# HAR 11-55, Appendix C and NetDMR

State of Hawaii, Department of Health, Clean Water Branch

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Honolulu, Hawaii 96814

Phone: (808) 586-4309

Email: cleanwaterbranch@doh.hawaii.gov

Website: http://health.hawaii.gov/cwb/

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# Summary

- 1. NPDES Introduction.
- 2. NOI to Request Coverage.
- 3. NGPC.
- A. NGPC Compliance Submittals.

Questions.

Break.

- 5. HAR 11-55, Appendix C.
- 6. NetDMR.

Questions.





- National Pollutant Discharge Elimination System (NPDES) is permit system required by federal Clean Water Act.
- Environmental Protection Agency (EPA) delegated Department of Health (DOH) authority to administer NPDES permit system in State of Hawaii.



- Hawaii Administrative Rules (HAR), Chapter 11-55, Water Pollution Control is NPDES permit program in State of Hawaii.
- HAR, Chapter 11-54 is State Water Quality Standards (WQS). According to State law, everyone is required to comply with State WQS whether you need an NPDES permit or not.
- HAR 11-54 and 11-55 are available on the DOH-CWB website located at: <a href="http://health.hawaii.gov/cwb/">http://health.hawaii.gov/cwb/</a>. Latest amendments became effective November 15, 2014.



- NPDES permit required for all point source discharges to State waters and three (3) situations involving storm water.
  - Storm water associated with construction activities that disturb one (1) acre or more.
  - Storm water associated with industrial activities.
  - Storm water from Municipal Separate Storm Sewer Systems.



- Two (2) types of NPDES permits
  - NPDES Individual Permit:
    - Customized NPDES permit issued to the discharger.
  - NPDES General Permit:
    - NPDES permit issued as rules in HAR 11-55, Appendices for categories of discharges.



### **12 NPDES General Permits**

LIAD 41 FF NDDES Conoral Desprit Authorizing Funivation Data				
HAR 11-55 Appendix	NPDES General Permit Authorizing	Expiration Date		
В	Discharges of Storm Water Associated with Industrial Activities	Dec. 5, 2017		
С	Discharges of Storm Water Associated with Construction Activities	Dec. 5, 2018		
D	Discharges of Treated Effluent from Leaking Underground Storage Tank Remedial Activities	Dec. 5, 2017		
Е	Discharges of Once Through Cooling Water Less Than One (1) Million Gallons Per Day	Dec. 5, 2016		
F	Discharges of Hydrotesting Waters	Dec. 5, 2016		
G	Discharges Associated with Construction Activity Dewatering	Dec. 5, 2016		
Н	Discharges of Treated Process Wastewater Associated with Petroleum Bulk Stations and Terminals	Dec. 5, 2017		
1	Discharges of Treated Process Wastewater Associated with Well Drilling Activities	Dec. 5, 2017		
J	Occasional or Unintentional Discharges from Recycled Water Systems	Contact DOH-WWB at 586-4294		
К	Discharges of Strom Water and Certain Non-Storm Water Discharges from Small Municipal Separate Storm Sewer Systems	Dec. 5, 2016		
L	Discharges of Circulation Water from Decorative Ponds or Tanks	Dec. 5, 2018		
М	Point Source Discharges from the Application of Pesticides to State Waters	Oct. 20, 2017		



# Notice of Intent (NOI) to Request Coverage Under General Permit



- To request coverage under one (1) of the NPDES General Permits:
  - Permit for which you would like to request coverage under. All NPDES General Permits with Standard General Permit Conditions are available on CWB website located at: <a href="http://health.hawaii.gov/cwb/">http://health.hawaii.gov/cwb/</a>.
  - Determine if your project/activity <u>and</u> your organization can and will comply with <u>every</u> requirement in the applicable NPDES General Permit.
  - Only after you determine that you can comply and you understand your responsibilities and legal obligations, submit the CWB NOI Form through the e-Permitting Portal website.

- CWB NOI Form
  - Form used to notify DOH that you wish to be covered under general permit.
  - NOI form for HAR 11-55, Appendices B through L.
  - Must submit through e-Permitting Portal.



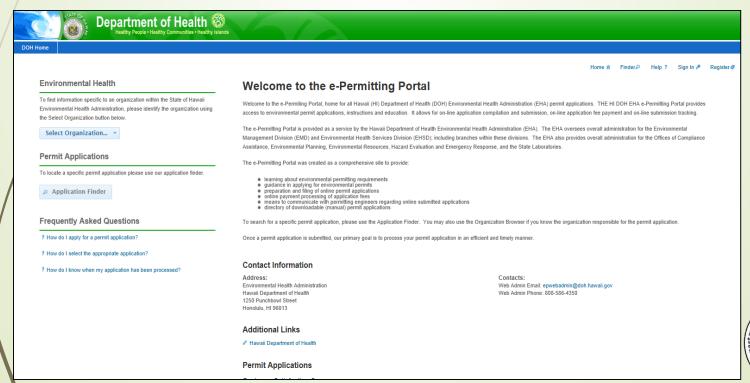
- E-Permitting Portal
  - One time registration:
    - Create user profile (e.g. provide name, company, telephone number, email, etc.).
    - Provide valid email address.
    - Create password.
  - Sign in using email address and password.
  - Anyone can register and submit through portal.



Open e-Permitting Portal at:

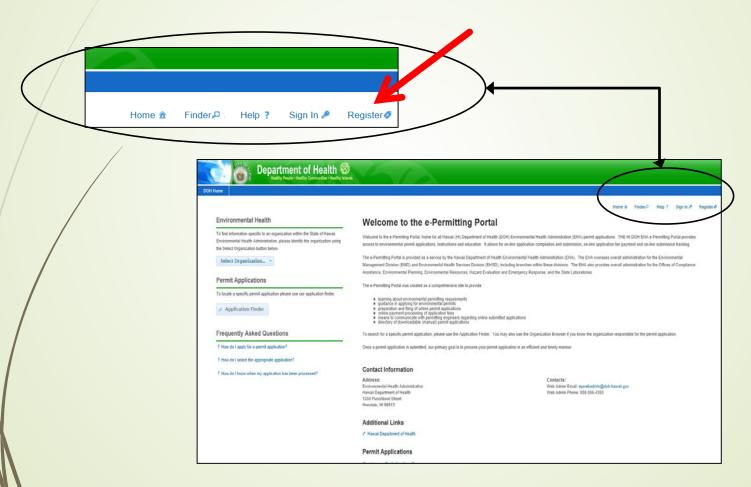
https://eha-cloud.doh.hawaii.gov/epermit/.

