



Continuity Files of America, Inc
 45 950 Kanihama Highway, Suite 300
 Kaneohe Hawaii 96744

Adult Day Care Center (ADCC)
 Corrective Action Plan

28-1630 OLD KANIHAMA HILL Y
 HONOLULU, HI

Honolulu Adult Day Care

Last Date items below must be submitted to CTA:			
Check Item	H.A.R. 17 1424 Chapter #	Chapter Heading	Item(s) Required To Meet Compliance
✓	3	Application for Certificate of Approval	
✓	11	Administration	
	12	Personnel and Staffing	PHYSICALS NEEDED: FIRST AID NEEDED:
✓	13	Admissions	
✓	14	Participant Fees	
✓	15	Transportation	
✓	16	Services for Center Participants	
✓	17	Physical Location	
✓	18	Fire Protection	
✓	19	Other Disasters and Evacuations	



The CTA Compliance Manager has reviewed the above items with me and has provided me with a copy of this form. It is my responsibility to correct all items listed above and provide proof of same to CTA within the timeframe stated above.

I understand that all items should be submitted to CTA all at one time before the due date.

If this box is checked then I understand that I met all requirements and no corrective action is required

PRINT NAME

[Signature]

SIGNATURE:

4/26/2015
 Date 6-26-2015

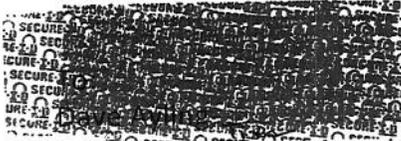
I can fax or mail the items to the CTA compliance manager using the email address given to me.



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34 Rainbow Drive ♥ Hilo, Hawai'i 96720 ♥ Phone: 808-961-3747 ♥ Fax: 808-961-3740 ♥ www.HawaiiIslandAdultCare.org

August 13, 2015



Community Sites of America
45-955 Kamehameha Highway
Kaneohe, Hawaii 96744

Corrective Action Plan Report:
Honolulu Adult Day Center

1. Rule No. H.A.R. 17-1424 Chapter 12 Personnel and Staffing:

2. Physical needed:

- does not work in Honolulu and has no contact with participants, remove from list.
- See above, please
- HIAC's scheduled Health Statement Provider staff appointments occurred on 6/27, one day after the site visit.
- Could not attend HIAC's HSP appointment and could not get an appointment with primary care physician before site visit.

First Aid Needed:

- does not work in Honolulu and has no contact with participants, remove from list.
- missed scheduled appointment due to illness and forgot to re-schedule.

3. Deficiency corrected by getting physicals and current first aid certificates and emailing said information to CTA.

4. We will prevent deficiencies from happening in the future by rigorous maintenance of expiration dates and early scheduling of appointments necessary.

Mahalo,

Elizabeth Logsdon
Honolulu Adult Day Center Director



To March 2017