



**STATE OF HAWAII**  
**DEPARTMENT OF HEALTH**  
P.O. Box 3378  
HONOLULU, HAWAII 96801-3378

In reply, please refer to:  
File:  
21-025A CAB

January 15, 2021

To: All Owners/Operators of a Noncovered Source Permit Issued by the Department of Health, Clean Air Branch:

**SUBJECT: Courtesy Reminder for 2021 Annual Fees for Noncovered Source Permits (NSP)  
For Operation in Calendar Year 2020 (CY20)**

The Annual Fees for NSPs are required to be submitted to the Department of Health, Clean Air Branch (CAB), by **March 1, 2021** (60 days after the end of the calendar year).

**Please submit the following:**

1. \$500.00 for each valid NSP. For new (initial), closed or transferred (transferred to or from you) permits during CY20, a prorated fee of \$42.00 per month that the permit was valid and assigned to you is required. *Note: An expired NSP may still be valid if the facility is still operating and a renewal application for the NSP has been submitted to the CAB.*

Payment Method: check or money order made payable to "**Clean Air Special Fund – NON.**" Write the NSP number on the check or money order.

2. **Either** the Annual Fee Form that is attached to your NSP **or** the Form F-3, 2020 Annual Fees for Noncovered Sources that is available online at:

<https://health.hawaii.gov/cab/air-pollution-control-permit-annual-fee-forms/>

**Submit payment and form to:** State of Hawaii  
Clean Air Branch  
2827 Waimano Home Rd. #130  
Pearl City, Hawaii 96782

**Request for extension:** If additional time is needed to submit your 2021 annual fees, a written request for an extension must be submitted at least fifteen (15) days prior to the required submission date in accordance with the Hawaii Administrative Rules §11-60.1-119(b).

**If permitted equipment was shut down in 2020 or in a prior year,** send a letter requesting the closure of your NSP, the reason for the permit closure, and date of closure.

Delinquent or non-payment of fees may be subject to a late payment penalty fee, termination or suspension of permit(s), or enforcement action by the CAB.

If your 2021 annual fees (for operation in CY20) and fee form Form F-3 have already been submitted, you may disregard this letter.

Should you have any questions, please contact Mr. Barry Ching or Ms. Valerie Ishihara of the Clean Air Branch at (808) 586-4200 or send an e-mail to CAB@doh.hawaii.gov.

Sincerely,

Handwritten signature of Marianne Rossio in blue ink.

MARIANNE ROSSIO, P.E.  
Manager, Clean Air Branch

VI:rkb

Enclosure (List of permits held by Owner or Operator)