

# Industrial Storm Water Requirements

State of Hawaii, Department of Health,  
Clean Water Branch

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Website: <http://health.hawaii.gov/cwb/>

May 2014



# Overview

- ▶ What is an NPDES Permit?
- ▶ Why Do I Need an NPDES Permit?
  - Individual or General Permit?
  - Can I Obtain Coverage Under a General Permit?
- ▶ Discharges of Storm Water Associated with Industrial Activities.
  - CWB NOI Form.
  - Requesting Coverage.
  - NGPC.
  - NGPC Compliance Submittals.
- ▶ Questions.



# What is an NPDES Permit?



# What is an NPDES Permit?

- ▶ National Pollutant Discharge Elimination System (NPDES) is permit system required by federal Clean Water Act.
- ▶ Environmental Protection Agency (EPA) delegated Department of Health (DOH) authority to administer NPDES permit system in State of Hawaii.



# What is an NPDES Permit?

- ▶ Hawaii Administrative Rules (HAR), Chapter 11–55, Water Pollution Control is NPDES permit program in State of Hawaii.
- ▶ HAR, Chapter 11–54 is State Water Quality Standards (WQS). According to State law, everyone is required to comply with State WQS whether you need an NPDES permit or not.
- ▶ HAR 11–54 and 11–55 are available on the DOH–CWB website located at:  
<http://health.hawaii.gov/cwb/>.



# What is an NPDES Permit?

- ▶ NPDES permit required for all point source discharges to State waters and three (3) situations involving storm water.
  1. Storm water associated with construction activities that disturb one (1) acre or more.
  2. **Storm water associated with industrial activities.**
  3. Storm water from Municipal Separate Storm Sewer Systems.



# What is an NPDES Permit?

- ▶ Two (2) types of NPDES permits

1. NPDES Individual Permit:

Customized NPDES permit issued to the discharger.

2. NPDES General Permit:

NPDES permit issued as rules in HAR 11-55, Appendices for categories of discharges.

**Appendix B – Discharges of storm water associated with industrial activities (Industrial Storm Water General Permit)**



# Why Do I Need an NPDES Permit?



# Why Do I Need an NPDES Permit?

- ▶ All facilities with Standard Industrial Classification (SIC) Code(s) regulated in 40 CFR §122.26(b)(14)(i) through 122.26(b)(14)(ix) and 122.26(b)(14)(xi) are required to obtain NPDES permit coverage for discharges of storm water runoff associated with an industrial activity(ies).
- ▶ List of regulated SIC Codes available at:  
<https://eha-cloud.doh.hawaii.gov/epermit/docs/Industrial%20Storm%20Water%20SIC%20Codes.pdf>.



# Why Do I Need an NPDES Permit?

- ▶ You can verify your facility's SIC Code(s) on your federal tax form.
- ▶ If your facility has a regulated SIC Code, you will be required to:
  - Obtain NPDES permit coverage for storm water associated with industrial activities, or
  - If your facility has a regulated SIC Code, but your industrial materials and activities are not exposed to storm water, you may be eligible for a conditional "No Exposure" exclusion.



# Why Do I Need an NPDES Permit?

- ▶ North American Industry Classification System (NAICS) Codes
  - Newer coding
  - <http://www.census.gov/eos/www/naics/>
- ▶ Standard Industrial Classification (SIC) Codes
  - Older coding
  - Conversion Tables – NAICS to SIC
  - <https://www.census.gov/epcd/ec97brdg/>



# Individual or General Permit?

## ▶ Individual Permit

- Individual permit is a customized NPDES permit and you can combine multiple discharge types.
- You can always submit an application for an individual permit.
- Usually only for Class 1 or Class AA receiving waters or if combining multiple discharge types.
- Filing fee is \$1000.
- Requires a public notice (additional cost) and 30-day comment period.



# Individual or General Permit?

## ▶ General Permit

- Usually for Class 2 or Class A receiving waters.
- Requires compliance with every condition of the Industrial Storm Water General Permit (HAR Ch. 11–55 Appendix B) and General Permit Conditions (HAR Ch. 11–55 Appendix A).
- Filing fee is \$500.
- No public notice or comment period required.
- If paperwork and documentation is submitted properly, tends to be much quicker than an individual permit.



# Can I Obtain Coverage Under the General Permit?



# General Permit Coverage?

- ▶ Download and Read the General Permit and General Permit Conditions.

## Hawaii Administrative Rules Chapter 11-55

- **Appendix B** – NPDES General Permit Authorizing Discharges of Storm Water Associated with Industrial Activities (Industrial Storm Water General Permit)
- **Appendix A** – Department of Health Standard General Permit Conditions

Available online at <http://health.hawaii.gov/cwb/>



# General Permit Coverage?

- ▶ **Will** your project/activity **and** your organization comply with **every** requirement in the Industrial Storm Water General Permit (Appendix B) and General Permit Conditions (Appendix A)?
  - **YES**, you can be covered under the NPDES General Permit.
  - **NO**, you cannot obtain NPDES permit coverage.



# Obtaining NPDES General Permit Coverage



# CWB NOI Form

After you determine that you can comply and you understand your responsibilities and legal obligations, you need to tell us that you want to be covered under the Industrial Storm Water General Permit.