Recommended browsers: Google Chrome, Mozilla Firefox, IE 9 or higher.





Click Register link at top of page.



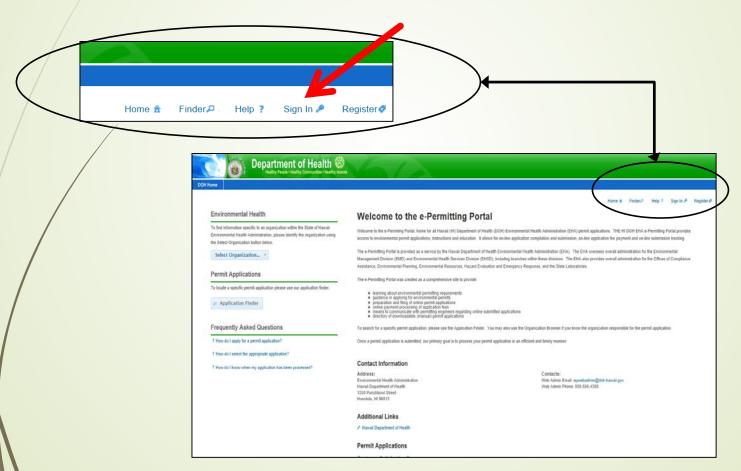


Fill out registration and verify your email address.

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state/Province/Region: *	Country: *			



After registration, sign in to e-Permitting Portal.





Enter email address and password you provided during registration.

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e-Permitting Portal allows you to change and/or reset your password.

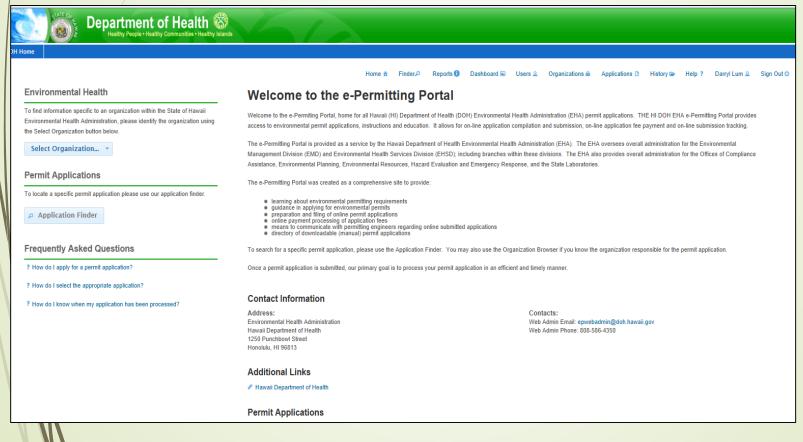
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- E-Permitting Password.
  - Protect your password.
  - Anyone with your password can view and edit all drafts and submissions created under your account.
  - If you need to reset password <u>and</u> do not have access to the registered email, you will lose access to all your drafts and submissions. You will have to register again. DOH will not recover your drafts and submissions.

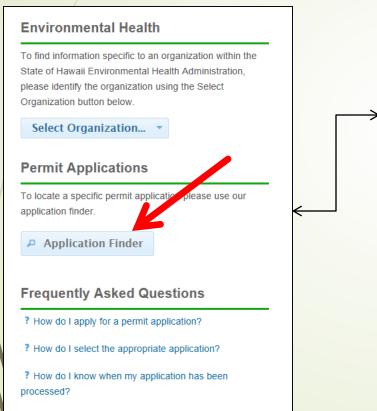


After signing in you will be taken to e-Permitting Portal start page.





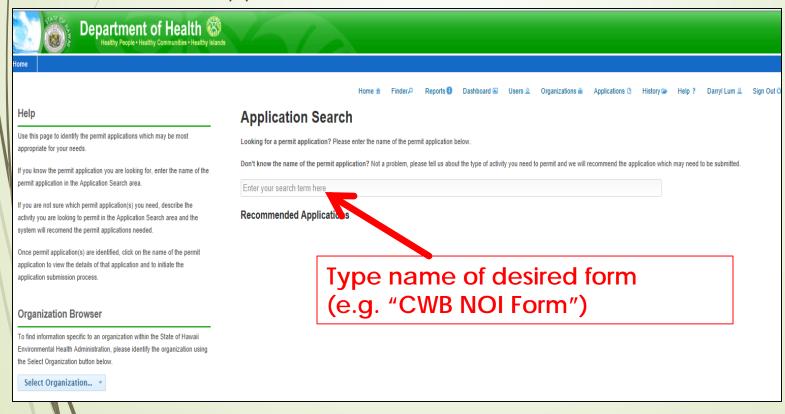
Press Application Finder button.







- Enter name of desired form in search field (e.g. CWB NOI Form)
- You may also enter type of activity you need to permit and Portal will recommend applications.





Link to form will appear. Click on this link.

### **Application Search**

Looking for a permit application? Please enter the name of the permit application below.

Don't know the name of the permit application? Not a problem, please tell us about the type of activity you need to permit and we will recommend the application which may need to be submitted.

cwb noi form

### Recommended Applications

Based on your description, the following 2 applications may match your needs.

### CWB NOI Form M

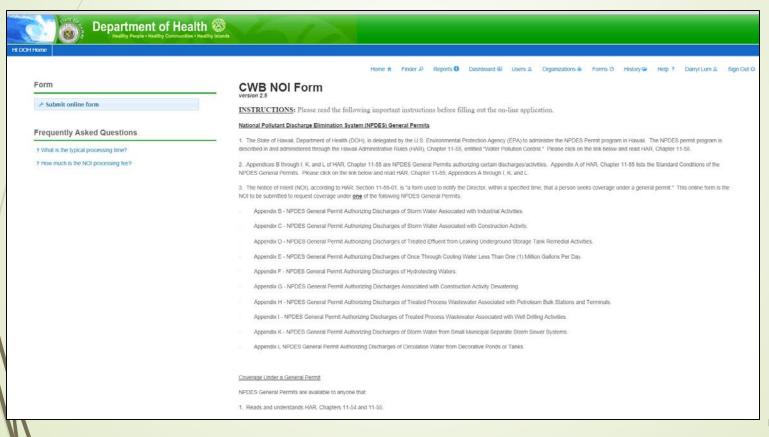
This Notice of Intent is for covering under Appendix M authorizing point source discharges from the application of pesticides.

### **CWB NOI Form**

This Notice of Intent is for coverage under a NPDES General Permit (HAR, Chapter 11-55, Appendices B through I, K, and L).

