

MEETING MINUTES
BOARD OF CERTIFICATION OF OPERATING
PERSONNEL IN WASTEWATER TREATMENT FACILITIES

Date: Monday, February 14, 2011
Place: Statewide Wastewater Operator Training Center (SWOTC), Sand Island, Oahu
Time: 8:00 a.m.

PRESENT: Ronald Hay (Private Sector), Wesley Lim [Chair] (City and County of Honolulu (C&CH)), Lee Mansfield (Private Practice Professional Engineer), Eassie Miller (Hawaii Water Environment Association (HWEA)), Victor Moreland (University of Hawaii at Manoa, College of Engineering (UH)), Audrey Uyema Pak [Secretary] (Hawaii Department of Health (DOH)), Bert Uyeno (County of Kauai), Virgilio Viernes (County of Maui)

ABSENT: Open Seat: (County of Hawaii)

- I. Wesley Lim, Chair, called the meeting to order at 8:25 am
- II. Board members approved the December 16, 2010 and May 21, 2010 Meeting Minutes as amended.
- III. REVIEW BUDGET
 - a. Budget approved as amended.
- IV. UNFINISHED BUSINESS
 - a. Deferred Digital 2000 online training courses continuing education unit (CEU) request.
- V. NEW BUSINESS:
 - a. “*Open Line*”, Hawaii’s Office of Information Practices (OIP) newsletter. Current and past editions on OIP website; link to OIP website provided on Board website.
 - b. “*The Certifier*” Association of Boards of Certification (ABC) newsletter. Current and past editions available on Board website.
 - c. “*The High Road*” Hawaii State Ethics Commission newsletter. Past editions available on Commission’s website; link to Commission’s website provided on Board website.
 - d. Deferred November 23, 2010 letter from John Hoffman, Alloway, regarding Alloway courses/training.
 - e. Reviewed request to provide monthly online exam services on each island by Holu Holu Honu (Edith Eldeen). Board is not in the position to embark in this program at this time.
 - f. No WWTP classifications reviewed.
 - g. Reviewed copy of September 27, 2010 letter from DOH to Ian Kagimoto, H.O.H. Utility, Poipu Water Reclamation Facility regarding Poipu Wastewater Reclamation Facility R-1 Upgrade.
 - h. Rejected DRC notification for Kawaihae WWTP. Owner did not authorize DRC form.

- i. Reviewed CEU credit requests. See below.
- j. Approved Reciprocity Certification Application on Clyde Harris.
- k. Discussed and prepared presentation items for the 2011 Hawaii Water Environment Association's (HWEA) 33rd Annual Conference, February 14-16, 2011, Honolulu, Hawaii.
- l. Review Board's Annual Report to the 26th Legislature 2011 and approved posting web-link on Board's website to past editions of annual report.
- m. Board reviewed letter from A Concerned Operator, received by DOH January 18, 2011. No action required. Stephen Greene to certify via letter attesting to Sonya Carvalho experiences to qualify for sitting for previous Grade 1 examination and now Grade 2.
- n. Board approved to add the HWEA CEU request for Annual Pre-Conference and Conference dated February 14-16, 2011 to the agenda. Board will allow 1 CEU per 8 contact hours (i.e., 0.0625 CEU for each half-hour session and 0.125 for each hour session) and no to exceed 3 CEUs for 24-contact hour session.
- o. Board approved to add temporary certification requests to the agenda. Rico Bascuna, Wade Nakayama and Michael Noguchi were approved. Michael Losby and Jonah Napoleon denied as they need current supervisor's signature on application. Previous supervisor/DRC, Ernest Makaike retired.
- p. Jerry Morgan's renewal request denied until Montana Water Center can show proof that Mr. Morgan in fact took this exam or Mr. Morgan needs to show documentation that he is sole proprietor of ecosolutions.
- q. Board approved to add Primus Delagarza to the agenda. His renewal application was approved.
- r. Wayne Salas' registration fees for ABC's 2011 Conference has been forwarded to the City and County of Honolulu.
- s. Board approved to add exam appeals on the agenda for Roy Duran, Debra Urasaki and Steven Yamamoto. Roy Duran's request denied. Debra Urasaki's request denied. Steven Yamamoto's request denied.

VI. ADJOURNMENT 2:00 p.m.

Next Meeting: Wednesday-Thursday, March 16, 2011
Location: Statewide Wastewater Operator Training Center, Sand Island, Oahu
Time: 8:00 a.m.