- ▶ CWB NOI (Notice of Intent) Form
  - Form used to notify DOH that you wish to be covered under Industrial Storm Water General Permit.
  - Must submit through e-Permitting Portal.



# Requesting Coverage: e-Permitting Registration

## ▶ E-Permitting Portal

- One time registration:
  - Create user profile (e.g. provide name, company, telephone number, email, etc.).
  - Provide valid email address.
  - Create password.
- Sign in using email address and password.
- Anyone can register and submit through portal.



# Requesting Coverage: e-Permitting Registration

- ▶ Open e-Permitting Portal at:

<https://eha-cloud.doh.hawaii.gov/epermit/>.

Recommended browsers: Google Chrome, Mozilla Firefox, Internet Explorer 9 or higher.

The screenshot shows the homepage of the Hawaii Department of Health's e-Permitting Portal. The header features the Department of Health logo and the tagline "Healthy People • Healthy Communities • Healthy Islands". The main content area is divided into three columns. The left column contains sections for "Environmental Health" (with a "Select Organization..." dropdown), "Permit Applications" (with an "Application Finder" button), and "Frequently Asked Questions" (with three links). The middle column is titled "Welcome to the e-Permitting Portal" and provides a detailed overview of the portal's purpose and services, including a list of features like online application submission and fee payment. The right column contains "Contact Information" (with address and phone numbers) and "Additional Links" (with a link to the Hawaii Department of Health website). The bottom of the page has a "Permit Applications" section.



# Requesting Coverage: e-Permitting Registration

- ▶ Click Register link at top of page.

The image shows a screenshot of the Department of Health e-Permitting Portal. A red arrow points to the 'Register' link in the top navigation bar. A black arrow points from the 'Register' link to a circled area in the top right corner of the page, which contains the navigation links: Home, Finder, Help, Sign In, and Register. The main content area includes sections for Environmental Health, Permit Applications, and Frequently Asked Questions. The 'Welcome to the e-Permitting Portal' section provides information about the portal's purpose and services.

**Department of Health**  
Healthy People • Healthy Communities • Healthy Islands

DOH Home

Home | Finder | Help | Sign In | Register

### Environmental Health

To find information specific to an organization within the State of Hawaii Environmental Health Administration, please identify the organization using the Select Organization button below.

Select Organization...

### Permit Applications

To locate a specific permit application please use our application finder.

Application Finder

### Frequently Asked Questions

- ? How do I apply for a permit application?
- ? How do I select the appropriate application?
- ? How do I know when my application has been processed?

### Welcome to the e-Permitting Portal

Welcome to the e-Permitting Portal, home for all Hawaii (HI) Department of Health (DOH) Environmental Health Administration (EHA) permit applications. THE HI DOH EHA e-Permitting Portal provides access to environmental permit applications, instructions and education. It allows for on-line application completion and submission, on-line application fee payment and on-line submission tracking.

The e-Permitting Portal is provided as a service by the Hawaii Department of Health Environmental Health Administration (EHA). The EHA oversees overall administration for the Environmental Management Division (EMD) and Environmental Health Services Division (EHSD), including branches within these divisions. The EHA also provides overall administration for the Offices of Compliance Assistance, Environmental Planning, Environmental Resources, Hazard Evaluation and Emergency Response, and the State Laboratories.

The e-Permitting Portal was created as a comprehensive site to provide:

- learning about environmental permitting requirements
- guidance in applying for environmental permits
- preparation and filing of online permit applications
- online payment processing of application fees
- means to communicate with permitting engineers regarding online submitted applications
- directory of downloadable (manual) permit applications

To search for a specific permit application, please use the Application Finder. You may also use the Organization Browser if you know the organization responsible for the permit application.

Once a permit application is submitted, our primary goal is to process your permit application in an efficient and timely manner.

### Contact Information

Address:  
Environmental Health Administration  
Hawaii Department of Health  
1250 Punchbowl Street  
Honolulu, HI 96813

Contacts:  
Web Admin Email: [spwebadmin@doh.hawaii.gov](mailto:spwebadmin@doh.hawaii.gov)  
Web Admin Phone: 808-556-4350

