

# Foster Family Home - Corrective Action Report

Provider ID: 1-140054

Home Name: Shella Gem P. Navalta, CNA

Review ID: 1-140054-2

94-441 Kuahui Street

Reviewer:

Waipahu HI 96797

Begin Date: 7/16/2015

End Date: 8/20/15

## Foster Family Home Required Certificate [17-1454-6]

6.(d)(1) Comply with all applicable requirements in this chapter; and

Comment:

Home visit for a 2 person recertification review made on 7/16/15.  
Corrective Action Report issued during home visit with a written plan of correction due to CTA by 8/16/15.

6.(d)(1) - see applicable sections of the review

## Foster Family Home Background Checks [17-1454-7.1]

7.1.(a)(1) Be subject to criminal history record checks in accordance with section 846-2.7, HRS;

7.1.(a)(2) Be subject to adult protective service perpetrator checks if the individual has direct contact with a client; and

Comment:

7.1.(a)(1)CG#2 no fingerprints on record. Needs 1 if prior to 2008 or 2 after 2008

7.1.(a)(2) CG#1 APS/CAN due on or before 12/30/14 completed on 01/21/2015. CG#2 APS/CAN due on or before 02/03/2014 completed on 08/21/2014

## Foster Family Home Personnel and Staffing [17-1454-41]

41.(b)(5) Provide non-medical transportation through possession of a valid Hawaii driver's license and access to an insured vehicle, or an alternative approved by the department.

Comment:

41.(b)(5) CG#1 lapse in automobile insurance for dates 09/06/2014-09/20/2014 and 03/05/2015-05/23/2015

## Foster Family Home Fire Safety [17-1454-45]

45.(a) The home shall conduct, document, and maintain a record, in the home, of unannounced fire drills at different times of the day, evening, and night. Fire drills shall be conducted at least monthly under varied conditions and shall include the testing of smoke detectors.

Comment:

45.(a) CG#2 did not lead fire drill in 2014

\_\_\_\_\_  
Compliance Manager

Shella Gem Navalta  
Primary Care Giver

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

# Correction Action Plan

Sheila Gem Navalta

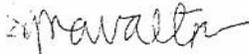
DATE: 08/02/2015

7.1.(a)(1) The home have a copy of CG#2 fingerprint documents for May 26, 2009 and April 21, 2010. It is on file in the home personnel record. To prevent from this again, the home will make sure that documents needs to be on file. Attached is the finger documents.

7.1.(a)(2) CG#1 APS/CAN was due on 12/30/14. It was completed on 01/21/15. CG#2 APS/CAN was due on 02/03/14. It was completed on 08/21/14. It is on file on the home personnel record. The home will use a calender or a mobile reminder to track personnel requirements are due to prevent any requirement from expiring in the future.

41.(b)(5) CG#1 automobile insurance lapse in 09/06/2014-09/20/14. At that time CG#1 did not start CCFFH till 10/01/15. And for 03/05/2015-0523/2015 was covered but no documents on personnel records. The home will keep copies of all insurance policies showing continued insurance with proper coverage amounts during the current certificate period.

45.(a) Make sure CG#2 to lead a fire drill. Home will set a schedule to lead a fire drill for CG#2.

Signed:  08/11/2015

Sheila Gem P. Navalta  
94-441 Kuahui Street  
Waipahu, HI 96797