

**LANGUAGE ACCESS ADVISORY COUNCIL  
STATE OF HAWAII  
DEPARTMENT OF HEALTH**

**Thursday, February 4, 2016  
2:00 p.m. to 3:30 p.m.**

Director's Conference Room 320  
Department of Labor and Industrial Relations  
830 Punchbowl Street, Honolulu, Hawaii 96813

**AGENDA**

1. Call to Order
2. Welcome and Introductions
3. Approval of Minutes of December 09, 2015 Meeting
4. Executive Director's Report
5. Report of the Chair
6. Status of AD Hoc Committees
  - Legislative; Special Projects; Plans Review; By-laws
7. Items for Discussion
  - Roster Soft Launch Update
  - Planning for 2016 Annual Hawaii Conference on Language Access
  - Update on LAAC Vacancies
8. Agenda Items for Next Meeting
9. Announcements
  - IAC Meeting
  - General Announcements
  - Next LAAC Meeting – To be determined
10. Adjournment

*If you require special assistance or auxiliary aids and/or services to participate in this meeting (i.e., sign interpreter; interpreter for language other than English; or wheelchair accessibility), please contact the Office of Language Access (OLA) at 586-8730 or email your request to [Helena.Manzano@doh.hawaii.gov](mailto:Helena.Manzano@doh.hawaii.gov) at least 4 business days before the meeting. Prompt requests submitted help to ensure the availability of appropriate assistance.*