### Additional Links

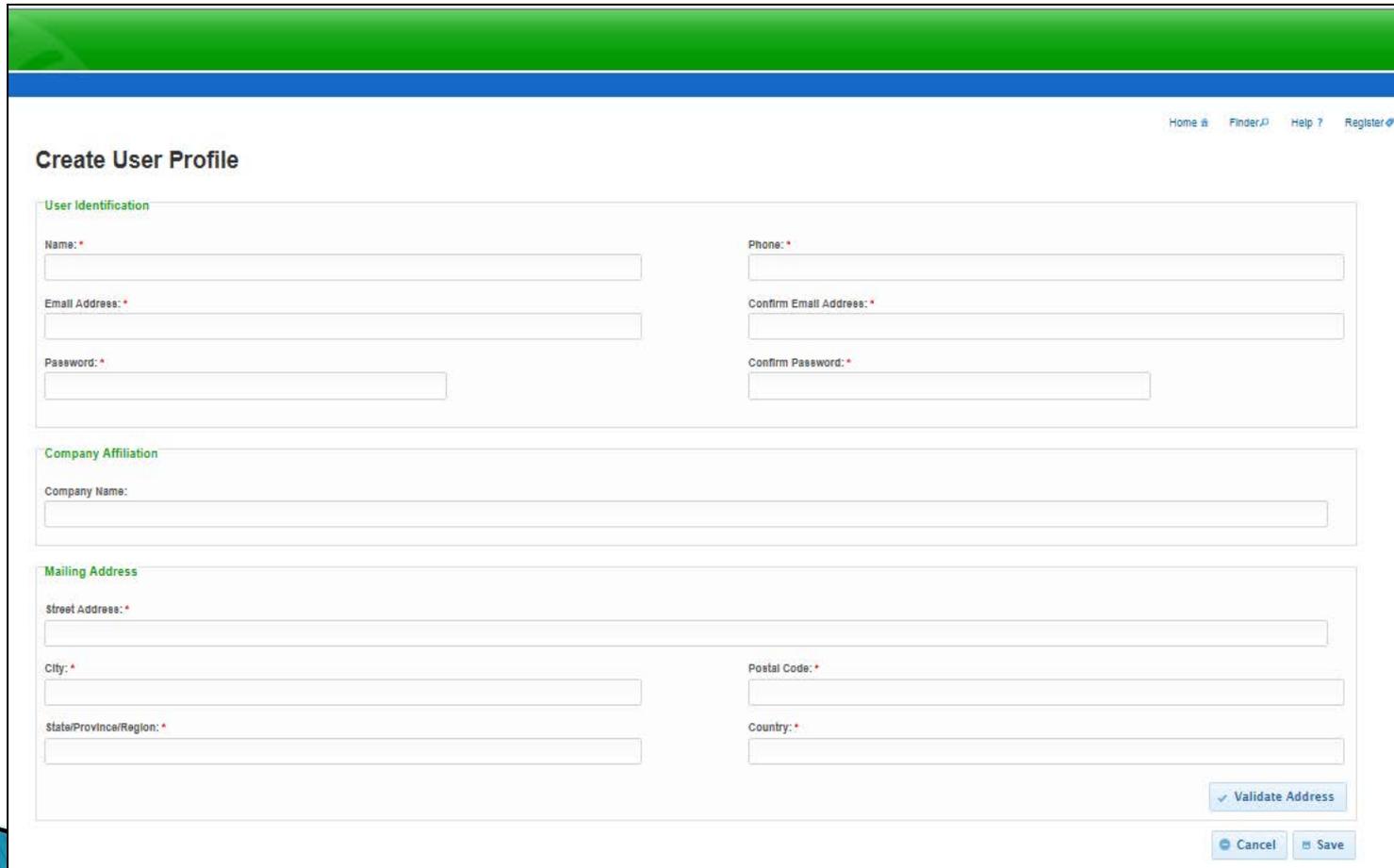
- ✓ Hawaii Department of Health

### Permit Applications



# Requesting Coverage: e-Permitting Registration

- ▶ Fill out registration and verify your email address.



The screenshot shows a web application interface for creating a user profile. At the top right, there are navigation links: Home, Finder, Help, and Register. The main heading is "Create User Profile". The form is divided into three sections: "User Identification", "Company Affiliation", and "Mailing Address".

**User Identification**

Name: *	Phone: *
<input type="text"/>	<input type="text"/>
Email Address: *	Confirm Email Address: *
<input type="text"/>	<input type="text"/>
Password: *	Confirm Password: *
<input type="password"/>	<input type="password"/>

**Company Affiliation**

Company Name:

**Mailing Address**

Street Address: \*

City: *	Postal Code: *
<input type="text"/>	<input type="text"/>
State/Provincial/Region: *	Country: *
<input type="text"/>	<input type="text"/>

Buttons:



# Requesting Coverage: e-Permitting Registration

- ▶ After registration, sign in to e-Permitting Portal.

The image shows a screenshot of the Department of Health e-Permitting Portal. A red arrow points to the 'Sign In' link in the navigation bar. A black arrow points from the 'Sign In' link to a circled area in the top right corner of the main content area, which also contains the 'Sign In' link. The main content area includes sections for 'Environmental Health', 'Permit Applications', 'Frequently Asked Questions', 'Contact Information', and 'Additional Links'.

**Navigation Bar:** Home, Finder, Help, Sign In, Register

**Department of Health**  
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**Environmental Health**  
To find information specific to an organization within the State of Hawaii Environmental Health Administration, please identify the organization using the Select Organization button below.  
Select Organization...

**Permit Applications**  
To locate a specific permit application please use our application finder.  
Application Finder

**Frequently Asked Questions**  
How do I apply for a permit application?  
How do I select the appropriate application?  
How do I know when my application has been processed?

**Welcome to the e-Permitting Portal**  
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• guidance in applying for environmental permits  
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• online payment processing of application fees  
• means to communicate with permitting engineers regarding online submitted applications  
• directory of downloadable (manual) permit applications  
To search for a specific permit application, please use the Application Finder. You may also use the Organization Browser if you know the organization responsible for the permit application.  
Once a permit application is submitted, our primary goal is to process your permit application in an efficient and timely manner.