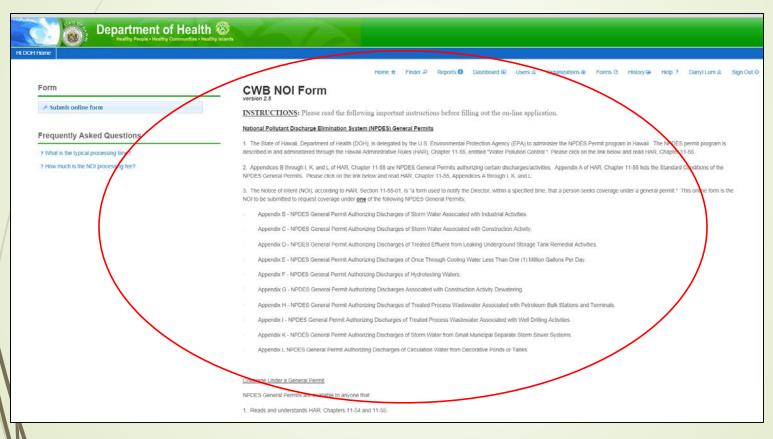


After clicking on link you will be taken to form start page.



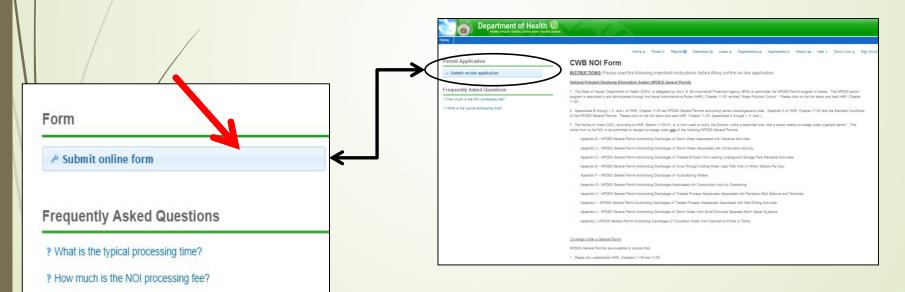


Read the instructions.





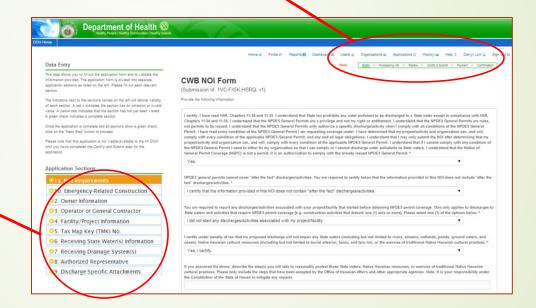
After you read the instruction, press Submit Online Form button.



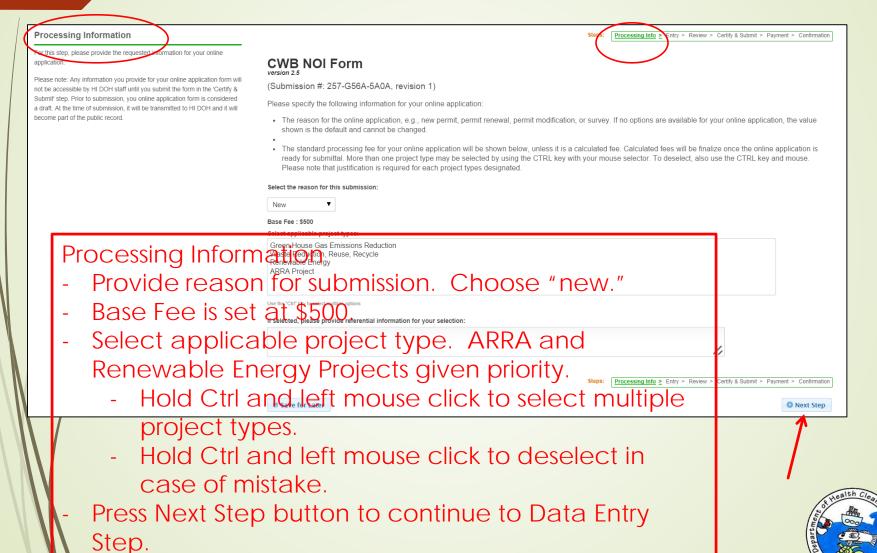


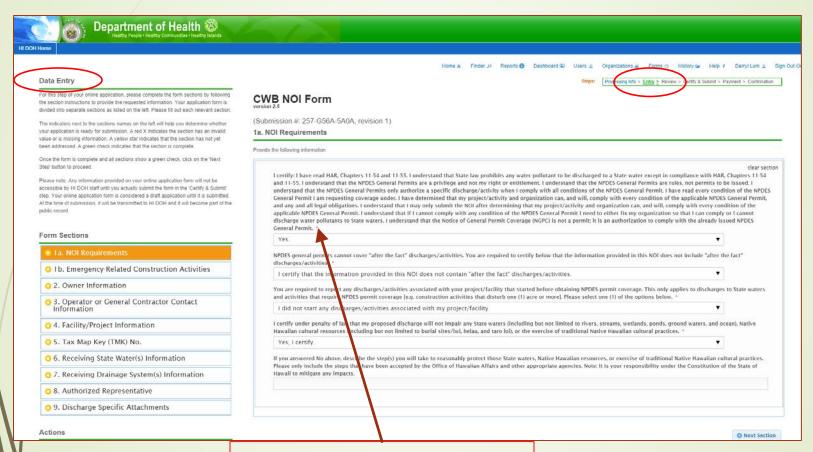
Steps: Processing Info > Entry > Review > Certify & Submit > Payment > Confirmation





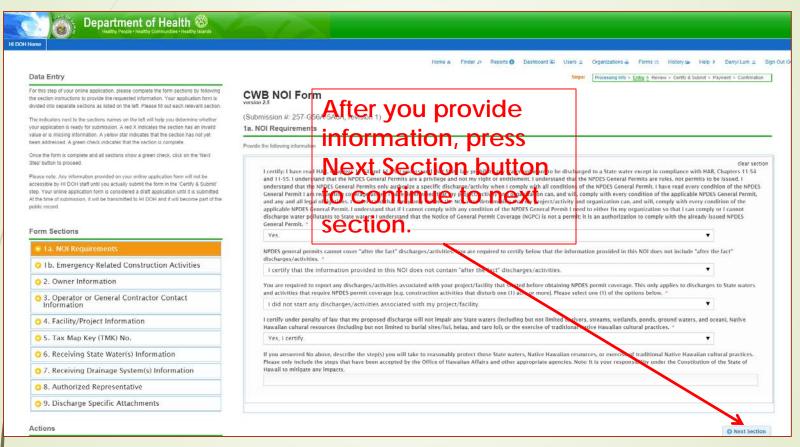






Provide requested information. Fields with asterisk (\*) required.







