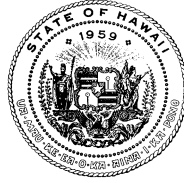


DAVID Y. IGE
GOVERNOR OF HAWAII



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**Hawaii Forensic Peer Specialist
Training and Internship Program
Frequently Asked Questions**

Aloha!

Thank you for your interest in the Hawaii Forensic Peer Specialist (FPS) Training and Internship Program.

The Hawaii FPS Training and Internship Program is supported by the federal grant Second Chance Act for Improving Reentry for Adults with Co-Occurring Substance Abuse and Mental Illness through the Bureau of Justice Administration and is coordinated locally by staff working at the Hawaii State Department of Health, Adult Mental Health Division (AMHD).

The purpose of this handout is to share answers to frequently asked questions (FAQs) about the Hawaii FPS Training and Internship Program.

If you have any questions or concerns about the Hawaii FPS Training and Internship Program, please contact Jake McPherson, Chief of the Office of Consumer Affairs, at (808) 586-4688.

APPLICATION PROCESS

Q	How do I apply for the Hawaii Forensic Peer Specialist (FPS) training?
A	To apply for the next Hawaii FPS training, you will need to complete the application. The application may be completed in one of the following ways: OPTION 1: Print the application form, fill in your information and signature, and mail the original signed form to our office at the above address. OPTION 2: Print the application form, fill in your information and signature, and fax a copy of the original signed form to our office at (808) 586-4745. OPTION 3: Complete the online application by CLICKING HERE or contact Jake to receive the link to the online application form via e-mail.

TRAINING

Q	How often are Hawaii Forensic Peer Specialist Trainings conducted?
A	Currently, there is at least one Hawaii Forensic Peer Specialist Training per calendar year.

Q	How long (number of days) is the Hawaii Forensic Peer Specialist Training?
A	The training is currently offered virtually over a two (2) week period, Monday through Friday, from approximately 8:00 a.m. HST to 12:30 p.m. HST.

Q	Do I have to take any tests as part of the training?
A	Yes, the training includes a written examination.

INTERNSHIP

Q	How many hours are required for internship?
A	The internship is part-time and is scheduled for approximately 10 hours per week for four (4) weeks. It is a 40 hour minimum (60 hour maximum) internship requirement.

Q	Where are internships completed and do I get to choose my internship agency?
A	Internships are completed at a site that serves justice involved individuals. This may be in the courts or with agencies serving individuals who are coming out of incarceration at a justice facility. Every attempt will be made to place you in a site that you desire.

Q	As an intern, what will I be doing?
A	You will be working face-to-face with individuals who are justice involved. You will be sharing with them your personal story of justice involvement and how you made a life free from the justice system and now live successfully as an independent person.

Q	Will I have a supervisor during my internship?
A	Yes, you will be supervised daily, and you will have a meeting with your supervisor weekly.

Q	Is there a dress code for interns?
A	You may check with your supervisor to confirm dress code attire for the specific internship agency. Generally, you will want to wear comfortable clothing. For example: <ul style="list-style-type: none">• Shirt: Collared shirt or blouse that does not reveal your mid-drift or chest/cleavage area.• Pants: Long pants or jeans.• Footwear: A well-fitting pair of shoes, preferably closed-toe.• Outerwear: If needed, a pull over sweater, cardigan or jacket may be worn. Please do not wear clothing/footwear with potentially offensive or political messaging.

Q	Is this a paid internship? If so, what is the hourly pay rate?
A	Yes, the internship is paid. Currently interns are paid \$15/hour.

EMPLOYMENT AFTER INTERNSHIP

Q	If I complete the Hawaii FPS Training and Internship Program, am I guaranteed to be offered employment?
A	Each intern and each internship placement is unique. It is possible that you could receive an offer for employment after you complete your internship, but there is no guarantee that you will receive an offer.

Q	Do I have to agree to a criminal background check?
A	Yes. An agency hiring a new FPS after their internship will conduct a criminal background check.