

Name of Foster Parent(s): Norma Manuel

Inspection Date: 4/27/16

ADULT FOSTER HOME INSPECTION REPORT

SECTION	Y	N	P	NA	PLAN/DATE OF CORRECTION
§11-148-15 CARE OF FOSTER RESIDENT: The number of foster adults cared for does not exceed two, unless allowed under 321.11.2, HRS.	X				
§11-148-16 RECORD: (a) & (b)(1) A current register of all foster adults admitted that includes foster adult's name, birth date, age, reason for placement, date placed, and date removed.	X				
(b)(2)(A) & (B) Foster adult record includes the contact information of the adult's physician, DDD Case Manager and parents, legal guardian or other responsible party in the event of an emergency.	X				
(b)(2)(C)(1) During residence, foster adult record includes copies of physicians' initial, annual, and periodic medical exams, evaluations, progress notes, and lab reports.	X				
(b)(2)(C)(1) During residence, foster adult record includes reports of annual tuberculosis clearances.	X				
(b)(2)(C)(2) During residence, foster adult record includes observations of the foster adult's response to medication, treatments, diet, plan of care (ISP), changes in condition, indications of illness or injury, and behavior patterns monthly or more often as appropriate.	X				
(b)(2)(C)(3) During residence, foster adult record includes entries describing treatments and services rendered.			X		(1) Effective immediately, the foster parent and substitute caregivers shall record all treatments and services immediately after it has been rendered. Date of Correction:

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<p>(b)(2)(C)(4) & (6) During residence, foster adult record includes medications administered as ordered by physicians.</p>			X		<p>(2), (3) & (4) Effective immediately, the foster parent and substitute caregivers shall take the following action to minimize the risk of medication errors, (1) when preparing the MAR the name of the medication, dosage, number of capsules/tablets, number of times per day it is to be given, the specific time the medication is to be given and the route/method by which it is to be given shall be recorded, (2) before giving medications the medication label and the physician's order shall be read and compared with the MAR (the physician's order, the MAR and the label must match), and (3) record the administration of medications immediately after a medication has been taken. The foster parent and substitute caregivers shall also follow best practice guidelines by adhering to the "six rights" of medication administration (RIGHT MEDICATION, RIGHT DOSE, RIGHT ROUTE/METHOD, RIGHT TIME, RIGHT PERSON, RIGHT DOCUMENTATION). Adverse Event Reports (AERs) for each medication error shall be completed and submitted to the foster adult's assigned Case Manager by 5/27/16. Date of Correction:</p>

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(b)(2)(C)(4) & (6) During residence, foster adult record includes medications administered as ordered by physicians.			X		<p>(5), (6), (7), (8) & (9) Effective immediately, the foster parent and substitute caregivers shall take the following action to minimize the risk of medication errors, (1) when preparing the MAR the name of the medication, dosage, number of capsules/tablets, number of times per day it is to be given, the specific time the medication is to be given and the route/method by which it is to be given shall be recorded, (2) before giving medications the medication label and the physician's order shall be read and compared with the MAR (the physician's order, the MAR and the label must match), (3) never give a medication that they have questions about until the problem has been resolved, by checking with the prescribing physician or pharmacist and (4) never be afraid to ask the physician questions, as it could save both the foster adult and the caregivers from serious consequences. The foster parent and substitute caregivers shall also follow best practice guidelines by adhering to the "six rights" of medication administration (RIGHT MEDICATION, RIGHT DOSE, RIGHT ROUTE/METHOD, RIGHT TIME, RIGHT PERSON, RIGHT DOCUMENTATION). Adverse Event Reports (AERs) for each medication error shall be completed and submitted to the foster adult's assigned Case Manager by 5/27/16. Date of Correction:</p>
(b)(2)(C)(4) & (6) During residence, foster adult record includes medications administered as ordered by physicians.			X		See page 5.

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(b)(2)(C)(5) During residence, foster adult record includes physician's signed orders for diet, medications and treatment.			X		(10), (11) & (12) Effective immediately, the foster parent and substitute caregiver shall always have a signed physician's order for every medication and treatment. All physician's orders received by telephone must also be in writing and signed by the physician as soon as possible. The foster parent shall obtain a signed order for the identified medications and the medication that was discontinued by 5/27/16. Date of Correction:
(b)(2)(C)(7) During residence, foster adult record includes recordings of foster adult's weight, on a monthly basis or more often when requested by the physician or DDD.	X				
(b)(2)(C)(8) During residence, foster adult record includes notations of visits made to or by the resident.		X			(13) Effective immediately, the foster parent and substitute caregivers shall maintain a record of all visits made to or by foster adults. Date of Correction:
(b)(2)(C)(9) During residence, foster adult record includes incident reports of bodily injury or other unusual circumstances (i.e. suspected abuse/neglect, medication errors and/or unexpected reaction to medication or treatment, change in behavior, change in health condition requiring medical treatment, death, and whereabouts unknown).			X		(14) Effective immediately, the foster parents and substitute caregiver shall completed and submit an Adverse Event Report (AER) to the foster adults' assigned case manager for all changes in the foster adults' health condition that require medical treatment. Date of Correction:
(c) Foster adult records and information from the records are held confidential and made available only to authorized department personnel or those with written consent for release of information.	X				
(e) Foster adult records were readily available and accessible to department personnel.	X				
§11-148-20 MEMBER OF FOSTER FAMILY: (a) The resident cared for as a family member and shares in the family's pleasures and responsibilities.	X				

