

**Appendix H: Consultation and Public
Participation Policy for State
Implementation Plans**

Consultation and Public Participation Policy

Consultation and Public Participation Policy

Hawaii Department of Health Clean Air Branch (DOH-CAB): Consultation and Participation Policy for State Implementation Plans (SIPs)

Purpose:

This policy outlines the consultation and public participation process followed by the DOH-CAB for SIP revisions, in accordance with Clean Air Act, Hawaii Revised Statutes (HRS) §342B-13, and 40 Code of Federal Regulations (CFR) §51.102.

This policy describes the approach on how the public, interested parties, and affected agencies and organizations are involved in the DOH-CAB SIP decision making process. This policy is supplementary to and does not modify or replace applicable statutory requirements for consultation and public participation.

Public Participation Requirements:

DOH-CAB ensures public involvement in the development process for all SIP revisions through the following steps:

- Providing a minimum 30-day public comment period for all SIP revisions to receive written comments.
- Notifying the public of the comment period and availability of the information by advertising the notice in the local newspapers, mailing and emailing interested parties, and posting the notice on the DOH-CAB web site at: <https://health.hawaii.gov/cab/public-notices/>.
- Making relevant information on the SIP available for public inspection.
- Holding a public hearing to allow for verbal and written input.
- Preparing and distributing a public notice at least 30 days in advance of the public hearing.
- Receiving, considering, and responding to public comments received.

Consultation and Notification:

DOH-CAB consults with affected local governments, emergency services, utilities, environmental agencies, and other interested stakeholders by distributing the public notice and making relevant SIP documents available for review (see Distribution List below). DOH-CAB gathers feedback from these organizations for consideration in SIP development, to understand concerns, clarify issues, and to identify possible solutions.

Distribution List:

Public notices are distributed to the agencies and organizations listed in the attached distribution list.

Recordkeeping:

CAB retains all records of:

- Public notices issued
- Entities notified
- Public comments received
- Public hearing transcripts or summaries

These records are included in the SIP submission to EPA Region 9 as evidence of compliance.

DOH-CAB Responsible Positions:

- Clean Air Branch Manager – Oversees the SIP process, including compliance with public participation and consultation requirements.
- CAB Program Development and Technical Support Staff section - Coordinates the SIP process ensuring all applicable requirements are met.
- DOH-CAB Planning and Administrative Support Staff section - Maintains and updates the distribution list, confirming appropriate agencies and organizations are included, and ensures compliance with public participation and consultation requirements.
- CAB Administrative Assistant – Maintains records of public notice dissemination.

Approved by:



Clean Air Branch Program Manager

Jul 14, 2025

Date

Special Distribution List for Public Notices

SPECIAL DISTRIBUTION LIST FOR PUBLIC NOTICES

Office of the Mayor
County of Hawaii
East Hawaii
25 Aupuni Street, Suite 2603
Hilo, Hawaii 96720

Honolulu Police Department
801 South Beretania Street
Honolulu, Hawaii 96813

Maui Police Department
55 Mahalani Street
Wailuku, Hawaii 96793

Office of the Mayor
County of Hawaii
West Hawaii
74-5044 Ane Keohokalole Highway,
Building C
Kailua-Kona, Hawaii 96740

Honolulu Fire Department
636 South Street
Honolulu, Hawaii 96813

Maui Fire Department
200 Dairy Road
Kahului, Hawaii 96732-2978

Office of the Mayor
City and County of Honolulu
530 South King Street, Room 300
Honolulu, Hawaii 96813

Honolulu Department of Emergency
Management
650 South King Street, Basement
Honolulu, Hawaii 96813

Maui Emergency Management
Agency
200 South High Street
Kalana O Maui Building, 1st Floor
Wailuku, Hawaii 96793

Office of the Mayor
County of Kauai
4444 Rice Street, Suite 235
Lihue, Hawaii 96766

Honolulu Emergency Services
Department
3375 Koapaka Street, Suite H450
Honolulu, Hawaii 96819

Kauai Police Department
3990 Kaana Street, Suite 200
Lihue, Hawaii 96766

Office of the Mayor
County of Maui
200 South High Street
Kalana O Maui Building, 9th Floor
Wailuku, Hawaii 96793

Hawaii Police Department
349 Kapiolani Street
Hilo, Hawaii 96720

Kauai Fire Department
Piikoi Building 4444 Rice Street
Suite 315
Lihue, Hawaii 96766

Kalawao County
Maui Office of the County Clerk
200 South High Street
Kalana O Maui Building, #708
Wailuku, Hawaii 96793

Hawaii Fire Department
Administration
25 Aupuni Street, Suite 2501
Hilo, Hawaii 96720

Kauai Emergency Management
Agency
3990 Kaana Street, Suite 100
Lihue, Hawaii 96766

Hawaii County Civil Defense
920 Ululani Street
Hilo, Hawaii 96720

State of Hawaii
Hawaii Emergency Management
Agency
4204 Diamond Head Road
Honolulu, Hawaii 96816-4495

*Send notice if the plan is impacting a resource or interest, or if it affects a geographic area of interest. Also send notice to persons who request in writing to be on the list.

SPECIAL DISTRIBUTION LIST FOR PUBLIC NOTICES

Department of Land and Natural
Resources Main Office
Kalanimoku Building
1151 Punchbowl Street
Honolulu, Hawaii 96813

Sierra Club of Hawaii
P.O. Box 2577
Honolulu, Hawaii 96803

County of Hawaii Environmental
Management, East Hawaii Office
345 Kekeuanaoa Street, Suite 41
Hilo, Hawaii 96720

Mr. Neal Desai
Senior Pacific Regional Director
National Parks Conservation Association
Pacific Region
P.O. Box 19198
Sacramento, California 95819

County of Hawaii Environmental
Management, West Hawaii Office
75-5706 Kuakini Highway, Unit 101
Kailua-Kona, Hawaii 96740

Life of the Land
P.O. Box 37158
Honolulu, Hawaii 96837

Maui County Environmental
Management
2145 Kaohu Street, Suite 102
Wailuku, Hawaii 96793

Blue Planet Foundation
55 Merchant Street, Suite 1700
Honolulu, Hawaii 96813

Mr. David Benitez
National Park Service
Hawaii Volcanoes National Park
P.O. Box 52
Hawaii National Park, HI 96718-0052

350 Hawaii
P.O. Box 843004
Boston, Massachusetts 02284-3004

Hawaii Department of Agriculture
Office of the Chairperson
1428 South King Street
Honolulu, Hawaii 96814

Ms. Karin Kimura
Director, Environmental Division
Hawaiian Electric
P.O. Box 2750
Honolulu, HI 96840-0001

National Parks Service
Haleakala National Park
P.O. Box 369
Makawao, Hawaii 96786

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