

BOARD OF CERTIFICATION OF OPERATING PERSONNEL IN WASTEWATER TREATMENT PLANTS

MEETING MINUTES

Dates: Tuesday, November 14, 2013
Time: 8:00 am
Location: DOH Wastewater Branch, 919 Ala Moana Blvd, Room 309
Attendees: Wesley Lim (WL), Chair, City and County of Honolulu
Dr. Roger Babcock (RB), Vice-Chair, University of Hawaii Faculty
Lee Mansfield, P.E. (LM), Professional Engineer in Private Practice
Kevin Nakamura (KN), Hawaii Water Environment Association
Virgilio Viernes (VV), County of Maui
Loren Tanigawa (LT), County of Kauai
Excused: Ron Hay, P.E. (RH), Private Sector

MINUTES

A. Call to Order at 8:45 am November 14, 2013

B. Review 9/12/2013 Meeting Minutes

1. The minutes of the September 12-13, 2013 Board of Certification (BOC) meeting were approved as amended.

C. Old Business

1. Greg Wilson: Florida reciprocity request – review of previous decision. Mr. Wilson addressed the Board in person. He received his Class A Florida license by reciprocity and thus is not eligible for reciprocity with Hawaii with that license as previously determined by this board. Mr Wilson has a grade 4 license from Ohio. The Ohio rules for Grades 1, 2, and 3 are similar to Hawaii, but Grade 4 is not similar and OH does not offer reciprocity with any state for Grade 4. Grade 3 license is granted by reciprocity. He is eligible for a Temporary Grade 4 and to sit for the February Grade 4 examination.
2. Victor Ancheta reciprocity request. Applied for Grade I by reciprocity from California. Denied in September BOC meeting pending submission of verification of application for employment in Hawaii by November 14th. Has requested extension of deadline from November 14 until November 29th. Request is denied. He informed the Board that his license has expired. He is no longer eligible for reciprocity, but is eligible to sit for the Grade 1 examination in February.
3. Computer Based Testing (CBT).
 - a. Testing logistics. BOC will continue twice per year applications (with a fee of \$25 per app) and twice per year paper tests (\$50 fee for each exam). Computer-based-tests (CBT) will be available on Oahu by AMP Corporation (estimated cost \$75) for any Hawaii

operator. The test fee will be paid directly to AMP at the time the operator schedules his/her exam (no fee to BOC). When an operator applies to BOC and is approved to take an exam, he/she will be given an Exam Identification Number that can be used to take any combination of three (3) exams (paper or computer-based [CBT]) in the following 12 months. When taking a CBT, the operator will immediately be informed whether they passed and will be given their test diagnostics. If he/she does not pass, they are able to schedule a retake at any time at least 30 days later.

- b. Contractual issues. BOC is working with DOH to get paperwork in place to allow testing starting in February.
- c. Getting the word out. The BOC will not send letters; instead will publicize in BOC minutes, on website, in letters to each County, at HWEA Conference, and in exam application response letters.
4. DOH/EMD/WWB – BOC Website Updates: This is considered a work in progress and DRCs are requested to send any corrections/additions/deletions to the BOC.
5. Life Care Center Hilo plant classification – owner has requested a copy of the evaluation sheet. BOC is unable to locate the sheet. BOC will redo the plant classification in December.

D. New Business

1. Annual BOC Report to legislature. Report was completed in early November by Babcock and submitted to Sina Pruder.
2. August 15, 2013 certification exam:
 - a. Results reported by ABC: Grade I – 5/14 = 36%; Grade II – 7/18 = 39%; Grade III – 2/14 = 14%; Grade IV – 1/19 = 5%
 - b. The results are acknowledged by the BOC.
3. Requests for CEU evaluations
 - a. Rusty Waltrip. Course at Yellowstone offered by Montana Rural Water Association. Based on course description, 2 CEUs are awarded.
 - b. HWEA 7th Biennial Collection Systems Conference. Approved for verified contact hours at 0.125 CEU/hour.
4. DRC Notifications:
 - a. Kailua Regional WWTP, Class IV facility, Secondary DRC Victor Peltier grade 4.

5. Requests for Reciprocity: none
6. Requests for Temporary Certification: none
7. Wastewater Treatment Plant Classifications
 - a. Request to classify Kaumakani Villiage WWTP (Kauai). Tanigawa will do the visit.
 - b. Request to classify Kaloko Housing Project WWTP (Kona). BOC will do the visit in December.
 - c. Request to classify Covanta HRRV WWTP (Oahu). Babcock will do the visit.
8. Request for CEUs: none
9. Request for Course Evaluation for CEU approval: none
10. Johan Casallo request for evaluation of exam eligibility. Meets requirements to sit for Grade 2 exam in February.

E. Adjournment: 12:30 pm

Next BOC Meeting: December 19-20, 2013 Kona