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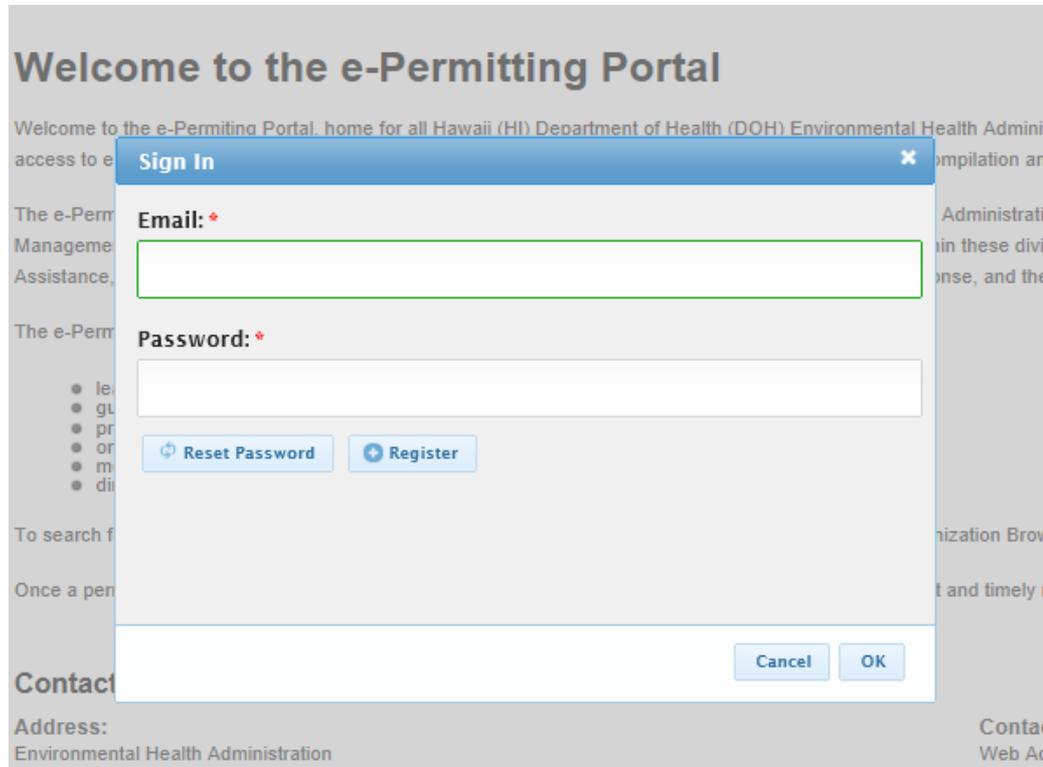
**Additional Links**  
Hawaii Department of Health

**Permit Applications**



# Requesting Coverage: e-Permitting Registration

- ▶ Enter email address and password you provided during registration.

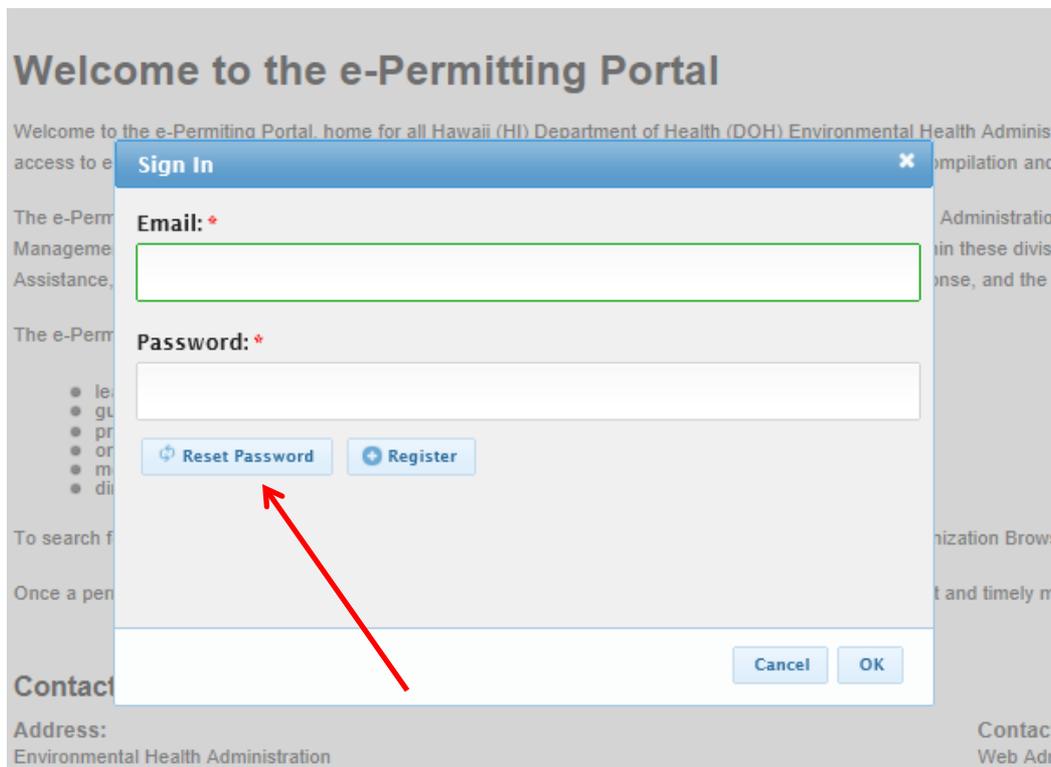


The image shows a screenshot of a web application interface. At the top, there is a heading "Welcome to the e-Permitting Portal". Below this, there is a "Sign In" dialog box with a blue header and a close button (X). The dialog box contains two input fields: "Email:" and "Password:". Below the password field are two buttons: "Reset Password" and "Register". At the bottom of the dialog box are "Cancel" and "OK" buttons. The background of the page is a light gray and contains some text, including "Welcome to the e-Permitting Portal. home for all Hawaii (HI) Department of Health (DOH) Environmental Health Administration" and "Contact Information".