- If section meets appropriate validation rules, you will move to next step in process.
- Visual cues provided by system:
  - Sections not yet visited marked with yellow star.
  - Sections with missing data marked with red x. Once all issues on section remedied green checkmark will appear.
  - Sections with required information filled out marked with green checkmark.
- Note: At any time, "Save for Later" button can be clicked to conclude data entry for time being. You can recommence process by clicking "History" link at top of form and selecting edit button next to your application.



### Application Sections

- 1a. NOI Requirements
- 1b. Emergency-Related Construction Activities
- 2. Owner Information
- 3. Operator or General Contractor Contact Information
- 4. Facility/Project Information
- 🕏 5. Tax Map Key (TMK) No.
- 6. Receiving State Water(s) Information
- 7. Receiving Drainage System(s) Information
- 38. Authorized Representative
- 9. Discharge Specific Attachments



### Application Sections

### 1a. NOI Requirements

- 1b. Emergency-Related Construction Activities
- 2. Owner Information
- 3. Operator or General Contractor Contact Information
- 4. Facility/Project Information
- 5. Tax Map Key (TMK) No.
- 6. Receiving State Water(s) Information
- 7. Receiving Drainage System(s) Information
- 🔾 8. Authorized Representative
- 🔾 9. Discharge Specific Attachments

### CWB NOI Form (Section 1.a)

- Certify you read and will comply with HAR 11-54 and 11-55.
- Indicate if activity/discharge already began.
- "After the fact" activity/discharge cannot be covered.
- Certify your proposed discharge will not impair State waters, Native Hawaiian cultural resources (e.g. burial sites, heiau, or taro loi) or exercise of traditional Native Hawaiian cultural practices. Provide steps accepted by OHA and other appropriate agencies if you will so impair. You are responsible under Hawaii Constitution to mitigate impacts.

### 

### CWB NOI Form (Section 1.b)

- Complete Section 1.b only if you have an emergency-related construction activity (with a land disturbance of 1 acre or more) declared by the President of the United States or the Governor of the State of Hawaii.
- Skip this section if it does not apply to your project.
- Upload Emergency Declaration from President of the United States or the Governor of the State of Hawaii.
- Pursuant to HAR 11-55, Appendix C, you may submit the NOI within 30 calendar days after the start of construction activities for an official emergency declaration.

### **Application Sections**

- 1a. NOI Requirements
- 1b. Emergency-Related Construction
- 2. Owner Information
- 3. Operator or General Contractor
- 4. Facility/Project Information
- 5. Tax Map Key (TMK) No.
- 6. Receiving State Water(s)
- 7. Receiving Drainage System(s)
- 8. Authorized Representative
- 9. Discharge Specific Attachments

### CWB NOI Form (Section 2)

- NGPC can be issued to Owner or Operator.
- If you wish to have NGPC issued to Operator, must provide written evidence that Owner authorized Operator to apply on their behalf, and Owner needs to agree to comply with all NPDES permit conditions.
- Certifying Person must meet one of signatory type descriptions and be employed by entity being issued NGPC.

### Application Sections

- 1a. NOI Requirements
- 1b. Emergency-Related Construction
- 2. Owner Information
- ★ 3. Operator or General Contractor
- 4. Facility/Project Information
- 5. Tax Map Key (TMK) No.
- 6. Receiving State Water(s)
- 7. Receiving Drainage System(s)
- 8. Authorized Representative
- 9. Discharge Specific Attachments

### CWB NOI Form (Section 3)

- Provide general contractor information.
- If you are requesting coverage under HAR 11-55, Appendix C, you do not have to provide the General Contractor Information in this section. You may include this information in your SWPPP before the start of construction.



#### **Application Sections**

- 1a. NOI Requirements
- 1b. Emergency-Related Construction
- 2. Owner Information
- 3. Operator or General Contractor
- 4. Facility/Project Information
- 5. Tax Map Key (TMK) No.
- 6. Receiving State Water(s)
- 7. Receiving Drainage System(s)
- 8. Authorized Representative
- O 9. Discharge Specific Attachments

#### CWB NOI Form (Section 4)

- Provide facility or project name.
- Facility street address is either physical address or a description of the location (i.e. northwest corner of 1st Street and X Avenue).
- Facility Contact person can be design consultant.



#### **Application Sections**

- 1a. NOI Requirements
- 2. Owner Information
- 3. Operator or General Contractor
- 4. Facility/Project Information
- ★ 5. Tax Map Key (TMK) No.
- 6. Receiving State Water(s)
- 7. Receiving Drainage System(s)
- 8. Authorized Representative
- O 9. Discharge Specific Attachments

#### CWB NOI Form (Section 5)

- Provide TMKs of project or facility.
- Download TMK spreadsheet.
- Input all TMKs associated with project.
- Upload completed TMK spreadsheet.



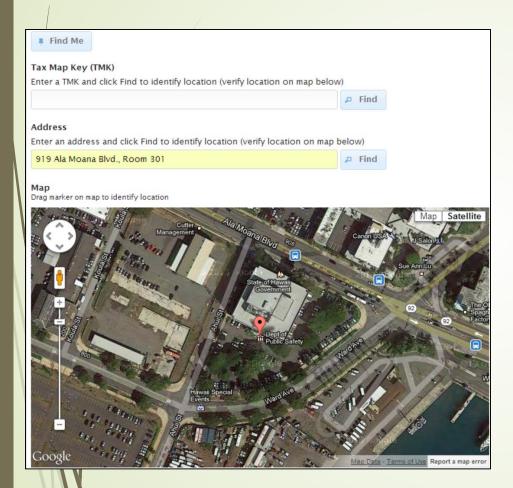
#### **Application Sections**

- 1a. NOI Requirements
- 1b. Emergency-Related Construction
- 2. Owner Information
- 3. Operator or General Contractor
- 4. Facility/Project Information
- 5. Tax Map Key (TMK) No.
- 6. Receiving State Water(s)
- 7. Receiving Drainage System(s)
- 8. Authorized Representative
- 9. Discharge Specific Attachments

#### CWB NOI Form (Section 6)

- Read definition of State waters.
- Receiving State water is first State water that receives discharge.
- Must specify receiving State water before NGPC can be issued.
- Provide receiving State water classification. Use links to HAR 11-54 and Water Quality Standards Maps.





## CWB NOI Form (Section 6) Continued

- Use map tool to enter discharge point coordinate.
- Enter TMK, nearby address, or drag marker on map tool to obtain discharge point coordinate.
- Press "+" button on top of section to add additional discharge points.



