

**MEETING MINUTES**  
**BOARD OF CERTIFICATION OF OPERATING**  
**PERSONNEL IN WASTEWATER TREATMENT FACILITIES**

Date: Thursday, July 15, 2010  
Place: Statewide Wastewater Operator Training Center (SWOTC), Sand Island, Oahu  
Time: 8:00 a.m.

PRESENT: Ronald Hay (Private Sector), Wesley Lim [Chair] (City and County of Honolulu (C&CH)), Lee Mansfield (Private Practice Professional Engineer), Eassie Miller, (Hawaii Water Environment Association), Audrey Uyema Pak [Secretary] (Hawaii Department of Health (DOH)), Bert Uyeno (County of Kauai), Virgilio Viernes (County of Maui)

Guests: Gary Byrd (Hawaii/National Rural Water Association (HRWA)), Larry Lau (DOH), Marshall Lum (DOH), John Oka (South Kohala Wastewater Corporation), Taani Taumalolo (HRWA), James Watts (HRWA)

ABSENT: Victor Moreland (University of Hawaii at Manoa, College of Engineering (UH))  
Open Seat: (County of Hawaii)

- I. Wesley Lim, Interim Chair, called the meeting to order at 8:12 am
- II. Conferring of Commissions
  - a. Larry Lau, Deputy Director for DOH Environmental Health Administration, conducted the swearing in of new Board members Ronald Hay, Lee Mansfield, Audrey Uyema Pak, and Virgilio Viernes.
- III.
  - a. Board members approved the May 20, 2010 meeting minutes.
  - b. Board members deferred approval of the May 21, 2010 meeting minutes pending clarification of comments in the meeting minutes that were made by Edward "Ted" Bohlen, Deputy Attorney General (AG), Department of the Attorney General. Ms. Uyema Pak will check with Marshall Lum (former Board Secretary).
- IV. REVIEW BUDGET
  - a. Budget approved pending Ms. Uyema Pak's follow-up with Mr. Lum on clarification of FY2011 budget.
- V. UNFINISHED BUSINESS
  - a. Reviewed Albert Wah Keung's request for CEUs for his educational background but deferred decision due to insufficient information. Mr. Lim will meet with Mr. Keung to obtain more information.

## VI. NEW BUSINESS

- a. “*Open Line*”, Hawaii’s Office of Information Practices newsletter (available on OIP website).
- b. “*The Certifier*” ABC newsletter, editions available on ABC website. Not available.
- c. “*The High Road*” Hawaii State Ethics Commission newsletter. Not available.
- d. Discussed Deputy AG’s interpretation of Hawaii Revised Statutes (HRS) 340B-4(a)(1) regarding the Hawaii county position on the Board. Interpretation is that as the statute does not capitalize the “c” in “county of Hawaii”, this position may be filled by any certified operator or certified supervisor employed at a wastewater treatment plant (WWTP) in the County of Hawaii (a.k.a. “Big Island”). The person filling this position does not have to be a County of Hawaii employee. Board is currently accepting nominations for the Hawaii county position on the Board.
- e. Update of the SWOTC. The C&CH is willing to take over the building and operating cost. Tim Houghton, C&CH, to sign a memorandum of understanding (MOU) with Hawaii Department of Land and Natural Resources (DLNR). Training program to be run by UH pending MOUs which still have to be drafted.
- f. Board nominated Mr. Lim as chair for this fiscal year, effective today.
- g. No classification of wastewater treatment plants inspected.
- h. Deferred discussion of revised CEUs shown for SWOTC course No. 301.
- i. Reviewed direct responsible charge operator (DRC) notifications for: Kaluakoi WWTP, Wavecrest WWTP, Kualapuu WWTP, Mauna Loa WWTP (John Souza); Schofield WWTP (Jim Camit – temporary); South Kohala WWTP (George Oliva); 68-052A Akule St. WWTP, Haleiwa Commercial Plaza II WWTP , Waialua Multiplex WWTP, Monsanto Company WWTP, Waialua Ocean Villas WWTP, Ohana Pili Kai WWTP, Makaha Valley Country Club WWTP, Germain’s Luau Hawaii WWTP, Sea Life Park WWTP (Glen Lindbo); Hilo Medical (Release of Victor Limacher as DRC); Hotel Molokai (Wade Nakayama); Hale Ho’Ola Hamakua WWTP (former Hilo Medical) (New DRC Mark Norman and back-up DRC Gerald Wahinekapu).
- j. Reviewed John Oka’s request (for South Kohala Wastewater Corporation) to review the Board’s classification rating for South Kohala WWTP. Board approved to reclassify South Kohala Wastewater from a Grade 3 to a Grade 2 WWTP after amending classification worksheet to remove 3 points for “Pretreatment-Plant pumping of main flow” item which reduced the total points from 56 to 53. Letter to be sent to South Kohala WWTP.
- k. Reviewed Curtis Crabbe’s exam appeal letter. Board denied appeal and upheld previous decision that denied exam application.
- l. Discussed Wendall Carlos’ exam appeal and suggestion to implement a grace period for minor corrections/additions to the exam application. Appeal was previously addressed and denied by former Board members, Charles Dawrs and Mr. Lum. Board did not agree with suggestion.
- m. Discussed sites (WEF online) for vendors to post training courses. Nicole Mangin, MEC TECH Services, inquired about posting training on Board’s website to former Board member, Mr. Dawrs. Board inquired what was DOH’s policy regarding posting vendor training on BOC’s website. DOH does not have a policy and therefore it is up to the Board.
- n. Presentation by HRWA representatives: Gary Byrd, Training Specialist, James Watts, Manager, and Taani Taumalolo, Circuit Rider. HRWA, officially