# Requesting Coverage: e-Permitting Registration

- ▶ e-Permitting Portal allows you to change and/or reset your password.



The image shows a screenshot of the e-Permitting Portal's sign-in interface. The main heading is "Welcome to the e-Permitting Portal". Below it, there is a "Sign In" modal window. The modal contains two input fields: "Email: \*" and "Password: \*". Below these fields are two buttons: "Reset Password" and "Register". A red arrow points to the "Reset Password" button. At the bottom right of the modal are "Cancel" and "OK" buttons. The background of the page is partially visible, showing text about the Environmental Health Administration and contact information.



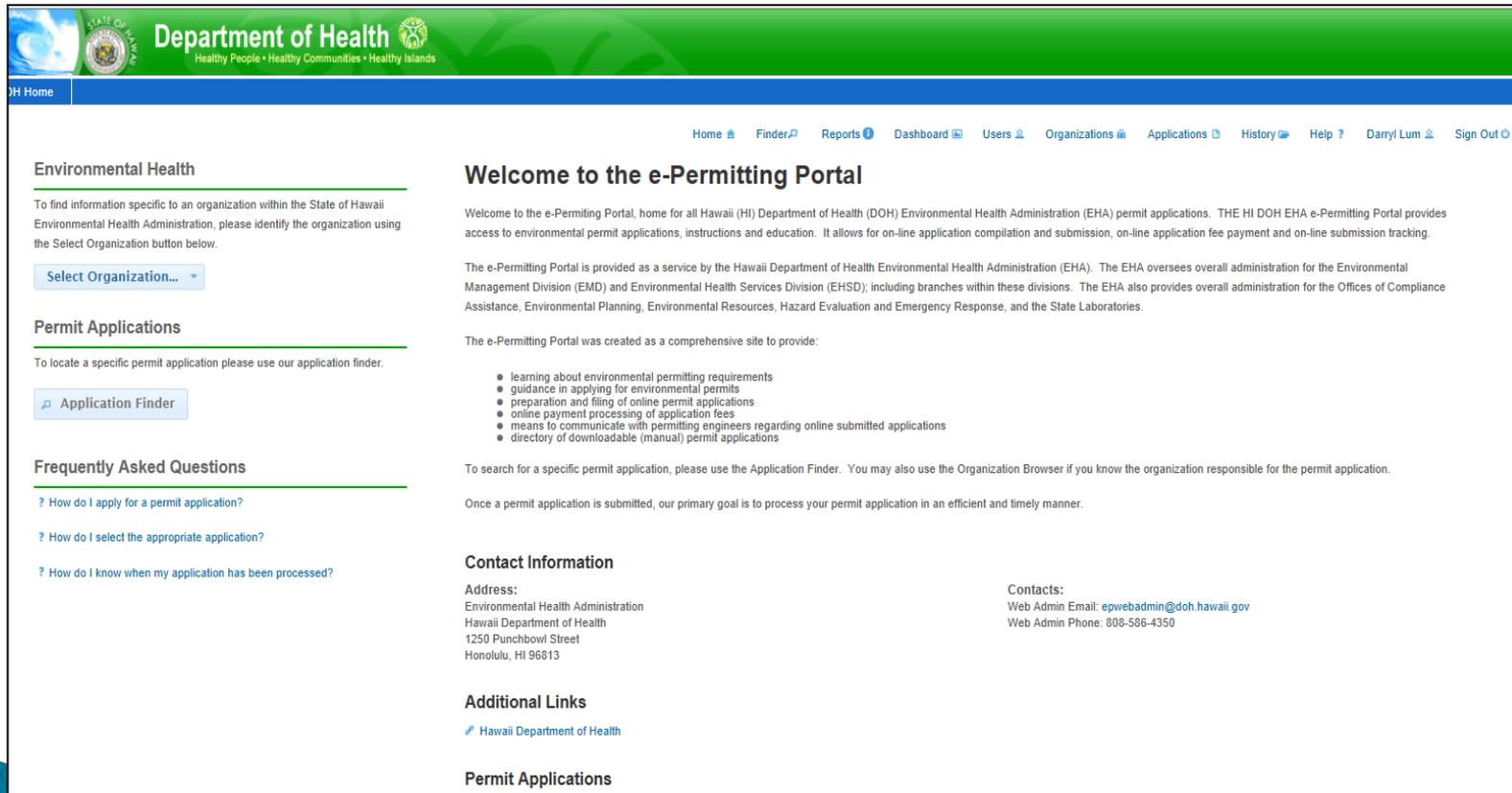
# Requesting Coverage: e-Permitting Registration

- ▶ E-Permitting Password.
  - Protect your password.
  - Anyone with your password can view and edit all drafts and submissions created under your account.
  - In future, e-Permitting will be upgraded to allow users to share submissions and assign user roles.
  - If you need to reset password and do not have access to the registered email, you will lose access to all your drafts and submissions. You will have to register again. DOH will not recover your drafts and submissions.