#### **Application Sections**

- 1a. NOI Requirements
- 1b. Emergency-Related Construction
- 2. Owner Information
- 3. Operator or General Contractor
- 4. Facility/Project Information
- 5. Tax Map Key (TMK) No.
- 6. Receiving State Water(s)
- ♠ 7. Receiving Drainage System(s)
- 8. Authorized Representative
- 9. Discharge Specific Attachments

#### CWB NOI Form (Section 7)

- Indicate if discharge enters a drainage system prior to discharge to State water.
- Provide drainage system information.
- Do not have to provide coordinates of entry points into drainage system.
- If requesting coverage under HAR 11-55, Appendix C, you do not have to attach Drainage System Owner's Approval to Discharge, but must include approval in your SWPPP before the start of construction.

#### **Application Sections**

- 1a. NOI Requirements
- 1b. Emergency-Related Construction
- 2. Owner Information
- 3. Operator or General Contractor
- 4. Facility/Project Information
- 5. Tax Map Key (TMK) No.
- 6. Receiving State Water(s)
- 7. Receiving Drainage System(s)
- 8. Authorized Representative
- 9. Discharge Specific Attachments

#### **CWB NOI Form (Section 8)**

- Use this section to authorize representative to act on Owner's behalf. (Optional)
- Must meet authorized representative definition in HAR 11-55-07(b) and must have financial responsibility for the Owner's organization. Design consultants may not be authorized representatives unless they are also construction managers.
- Only one (1) authorized representative allowed at any time.
- May change authorized rep by using CWB Compliance Form.
- Only one (1) authorization statement.

#### **Application Sections**

1a. NOI Requirements
1b. Emergency-Related Construction
2. Owner Information
3. Operator or General Contractor
4. Facility/Project Information
5. Tax Map Key (TMK) No.
6. Receiving State Water(s)
7. Receiving Drainage System(s)

8. Authorized Representative

9. Discharge Specific Attachments

- CWB NOI Form (Section 9)
- Specify NPDES general permit you are requesting coverage under.
- You may request coverage under one (1)
   NPDES general permit per e-Permitting CWB
   NOI Form submission.
- Download and complete discharge specific attachment corresponding to NPDES general permit you are requesting coverage under.
- Upload completed attachments.
- Please only provide information requested. Do not give entire set of construction drawings.
- Multiple files may be uploaded. Please keep each file under 10 MB. Files greater than 10 MB may take longer to upload or may not upload completely due to network traffic or your internet connection.
- Check if your file has been fully uploaded by clicking on the file name to view uploaded document.

#### CWB NOI Form (Section 9) Cont'd

	Discharge Specific Forms	Description
	Form B	Storm water associated with industrial facilities.
	Form C	Storm water associated with construction activities.
	Form D	Effluent from leaking underground storage tanks.
/	Form E	Once through cooling water < 1 MGD.
/	Form F	Hydrotesting waters.
	Form G	Construction activity dewatering.
	Form H	Petroleum bulk station and terminal process water.
	Form I	Well drilling activities.
	Form K	Small MS4s.
	Form L	Circulation water from decorative ponds or tanks.



Click on this link to download NOI Form H.

NOI Form I - Discharges of treated process wastewater associated with well drilling activities. NPDES permit coverage is required for discharges to State waters of treated process wastewater associated with well drilling activities. Treated process wastewater includes well drilling slurries, lubricating fluids wastewaters, and well purge wastewaters.

Click on this link to download NOI Form I.

NOI Form K - Discharges of storm water and certain non-storm water discharges from small Municipal Separate Storm Sewer Systems (MS4s). NPDES permit coverage is required for storm water and certain non-storm water discharges to State waters from small MS4s.

Click on this link to download NOI Form K.

NOI Form L - Discharges of circulation water from decorative ponds or tanks. NPDES permit coverage is required for discharges to State waters of circulation water from decorative ponds or tanks containing fish or other aquatic species.

Click on this link to download NOI Form L.

Previous Section

Next Section

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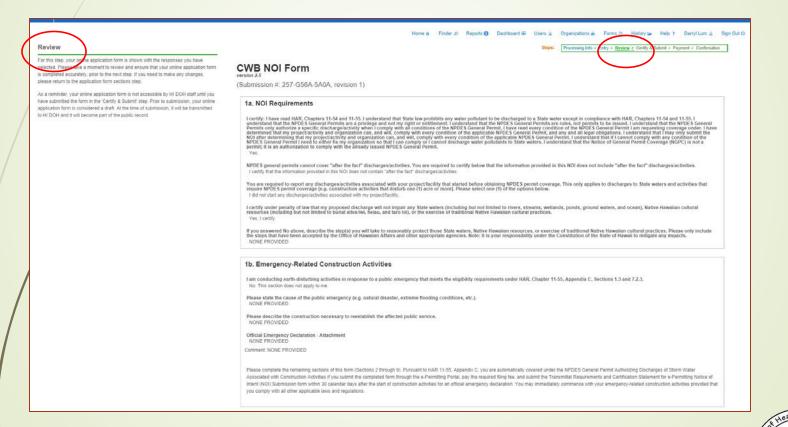
Entry > Processing Info > Review > Certify & Submit > Payment > Confirmation

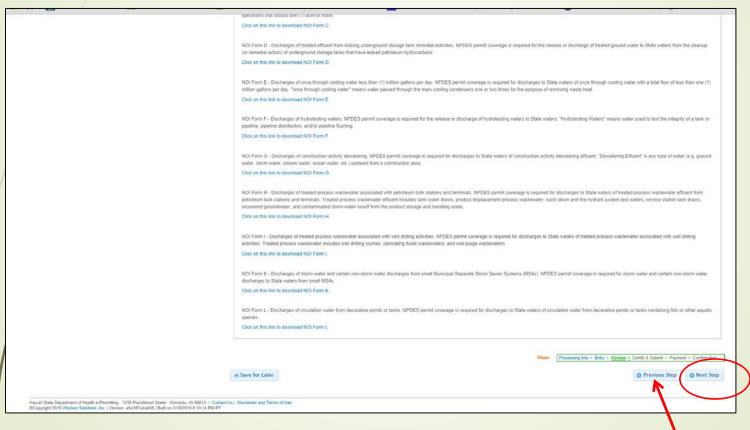
Save for Later

Next Step

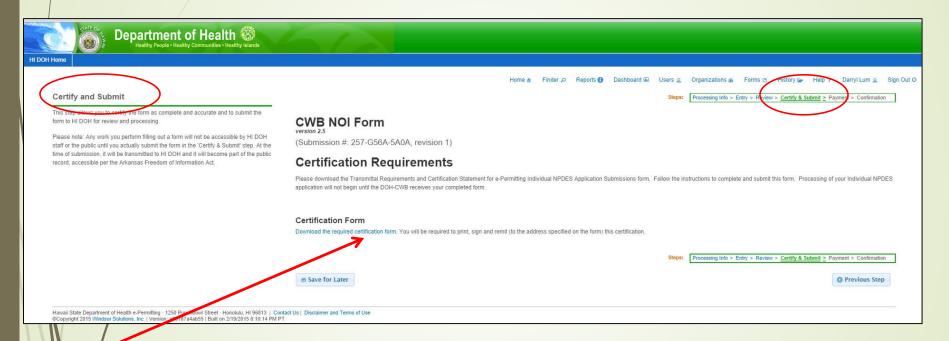
After you completed all sections, press Next Step button to continue to Review Step.