organized on December 2010, extended invitation to Board to attend an informal “Get Acquainted” luncheon on August 11, 2010. HRWA provided course summary/material (i.e., packet folder and binder) for review and requested Board’s approval for CEUs. Mr. Lim will review HRWA’s course summary/material (i.e., only packet folder) and provide preliminary comments to Mr. Byrd.

- o. Discussed May 21, 2010 Board videoconference meeting. Board will invite Deputy AG to the next Board meeting to discuss the May 21, 2010 meeting.
- p. Deferred review of Gary Pettijohn’s additional backup for his reciprocity request for his Grade 1 and 2 certificates from California.
- q. Reviewed County of Hawaii letters of notification for applicants seeking reciprocity. Jon Collie (Grade 3 certificate from Washington) needs to submit a current renewal card before Board can review. David Freistuhler’s request denied (Grade 4 certificate from Tennessee) due to Tennessee not being in line with Hawaii requirements.
- r. Deferred review of Digital 2000 online training courses CEU request. Mr. Hay and Mr. Lim will review Digital 2000 online safety training course request for CEUs and give the Board their recommendation at the next meeting.
- s. Reviewed operator certificate renewal forms and attachments.
- t. Board approved to add Dwight Lane to the agenda. Board approved application for temporary Grade 1 certificate. Temporary certificate will be mailed by SWOTC.
- u. Board approved to add Ned Geigle to the agenda. Deferred Ned Geigle’s request for CEUs.
- v. Board approved to add 360water, Inc. to the agenda. Board approved 360water, Inc. verification of its course approval status in Hawaii for only wastewater courses and not water courses.
- w. Board approved to add slow reader question to the agenda. Deferred question regarding if slow reader can have assistance during exam (e.g. someone reading exam questions aloud to exam taker). Ms. Uyema Pak will ask Deputy AG’s informal advice.
- x. Board approved to add Ouli Ekahi WWTP complaint/request for information (RFI) to the agenda. Deferred.
- y. Board approved to add written testimonies for May 21, 2010 meeting to the agenda. Board approved adding the testimonies to the May 21, 2010 meeting minutes.
- z. Board approved to add discussion of August operator certification exam to the agenda. Board approved test sites on Oahu, Kauai, Maui, and Hawaii. Board approved proctors for the exam: Mr. Hay (Hawaii), Mr. Lim (Oahu-AM), Victor Moreland (Oahu-PM), Bert Uyeno (Kauai), and Mr. Viernes (Maui).

## VII. ADJOURNMENT 2:15 pm

Next Meeting: Thursday, September 23, 2010  
Location: Statewide Wastewater Operator Training Center, Sand Island, Oahu  
Time: 8:00 a.m.