

Foster Family Home - Corrective Action Report

Provider ID: 1-130050

Home Name: Baltazar Mayo, NA

91-706 Poloula Place

Ewa Beach HI 96706

Review ID: 1-130050-4

Reviewer:

Begin Date: 10/12/2015

End Date:

12/3/15
~~12/3/15~~

Foster Family Home

Required Certificate

[17-1454-6]

6.(d)(1) Comply with all applicable requirements in this chapter; and

Comment:

10/12/15: Recertification survey of two client home. Corrective Action Report issued Corrective Action Plan due to CTA by 11/12/15. *all requirements met 12/3/15.*

Foster Family Home

Background Checks

[17-1454-7.1]

7.1.(a)(1) Be subject to criminal history record checks in accordance with section 846-2.7, HRS;

7.1.(a)(2) Be subject to adult protective service perpetrator checks if the individual has direct contact with a client; and

Comment:

7.1.(a)(1)

Fingerprinting is required two years in a row.

CG3 had fingerprinting done 12/13. The second fingerprinting was due 12/14, but was done 3/15, and four month gap.

7.1.(a)(2)

APS/CAN report is required two years in a row and then every other year.

CG 3 had APS/CAN done 12/13. They were due again 12/14 but were done 3/15, a four month gap.

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Personnel and Staffing

[17-1454-41]

41.(b)(5)(C)(ii) Have a current tuberculosis clearance;

41.(e) The primary caregiver shall identify all qualified substitute caregivers, approved by the department, who provide services for clients. The primary caregiver shall maintain a file on the substitute caregivers with evidence that the substitute caregivers meet the requirements specified in this section.

Comment:

41.(b)(4) Each caregiver is required to have a Substitute Caregiver form in file.
CG3: No disclosure form in file.

Disclosure

Found

41.(b)(5)(C)(ii)

TB screens are required yearly if there is a record of positive TB testing.
CG3 : A TB screen was performed 9/4/14. Another TB screen was due by 9/4/15, but has not been performed.

41.(e)

CTA must be notified when caregivers are removed.

CG2: was removed 10/14, but no notification sent to CTA.
CG4 was removed 8/20/15 but CTA was not notified.
HHM 1: moved out of home 8/20/14 but CTA was not notified.

Foster Family Home

Fire Safety

[17-1454-45]

45.(a) The home shall conduct, document, and maintain a record, in the home, of unannounced fire drills at different times of the day, evening, and night. Fire drills shall be conducted at least monthly under varied conditions and shall include the testing of smoke detectors.

Comment:

45.(a)

Fire drills are required to be conducted monthly and the monthly fire drill record kept in file.
Caregiver 1 states fire drills have not been conducted since 5/14 when family moved to new location.

Foster Family Home

Client Account

[17-1454-47]

47.(a) The home shall maintain a written accounting of the client's personal funds received and expended on the client's behalf by the home.

Comment:

47.(a)

An accounting of client's personal finances are required.

Client 1: No personal accounting record present.

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Quality Assurance

[17-1454-48.1]

- 48.1.(a) The home shall have documented internal emergency management policies and procedures for emergency situations that may affect the client, such as but not limited to:
- 48.1.(a)(1) Sudden illness or accident;
- 48.1.(a)(2) Death;
- 48.1.(a)(3) Violent acts or abuse;
- 48.1.(a)(4) Natural disasters;
- 48.1.(a)(5) Fire; and
- 48.1.(a)(6) Power and telephone outage

Comment:

48.1.(a)- (a)(6):
Emergency plans are required for CCFFHs.

No emergency plan seen in file.

Foster Family Home

Fiscal Requirements

[17-1454-49.1]

- 49.1.(b) The home shall maintain fiscal records, documents and other evidence that sufficiently and properly reflect all funds received, and all direct and indirect expenditures of any nature related to the home's operation.

Comment:

49.1.(b)

Financial records shall be kept in file.
No budget or financial records in file.

Compliance Manager

Primary Care Giver

Date

Date

10/12/15

10/12/15

48.1.(a)(5) Fire; and

48.a.(a)(6) Power and telephone outage

48.1.(a) - (a)(6)

Emergency plans are required for CCFFHs

I shall keep and maintain a written emergency plan of the home, for guidelines when the need arises

FOSTER FAMILY HOME
FISCAL REQUIREMENTS [17-1454-49.1]

49.1.(b) The home shall maintain fiscal records, documents and other evidence that sufficiently and properly reflect all funds received, and all direct and indirect expenditures of any nature related to the home's operation.

I will keep and maintain Financial records more particularly Annual Budget to serve as guide to the home's Financial stability.

Prepared by:



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