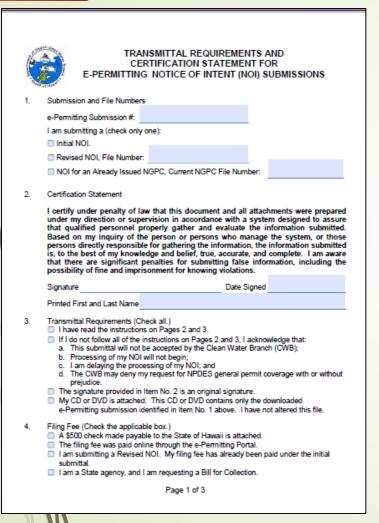




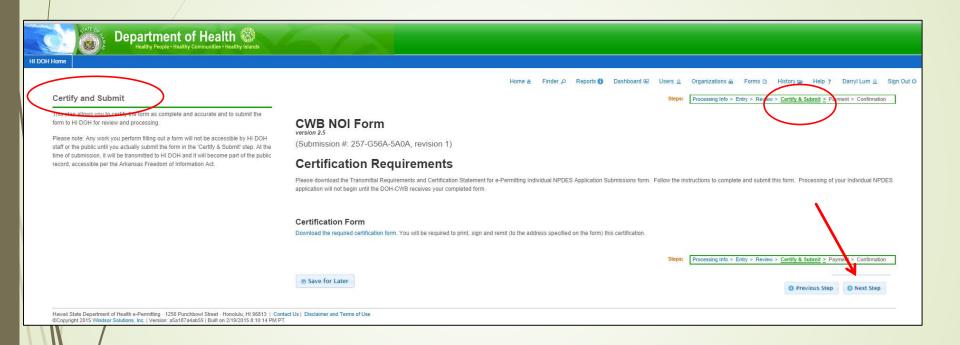


Click link to download Certification. You must click on link to continue.

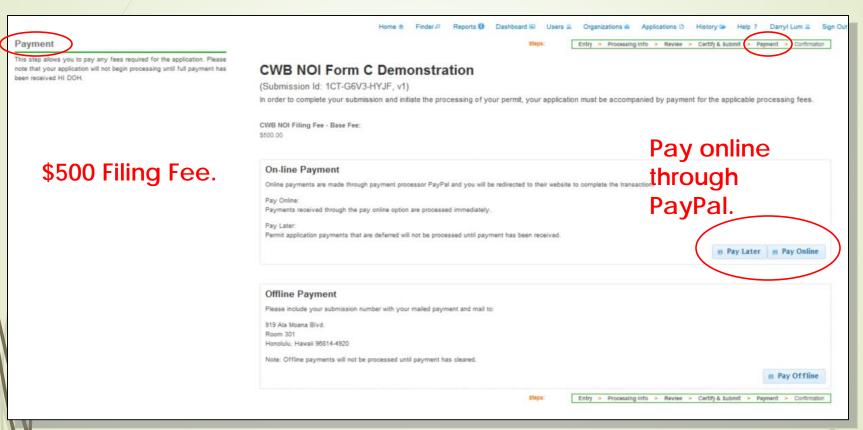




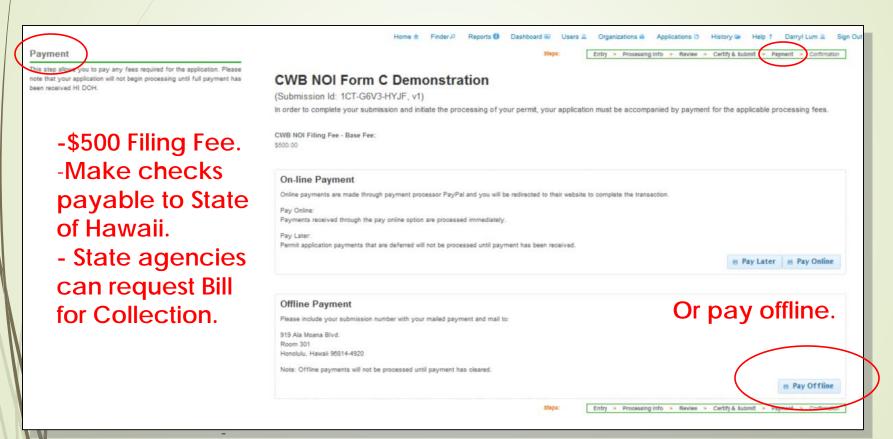
- Submit to DOH-CWB 1) Original certification signature (hard copy) and 2) a CD or DVD containing only downloaded e-Permitting submission, including all attachments.
- Link in the e-Permitting Portal (after you submitted the application). Locate your submission and press view button under the Action column. Press Download Submission button. A PDF file will be generated if you have no attachments. A ZIP file will be created if you have attachments. Check ZIP file to confirm that all of your attachments uploaded successfully in e-Permitting Portal. Save PDF or ZIP file on CD or DVD.
- NOI processing does not begin until original signature and CD/DVD received.



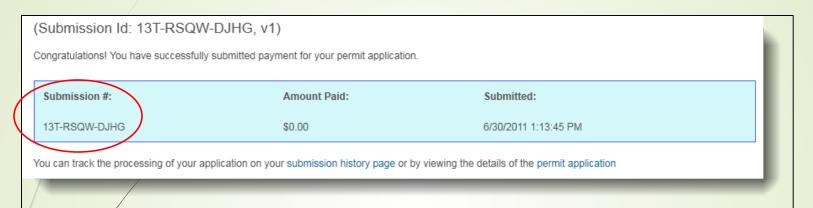












- Cønfirmation phase.
  - Confirms application submission through e-Permitting Portal.
  - Unique Submission # assigned to submission for tracking purposes.



