

MEETING MINUTES
BOARD OF CERTIFICATION OF OPERATING
PERSONNEL IN WASTEWATER TREATMENT FACILITIES

Date: Thursday, September 23, 2010
Place: Statewide Wastewater Operator Training Center (SWOTC), Sand Island, Oahu
Time: 8:00 a.m.

PRESENT: Ronald Hay (Private Sector), Wesley Lim [Chair] (City and County of Honolulu (C&CH)), Lee Mansfield (Private Practice Professional Engineer), Audrey Uyema Pak [Secretary] (Hawaii Department of Health (DOH)), Bert Uyeno (County of Kauai), Virgilio Viernes (County of Maui)

ABSENT: Eassie Miller (Hawaii Water Environment Association (HWEA)), Victor Moreland (University of Hawaii at Manoa, College of Engineering (UH))
Open Seat: (County of Hawaii)

I. Wesley Lim, Chair, called the meeting to order at 8:23 a.m.

II. Board members approved the July 15, 2010 meeting minutes as amended.

III. REVIEW BUDGET

a. Budget reviewed and accepted.

IV. UNFINISHED BUSINESS

a. Deferred approval of the May 21, 2010 meeting minutes pending clarification of comments in the meeting minutes that were made by Edward "Ted" Bohlen, Deputy Attorney General (AG), Department of the Attorney General.

b. Reviewed Albert Wah Keung's request for continuing education units (CEUs) and approved 6.6 CEUs for his educational background.

c. Reviewed Board's prior classification rating for South Kohala Wastewater Treatment Plant (WWTP) and reclassified from a Grade 2 to a Grade 3 WWTP.

d. Reviewed outdated direct responsible charge operator (DRC) notification: Schofield WWTP. Ask Schofield WWTP to provide current DRC.

e. Reviewed CEU request: Ned Geigle and approved 1.245 CEUs.

f. Discussed Ouli Ekahi WWTP complaint: Ronald Hay's response letter, dated July 13, 2010, in response to Victor Limacher's complaint, dated June 25, 2009, on former DRC of Ouli Ekahi WWTP. Ronald Hay excused from Board action. Board found WWTP to be in compliance and will refer this matter to the DOH, Wastewater Branch, for their information and/or action.

- g. Deferred review of Digital 2000 online training courses CEU request. Mr. Hay and Mr. Lim to further review Digital 2000 online safety training course request for CEUs and give the Board their recommendation at the next meeting.
- h. Reviewed question regarding if slow reader can have assistance during a certification exam (e.g. someone reading exam questions aloud to exam taker). Board discussed if slow reading for a wastewater operator is a disability covered under the Americans with Disabilities Act (ADA) and if a doctor would consider slow reading a disability and provide a doctor's note. Board would require more information to approve and denied the request at this time.
- i. Reviewed revised CEUs shown for SWOTC course No. 301. AECOM had 2 CEUs but the Board has 1 CEU approved for the course.
- j. Reviewed Gary Pettijohn's reciprocity request for his Grade 1 and 2 certificates from California. Board approved Hawaii Grade 2 Reciprocity Certification application.

V. NEW BUSINESS

- a. "*Open Line*", Hawaii's Office of Information Practices newsletter. July 2010 edition available. Current and past editions on OIP website; link to OIP website provided on Board website.
- b. "*The Certifier*" ABC newsletter. Fall 2010 edition available. Current and past editions available on Board website.
- c. "*The High Road*" Hawaii State Ethics Commission newsletter. Past editions available on Commission's website; link to Commission's website provided on Board website.
- d. Reviewed prior request by 360water, Inc. for verification of its course approval status in Hawaii for water courses. Board confirmed no approval for water courses and approval was for only wastewater courses.
- e. Deferred request by Hawai'i/National Rural Water Association (HRWA) to approve its courses. Request additional information from HRWA.
- f. Deferred request by HWEA Biosolids Committee for CEUs for Water Environment Federation (WEF) webinar.
- g. There were no WWTPs to classify.
- h. Deferred review Brent Murphy's transcripts for Feb. 2011 exam.
- i. Reviewed ABC official ballot (after-the-fact) for electing ABC Board of Directors.
- j. Reviewed results of August 2010 certification exam.
- k. Reviewed operator question comment forms from August 2011 certification exam.
- l. Reviewed applications for certification renewal.
- m. Reviewed DRC notifications: Koloa Gardens Apt. (Release of Mansfield Dacay), Pacific Missile Range Facility (Leila Kamakele).
- n. Reviewed CEU requests: Board did not grant any CEUs for Gary White. Deferred: Jeffrey Harris, Steve Yamamoto.
- o. Reviewed request for reciprocity certification: Board approved Ronald Jacobson (Gr.2; also eligible to take Gr.3 and 4 certification exams), William Martin (Gr.4),

- Trevor Ray (Gr.3), Bert Renner (Temporary Gr.1). Board denied: Ronald Jacobson (Gr.3), Gary Timchuck (Gr.4). Deferred: Cassandra Martin (Gr.4).
- p. Deferred review last draft of proposed changes to Chapter 11-61, Hawaii Administrative Rules (HAR).
 - q. Discussed SWOTC transcripts. Dayna Culbertson, Administrative Assistant of the SWOTC, is not responsible for nor required to record Board-approved non-SWOTC class CEUs in the operator's/applicant's SWOTC transcript file. Ms. Culbertson has been doing this, as time allows, as a courtesy to the operators/applicants.
 - r. Board approved to add to the agenda: possible joint meeting with the SWOTC Advisory Board. Board approved to hold a joint meeting with the SWOTC Advisory Board in the future in 2011. Ms. Uyema Pak to follow-up with the SWOTC Advisory Board.
 - s. Board approved to add to the agenda: David Freistuhler reciprocity certification request for Grade 4 Tennessee license. Deferred.
 - t. Board approved to add to the agenda: Daniel Cantu reciprocity certification request for Grade 4 Arizona license. Deferred.

VI. ADJOURNMENT 1:58 pm

Next Meeting: Thursday, December 16, 2010

Location: Statewide Wastewater Operator Training Center, Sand Island, Oahu

Time: 8:00 a.m.