requesting the closure of your NSP, the reason for the permit closure, and date of closure.

Delinquent or non-payment of fees may be subject to a late payment penalty fee, termination or suspension of permit(s), or enforcement action by the CAB.

If your 2026 annual fees (for operation in CY25) and fee form Form F-3 have already been submitted, you may disregard this letter.

Should you have any questions, please contact the Permitting Section of the Clean Air Branch at (808) 586-4200 or send an e-mail to CAB@doh.hawaii.gov.

Sincerely,

Clayton Takamoto

MARIANNE ROSSIO, P.E.
Manager, Clean Air Branch

CST:tkg

Enclosure (List of permits held by Owner or Operator)