- If DOH-CWB has comments on NOI, you will be sent comments via email.
- To revise NOI to respond to DOH-CWB comments:
  - Select History from top menu.





Application submission history displayed.

#### **Permit Application Submission History** Total records: 13 Showing 13 (filtered from total records) Filter: Submitted Submission Name Actions 10X-7TXC-3TME Drinking Water Well Permit (Submission Id: Draft 10X-7TXC-3TME) 10W-NCE4-HYDY Clean Water NPDES Individual (Submission Id: Draft 10W-NCE4-HYDY) 10K-34GT-MZA0 2/17/2010 12:00:00 Hazardous Waste Permit Revised ρ 10K-34E8-QVQM 2/17/2010 12:00:00 Deepwater Drilling Permit On-Hold 10K-33E2-PSTR 2/17/2010 12:00:00 Wind Farm Permit In-Review Д 10K-337W-Y1JR 2/16/2010 12:00:00 Clinic Permit Submitted AM



#### Status

- Draft = NOI not submitted through e-Permitting Portal.
- Submitted = NOI submitted through e-Permitting Portal.
- In Review = DOH-CWB is reviewing NOI.
- Action Required = DOH-CWB has comments on NOI. Comments will be sent via email.
- On-Hold = DOH-CWB will issue administrative extension on renewal NOI.
- Issued = NGPC will be issued.
- Denied = Request for general permit coverage will be denied.



To revise application submission:

- Select history from top menu.
- Click view icon ( 🔑 ).



Click Revise Submission button on action panel.

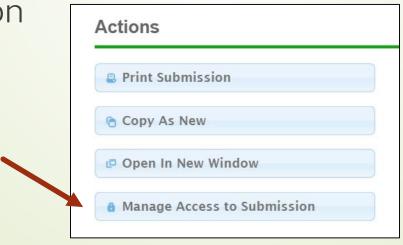


New version of submission will be created for you to edit.

Complete and Submit Form. Submit certification and CD/DVD.

To share your submission with your project team and/or client:

- Select history from top menu.
- Click view icon ( ).
- Press Manage Access to Submission button





#### Manage Access to the Submission

This area allows you to share your submission with other registered users in the system. To share your submission, type in the email address of the user whom you wish to allow. You can also indicate if you want to allow them to add or remove other users from the submission by selecting the Can Manage Access to Submission checkbox. The system will then verify that the user exists and will prompt you to confirm the selection. After confirmation, the user will be sent an email with instructions on how to access the submission.

#### Manage Access to the Submission (Submission #: 22S-KHC3-25JN, v1) Enter the email address for the user you would like to authorize: Adding a user will allow them to access, modify and view this submission. The user must be registered with the system to be eligble. Can Manage Access to Submission? **■** Add Users with Access to this Submission User Name **Affiliation** Can Manage Access to Submission? Actions Department of Health, Clean Water Branch Darryl Lum **B** Done



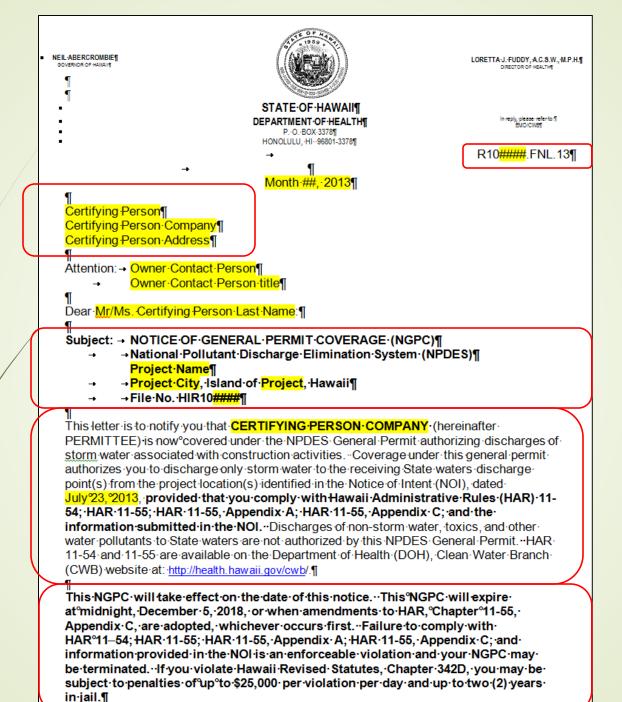
# Notice of General Permit Coverage (NGPC)



#### 3. NGPC

- DOH issues a NGPC if NOI is complete.
- NGPC is not a permit. It is an authorization issued to the Owner to comply with the already issued NPDES General Permit.







Certifying Person

R10####.FNL.13¶

Date

Page-2¶

Falsification of information, including providing information in the NOI that does not match what is actually occurring at the project site/facility and failure to prepare the Storm Water Pollution Prevention Plan (SWPPP) prior to NOI submission, may result in criminal penalties for the Permittee and their authorized representative as provided in Clean Water Act, Section 309 and HRS, Section 342D-35.¶

As a reminder, this general permit requires the Permittee to:

- 1.→Notify DOH of the construction start date within seven (7) calendar days before the start of construction activities. ¶
- 2.→Complete·and·submit·the·Solid·Waste·Disclosure·Form·for·Construction·Sites·to·the-DOH,·Solid·and·Hazardous·Waste·Branch,·Solid·Waste·Section,·as·specified·on·the-form·at·least·30°calendar·days·before·the·start·of·the·construction·activities. "The-form·can·be·downloaded·at: http://health.hawaii.gov/shwb/files/2013/06/swdiscformnov2008.pdf.¶
- 3.→Implement the SWPPP in accordance with HAR 11-55, Appendix C. "The Director reserves the right to require the Permittee to modify the SWPPP. •¶
- 4.→Submit·a·new·NOI-with-filing fee-and-obtain·a·new·NGPC-for-any-revisions to the information-submitted in the NOI-(with the exception of changes to contact person information-for-non-transfer of ownerships and changes to the SWPPP). This NGPC cannot be modified.¶
- 5.→Complete and submit the Notice of Cessation within 7 calendar days after the end of the month that the subject project was completed.¶

All-NGPC-compliance-submittals, including the Notice of Cessation shall be submitted on the CWB-Compliance Submittal Form for Individual NPDES Permits and NGPCs. This form shall be completed on the e-Permitting Portal located at: https://eha-cloud.doh.hawaii.gov/epermit/View/home.aspx.

• The Permittee is responsible for obtaining other Federal, State, or local authorizations as required by law.

