

ADCC Name: Maui ADCC - Khei
 Compliance Manager Name:

Community Ties of America, Inc
 45-955 Kamehameha Highway, Suite 300
 Kaneohe, HI 96744

Date of Review: 3/25/15
 Last Date Items below must be submitted to CTA: 2/16/15

Check Item	H.A.R. 17-1424 Chapter #	Chapter Heading	Item(s) Required To Meet Compliance
OK	3	Application for Certificate of Approval	
OK	11	Administration	
X	12	Personnel and Staffing	12.(4) - Staff needs P.E. See list.
OK	13	Admissions	1) Sent CTA above items on 3/16/15.
OK	14	Participant Fees	2) Will set up calendar on company computer with all expiration dates of above items.
OK	15	Transportation	<i>Margie DeLaCruz</i>
OK	16	Services for Center Participants	<i>4/1/15</i>
OK	17	Physical Location	
OK	18	Fire Protection	
OK	19	Other Disasters and Evacuations	

The CTA Compliance Manager has reviewed the above items with me and has provided me with a copy of this form. It is my responsibility to correct all items listed above and provide proof of same to CTA within the timeframe stated above.
 I understand that all items should be submitted to CTA all at one time before the due date.

If this box is checked then I understand that I met all requirements and no corrective action is required

PRINT NAME: MARGIE DELACRUZ
 SIGNATURE: *Margie DeLaCruz* Date: 3/25/15
 I can fax, email or mail the items to the CTA compliance manager using contact information given to me.