# Requesting Coverage: e-Permitting Registration

- ▶ After signing in you will be taken to e-Permitting Portal start page.



The screenshot shows the Department of Health e-Permitting Portal. The header features the Department of Health logo and the tagline "Healthy People • Healthy Communities • Healthy Islands". The main content area is divided into three columns. The left column contains sections for "Environmental Health" (with a "Select Organization..." button), "Permit Applications" (with an "Application Finder" button), and "Frequently Asked Questions" (with three questions). The middle column is titled "Welcome to the e-Permitting Portal" and contains introductory text, a list of services provided, and contact information. The right column contains "Contact Information" (address and contact details) and "Additional Links" (a link to the Hawaii Department of Health website). The footer includes the Department of Health Clean Water Branch logo.

**Department of Health**  
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Home | Finder | Reports | Dashboard | Users | Organizations | Applications | History | Help | Darryl Lum | Sign Out

## Environmental Health

To find information specific to an organization within the State of Hawaii Environmental Health Administration, please identify the organization using the Select Organization button below.

Select Organization...

## Permit Applications

To locate a specific permit application please use our application finder.

Application Finder

## Frequently Asked Questions

- ? How do I apply for a permit application?
- ? How do I select the appropriate application?
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To search for a specific permit application, please use the Application Finder. You may also use the Organization Browser if you know the organization responsible for the permit application.

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## Additional Links

- ▶ [Hawaii Department of Health](#)

## Permit Applications



# Requesting Coverage: Application Search

- ▶ Press Application Finder button.

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Select Organization... ▾

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Department of Health  
Healthy People. Healthier Hawaii.

Home | Finder | Reports | Dashboard | Users | Organizations | Applications | History | Help | Cart/Land | Sign Out

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Contacts:  
Web Admin Email: [epwadmin@doh.hawaii.gov](mailto:epwadmin@doh.hawaii.gov)  
Web Admin Phone: 808-506-4326

**Additional Links**

- Hawaii Department of Health

**Permit Applications**



# Requesting Coverage: Application Search

- ▶ Enter name of desired form in search field (e.g. CWB NOI Form)
- ▶ You may also enter type of activity you need to permit and Portal will recommend applications.

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Home

Home Finder Reports Dashboard Users Organizations Applications History Help ? Darryl Lum Sign Out

## Application Search

Looking for a permit application? Please enter the name of the permit application below.

Don't know the name of the permit application? Not a problem, please tell us about the type of activity you need to permit and we will recommend the application which may need to be submitted.

### Recommended Applications

**Type name of desired form  
(e.g. "CWB NOI Form")**

### Help

Use this page to identify the permit applications which may be most appropriate for your needs.

If you know the permit application you are looking for, enter the name of the permit application in the Application Search area.

If you are not sure which permit application(s) you need, describe the activity you are looking to permit in the Application Search area and the system will recommend the permit applications needed.

Once permit application(s) are identified, click on the name of the permit application to view the details of that application and to initiate the application submission process.

### Organization Browser

To find information specific to an organization within the State of Hawaii Environmental Health Administration, please identify the organization using the Select Organization button below.

Select Organization...



# Requesting Coverage: Application Search

- ▶ Link to form will appear. Click on this link.

## Application Search

Looking for a permit application? Please enter the name of the permit application below.

Don't know the name of the permit application? Not a problem, please tell us about the type of activity you need to permit and we will recommend the application which may need to be submitted.

### Recommended Applications

Based on your description, the following 2 applications may match your needs.

#### **CWB NOI Form M**

This Notice of Intent is for coverage under Appendix M authorizing point source discharges from the application of pesticides.