"Please-complete-the-DOH-Customer-Satisfaction-Survey-regarding-your-request-for-General-Permit-coverage. "This brief-survey is available-on-the-e-Permitting-Portal-located-at: "https://eha-cloud.doh.hawaii.gov/epermit/View/home.aspx." Please-use-the "Application-Finder-button-and-search-for-the-"Customer-Satisfaction-Survey."



```
Certifying Person
                                                                      R10####.FNL.13¶
Date¶
Page-3¶
If you have any questions, please contact the Mr./Ms. of the Enforcement Section
or Mr/Ms. of the Engineering Section, CWB, at (808) 586–4309.
Sincerely,¶
STUART YAMADA, P.E., CHIEF¶
Environmental Management Division¶
GH:np¶
Enclosure: Receipt No. 42237 for $500 Filing Fee only
c:→ e-Permitting· Submitter· [via-email]· (w/o·encl.)
→ Owner Contact Person [via e-mail] (w/o encl.)
→ Authorized · Representative · [via · e-mail] · (w/o · encl.)¶
→ Facility Contact Person [via e-mail] (w/o encl.)¶
```





- Typical Appendix C NGPC submittal requirements:
  - Notification of construction start date within seven (7) calendar days before start of construction activities.
  - Changes to contact person information.
  - Notice of Cessation within seven (7) calendar days after end of month project completed.



- All NGPC compliance submittals must be submitted through e-Permitting CWB Compliance Submittal Form.
  - Form used to submit all NPDES permit and NGPC compliance submittals.
  - Standardizes all compliance submittals and streamlines processing.



Open e-Permitting Portal at:

https://eha-cloud.doh.hawaii.gov/epermit/View/default.aspx

- Enter email address and password.
- Press Application Finder button.
- Type "CWB Compliance Submittal Form" in Application Search field.
- Open form.
- Read instructions before filling out form.

#### **Application Sections**

- 1. Permit or File Number
- 2. Notification of Start
- 3. Notification of Non-
- 4.a Discharge Monitoring
- 4.b Discharge Monitoring
- 5. Contact Information
- 6. Authorized
- 7. Reports, Documents, and
- 8. Transfer of Ownership
- 9. Owner Name Change
- 10. Major Modification
- 11. Notice of Cessation





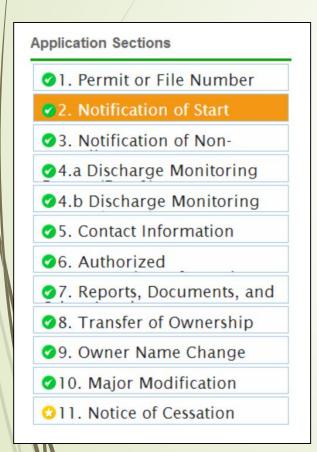
## Application Sections

- 1. Permit or File Number
- 2. Notification of Start
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## CWB Compliance Form (Section 1)

- Provide your NGPC file number.
- Enter NGPC Condition
   Number that corresponds to your submittal.





#### CWB Compliance Form (Section 2)

- Complete this section only if you are submitting a notification of start of construction and/or discharge activities.
- Click in field and select appropriate date.



#### **Application Sections**

- Permit or File Number
- 2. Notification of Start
- 3. Notification of Non-
- 4.a Discharge Monitoring
- 4.b Discharge Monitoring
- 5. Contact Information
- 6. Authorized
- 7. Reports, Documents, and
- 8. Transfer of Ownership
- 9. Owner Name Change
- **⊘**10. Major Modification
- 11. Notice of Cessation

#### CWB Compliance Form (Section 3)

- Complete this section only if you are in non-compliance.
- You are required to notify DOH-CWB of ALL instances of noncompliance.
- Describe the non-compliance in the text box.
- Describe actions you took to fix the non-compliance.



#### Application Sections 1. Permit or File Number 2. Notification of Start 3. Notification of Non-4.a Discharge Monitoring 4.b Discharge Monitoring 5. Contact Information 6. Authorized 7. Reports, Documents, and 8. Transfer of Ownership 9. Owner Name Change 10. Major Modification 11. Notice of Cessation

#### CWB Compliance Form (Section 5)

- Complete this section only if you need to revise contact information (owner, facility, etc.).
- May submit/revise multiple contact information. Click "+" button in tab area at top of section.

Select the appropriate contact person.	•
	_
If you selected "Other" above, please d	escribe the contact person. For example: Dewatering Treatment Designer.
Contact Person Mailing Address	
Contact Person Mailing Address Street Address:	



#### **Application Sections** 1. Permit or File Number 2. Notification of Start 3. Notification of Non-4.a Discharge Monitoring 4.b Discharge Monitoring 5. Contact Information 6. Authorized Representative 7. Reports, Documents, and 8. Transfer of Ownership 9. Owner Name Change 10. Major Modification 011. Notice of Cessation

#### CWB Compliance Form (Section 6)

- Complete this section only if you wish to change the authorized representative information.
- Authorized representative listed in this section replaces any previous authorized representative.



#### **Application Sections** 1. Permit or File Number 2 Notification of Start 3. Notification of Non-Compliance 4.a Discharge Monitoring Report (Part 1) 4.b Discharge Monitoring Report (Part 2) 5. Contact Information 6. Authorized Representative Information 7. Reports, Documents, and Other 8. Transfer of Ownership 9. Owner Name Change 10. Major Modification

#### CWB Compliance Form (Section 11)

- Complete this section only if you are submitting a Notice of Cessation to terminate your NGPC.
- By completing this section, Permittee certifies:
  - They want to terminate the NGPC.
  - They acknowledge that they are no longer authorized to discharge from facility.
- Enter date discharge/activity ceased.



- After you submit CWB Compliance Submittal form through e-Permitting Portal and deliver completed Certification form and CD/DVD to CWB:
  - CWB will contact you only if we have concerns on the submittal.
  - E-Permitting submission status will be changed to "Accepted" indicating that your submission has been processed and CWB has no comments at this time.
  - Do not contact CWB about status.



#### Questions?

- Contact information for e-Permitting Portal questions.
  - Web Admin Email: epwebadmin@doh.hawaii.gov
  - Web Admin Phone: (808) 586-4350
  - Address: Environmental Health Administration

Hawaii Department of Health

1250 Punchbowl Street

Honolulu, Hawaii 96813

- Contact information for NPDES General Permit questions.
  - DOH-CWB Email: cleanwaterbranch@doh.hawaii.gov
  - DOH Phone: (808) 586-4309
  - Address: DOH-CWB

919 Ala Moana Blvd, Room 301

Honolulu, Hawaii 96814



## Break