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(b) Changes which adversely affect the foster adult were reported to the Certification Unit in accordance with guidelines established by the Department.	X				
§11-148-21 HEALTH:					
(a) Foster adult had a completed physical examination by a licensed physician upon initial admission and at least annually thereafter.	X				
(e) Foster parent carried out regularly planned medical visits.	X				
§11-148-22 EMERGENCIES:					
(a) Foster parent obtained an emergency protocol in the event of sudden illness or accident.	X				
§11-148-23 DIET: Foster parent provides an adequate diet for good nutrition.	X				
§11-148-24 CLOTHING AND PERSONAL SUPPLIES:					
(a) Foster adult clothing is kept clean, in proper condition of repair and is of appropriate size.	X				
(b) Foster adult provided with individual combs, toothbrushes, and other toiletry articles.	X				
§11-148-25 RECREATION AND SOCIAL ACTIVITIES:					
(a) Foster adult provided with a well balanced daily program that includes ample time to rest, regular meal hours and recreation.	X				
(b) Foster adult provided with opportunities for appropriate social and recreational activities in the community.	X				
(c) Foster adult provided with the opportunity to visit with parents/guardian and relatives.	X				
§11-148-27 RELIGION: Foster adult's religious faith respected and the foster adult afforded with the opportunity to attend church or religious activity of the foster adult's parents, guardian or of their choice.	X				

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<p>§11-148-28 RESIDENT'S ACCOUNTS: (d) Record contains an accurate accounting of foster adult's money and disbursements kept on an ongoing basis, including receipts for expenditures.</p>		X			<p>(15) Effective immediately, the foster parent shall keep an accurate accounting of the foster adult's money. The foster parent shall submit a current and complete accounting of the foster adult's money to the Certification Unit by 5/27/16. Date of Correction:</p>
<p>(d) Record contains a current inventory of possessions.</p>		X			<p>(16) Effective immediately, the foster parent shall always keep a current and accurate inventory of the foster adult's possessions. The foster parent shall submit a current inventory of the foster adult's possessions to the Certification Unit by 5/27/16. Date of Correction:</p>
<p>§11-148-34 PERSONAL QUALIFICATIONS REQUIRED: (a) Foster parents and all members of the household shall show evidence of being well-adjusted persons, capable of accepting, understanding, and caring for foster adults and working with the department.</p>	X				
<p>(b)(1) Criminal history record for foster parents and substitute caregiver(s) does not pose a risk to the foster adult(s) in care.</p>	X				
<p>(b)(4) Background information for foster parents and substitute caregivers does not contain a history of child abuse or neglect.</p>	X				
<p>§11-148-37 HEALTH OF FOSTER FAMILY: (a) All members of the household are free from disease which may be transmittable to others and from physical and emotional conditions which may adversely affect the foster parents' ability to care for the foster adult.</p>	X				
<p>(b)(2) Tuberculosis (TB) clearance, in accordance with current department recommendations, on every member of the household.</p>			X		<p>(17) The foster parent shall submit the TB clearance for the identified household member to the Certification Unit by 5/27/16. Date of Correction:</p>

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<p>§11-148-38 INCOME: (b) Foster parents do not conduct a rooming or boarding house or adult residential care home, or other business on the premises which may adversely affect the welfare of the foster adult(s) under the foster parents care.</p>	X				
<p>§11-148-39 EMPLOYED PARENT: The employment of the foster parent does not interfere with foster care responsibilities.</p>			X		<p>(18) The foster parent shall submit a signed self-preservation statement by the foster adult's physician to the Certification Unit by 5/27/16. Date of Correction:</p>
<p>§11-148-45 REQUIREMENTS: (1) Bedroom complies with acceptable State standards on housing and sanitation and has at least 50 square feet of floor space for each foster adult.</p>	X				
<p>(2) The home is accessible to foster adults requiring a wheelchair for mobility (in accordance with ADA standards).</p>	X				
<p>(3) The home is equipped with running water for bathing facilities and home is connected to public sewage system or other approved method.</p>	X				
<p>(4) The home is equipped with sanitary flush toilets that are in proper working condition.</p>	X				
<p>(5) The home is equipped with adequate artificial and natural lighting and ventilation.</p>	X				
<p>(6) Food stored in an area of the home that is free from rat and insect infestation and perishable food stored in a refrigerator.</p>	X				
<p>(7) Food prepared in approved kitchen area with adequate sink facilities.</p>	X				
<p>(13) The premises is kept in a sanitary and safe condition with reasonable protection from fire hazards, drugs, poisons, household supplies and dangerous tools, and weapons.</p>			X		<p>(19) The adult foster home shall conduct monthly fire drills and the foster parent shall keep a record of all fire drills conducted. Date of Correction:</p>
<p>§11-148-46 EQUIPMENT AND FURNISHING: (a) Foster adult is provided with an adequate closet or dresser.</p>	X				
<p>(b) Foster adult is provided with an individual bed.</p>	X				

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(c) Foster adult's bed is comfortable, clean and equipped with clean linen and waterproof covering, if needed.	X				
§11-148-47 (a) The resident's room has suitable light and ventilation.	X				
§11-148-47 SLEEPING ARRANGEMENTS: (b) Foster parent's family is not displaced because of the presence of the foster adult(s).	X				
(c) Foster adult does not share a room with a married couple or an adult of the opposite sex.	X				
(d) Foster adult does not sleep in the same room with a child of the opposite sex.	X				
(e) Foster adult does not sleep in a detached building.	X				
(f) Foster adults' beds are spaced 3 feet apart.	X				
OPTIONAL CREDENTIALS OBTAINED: Foster parent(s) and substitute caregivers have current CPR Certificate.	X				
Foster parent(s) and substitute caregivers have current First Aid Certificate.	X				
Foster parent(s) and substitute caregivers received training that is applicable to the care of foster adults within the year.	X				