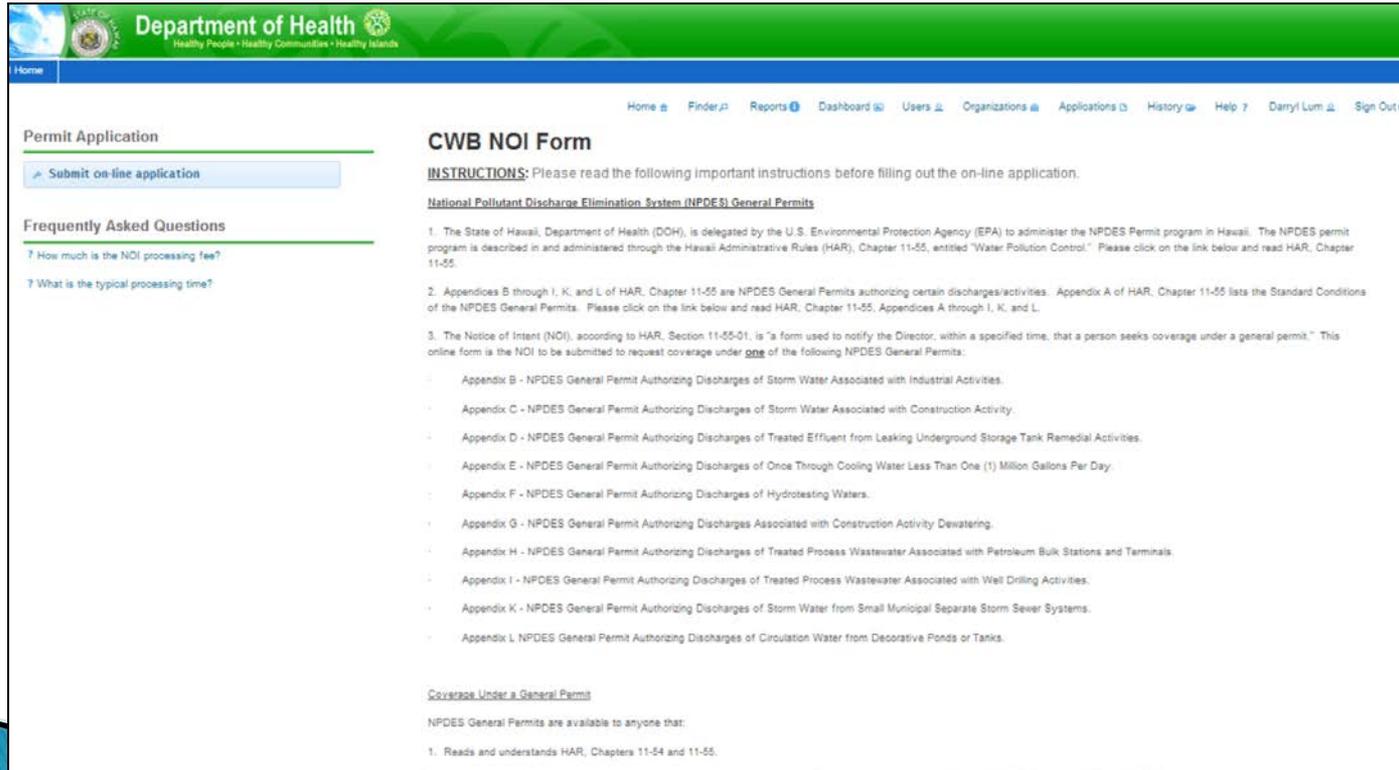
#### **CWB NOI Form**

This Notice of Intent is for coverage under a NPDES General Permit (HAR, Chapter 11-55, Appendices B through I, K, and L).



# Requesting Coverage: Application Search

- ▶ After clicking on link you will be taken to form start page.



The screenshot displays the Department of Health website interface. At the top, the logo for the Department of Health is visible, along with the tagline "Healthy People • Healthy Communities • Healthy Islands". The navigation menu includes links for Home, Finder, Reports, Dashboard, Users, Organizations, Applications, History, Help, Darryl Lum, and Sign Out.

The main content area is titled "Permit Application" and features a "Submit on-line application" button. Below this, there is a "Frequently Asked Questions" section with two questions: "How much is the NOI processing fee?" and "What is the typical processing time?".

The "CWB NOI Form" section contains the following information:

**INSTRUCTIONS:** Please read the following important instructions before filling out the on-line application.

**National Pollutant Discharge Elimination System (NPDES) General Permits**

1. The State of Hawaii, Department of Health (DOH), is delegated by the U.S. Environmental Protection Agency (EPA) to administer the NPDES Permit program in Hawaii. The NPDES permit program is described in and administered through the Hawaii Administrative Rules (HAR), Chapter 11-55, entitled "Water Pollution Control." Please click on the link below and read HAR, Chapter 11-55.
2. Appendices B through I, K, and L of HAR, Chapter 11-55 are NPDES General Permits authorizing certain discharges/activities. Appendix A of HAR, Chapter 11-55 lists the Standard Conditions of the NPDES General Permits. Please click on the link below and read HAR, Chapter 11-55, Appendices A through I, K, and L.
3. The Notice of Intent (NOI), according to HAR, Section 11-55-01, is "a form used to notify the Director, within a specified time, that a person seeks coverage under a general permit." This online form is the NOI to be submitted to request coverage under one of the following NPDES General Permits:
  - Appendix B - NPDES General Permit Authorizing Discharges of Storm Water Associated with Industrial Activities.
  - Appendix C - NPDES General Permit Authorizing Discharges of Storm Water Associated with Construction Activity.
  - Appendix D - NPDES General Permit Authorizing Discharges of Treated Effluent from Leaking Underground Storage Tank Remedial Activities.
  - Appendix E - NPDES General Permit Authorizing Discharges of Once Through Cooling Water Less Than One (1) Million Gallons Per Day.
  - Appendix F - NPDES General Permit Authorizing Discharges of Hydrotesting Waters.
  - Appendix G - NPDES General Permit Authorizing Discharges Associated with Construction Activity Dewatering.
  - Appendix H - NPDES General Permit Authorizing Discharges of Treated Process Wastewater Associated with Petroleum Bulk Stations and Terminals.
  - Appendix I - NPDES General Permit Authorizing Discharges of Treated Process Wastewater Associated with Well Drilling Activities.
  - Appendix K - NPDES General Permit Authorizing Discharges of Storm Water from Small Municipal Separate Storm Sewer Systems.
  - Appendix L - NPDES General Permit Authorizing Discharges of Circulation Water from Decorative Ponds or Tanks.

