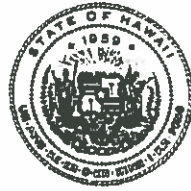


DAVID Y. IGE  
GOVERNOR OF HAWAII



BRUCE S. ANDERSON, Ph.D.  
DIRECTOR OF HEALTH

STATE OF HAWAII  
DEPARTMENT OF HEALTH  
P.O. Box 3378  
HONOLULU, HAWAII 96801-3378

In reply, please refer to  
File:  
19-074E CAB

January 22, 2019

To All Owners or Operators holding a Covered Source Permit Issued by the Department of Health, Clean Air Branch:

**SUBJECT: 2019 Annual Fees for Covered Source Permits (CSP)  
For Operation in Calendar Year 2018 (CY18)**

The Annual Fees for CSPs are required to be submitted to the Department of Health, Clean Air Branch (CAB), by **April 30, 2019**. The annual fees are based on the tons of regulated criteria air pollutants and greenhouse gases (GHG) emitted during the prior calendar year.

In addition to submitting the Annual Fee payment, all holders of a CSP must submit five (5) forms: F-1CP, F-1GHG, F-2CP, F-2GHG, and F-3CP/GHG. Please download the forms from the CAB website:

<http://health.hawaii.gov/cab/>

Other documents that may help you with calculating and submitting annual fees are available on the website, including a copy of 40 Code of Federal Regulations (CFR) Part 98, Table A-1 and "Annual Fee Instructions for Covered Sources." If you are unable to access the fee forms, contact CAB staff at the number provided below.

If you need additional time to submit the 2019 annual fees, please submit your written request for an extension at least fifteen (15) days prior to the required submission date in accordance with the Hawaii Administrative Rules, §11-60.1-114(b).

Other requirements:

1. State and Local Emissions Inventory System (SLEIS)

As a reminder, if the Federal Air Emissions Reporting Requirements (AERR) apply to your facility, you are required to report emissions inventory data using the State and Local Emissions Inventory System (SLEIS). Access the SLEIS web page from the CAB website listed above.

2. Annual Emissions Reports, Semi-annual Monitoring Reports (for July through December), and Annual Emissions/Monitoring Reports

Please keep in mind that with a few exceptions, March 1, 2019, is the due date for Annual Emissions Reports, Semi-annual Monitoring Reports (for July through December), and Annual Emissions/Monitoring Reports. March 1, 2019, is based on your permit conditions which requires the forms to be submitted within sixty (60) days after the end of the calendar year.

If you have any questions regarding annual fees, please contact Mr. Barry Ching or Ms. Michelle Sato and for questions regarding SLEIS or AERR requirements, please contact Messrs. Mike Madsen or Keith McFall of my staff at (808) 586-4200.

Sincerely,

A handwritten signature in blue ink that reads "Marianne Rossio".

MARIANNE ROSSIO, P.E.  
Manager, Clean Air Branch

MS:rk

Enclosure (List of permits held by Owner or Operator)

DAVID Y. IGE  
GOVERNOR OF HAWAII



BRUCE S. ANDERSON, Ph.D.  
DIRECTOR OF HEALTH

STATE OF HAWAII  
DEPARTMENT OF HEALTH  
P.O. Box 3378  
HONOLULU, HAWAII 96801-3378

In reply, please refer to:  
File:  
19-073E CAB

January 22, 2019

To All Owners or Operators holding a Noncovered Source Permit Issued by the Department of Health, Clean Air Branch:

**SUBJECT: 2019 Annual Fees for Noncovered Source Permits (NSP)  
For Operation in Calendar Year 2018 (CY18)**

The 2019 Annual Fees for NSPs are required to be submitted to the Department of Health, Clean Air Branch (CAB), by **March 1, 2019**.

**The following should be submitted:**

1. \$500.00 for each valid NSP. If a permit was new (i.e., an Initial permit), closed, or transferred to or from you in 2018, you would pay only a prorated amount of \$42.00 per month for the months that the permit was valid and assigned to you. *Note: An expired NSP may still be valid if the facility is still operating and a renewal application for the NSP has been submitted to the CAB.*

Payment Method: check or money order made payable to "Clean Air Special Fund – NON." Write the NSP number on the check or money order.

2. **Either the Annual Fee Form that is attached to your NSP or the Form F-3, 2019 Annual Fees for Noncovered Sources that is available online at:**

<http://health.hawaii.gov/cab/>

Please fill in a form, make updates as needed, and remember to include the permit number(s).

**Submit to:** Clean Air Branch  
Hawaii Department of Health  
2827 Waimano Home Road, Room 130  
Pearl City, Hawaii 96782

**Request for extension:** If you need additional time to submit the 2019 annual fees, please submit your written request for an extension at least fifteen (15) days prior to the required submission date in accordance with the Hawaii Administrative Rules §11-60.1-119(b).

**If you feel you should not be subject to the 2019 annual fee requirements due to the shutdown of the permitted equipment in 2017 or a prior year,** send a letter requesting the closure of your NSP, the reason for the permit closure, and the date of closure.

Delinquent or non-payment of fees may be subject to a late payment penalty fee, termination or suspension of permit(s), or enforcement action by the CAB.

If you have already submitted your 2019 annual fees (for operation in CY18) and fee form Form F-3, you may disregard this letter.

Should you have any questions, please contact Mr. Barry Ching or Ms. Michelle Sato of the Clean Air Branch at (808) 586-4200.

Sincerely,

A handwritten signature in blue ink that reads "Marianne Rossio".

MARIANNE ROSSIO, P.E.  
Manager, Clean Air Branch

MS:rk

Enclosure (List of permits held by Owner or Operator)