**Coverage Under a General Permit**

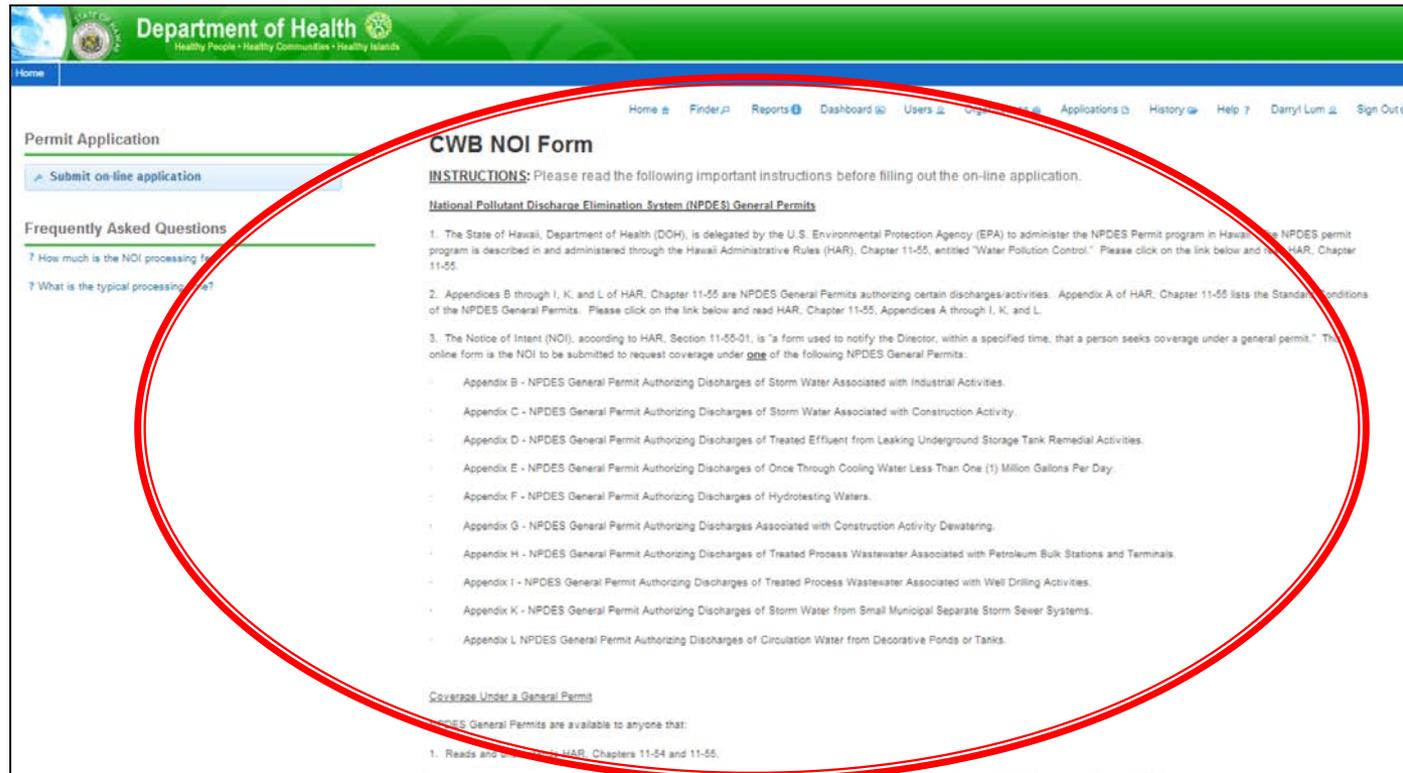
NPDES General Permits are available to anyone that:

1. Reads and understands HAR, Chapters 11-54 and 11-55.



# Requesting Coverage: Application Search

- ▶ Read the instructions.



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**INSTRUCTIONS:** Please read the following important instructions before filling out the on-line application.

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Coverage Under a General Permit

NPDES General Permits are available to anyone that:

1. Reads and understands HAR, Chapters 11-54 and 11-55.



# Requesting Coverage: Application Search

- ▶ After you read the instruction, press Submit On-Line Application button.

The image shows a screenshot of the Department of Health website. On the left, a box highlights the 'Permit Application' section with a red arrow pointing to the 'Submit on-line application' button. On the right, a larger screenshot shows the 'CWNB NOI Form' page. A black oval highlights the 'Submit on-line application' button in the top navigation bar, and a black arrow points from this button to the 'Submit on-line application' button in the left box. The 'CWNB NOI Form' page includes instructions and a list of appendices (A through L) detailing various discharge activities.

**Permit Application**

[Submit on-line application](#)

**Frequently Asked Questions**

- ? How much is the filing fee?
- ? What is the typical processing time?

**Department of Health**

**CWNB NOI Form**

**INSTRUCTIONS:** Please read the following important instructions before filling out the on-line application.

**National Pollutant Discharge Elimination System (NPDES) General Permits**

1. The State of Hawaii, Department of Health (DOH), is delegated by the U.S. Environmental Protection Agency (EPA) to administer the NPDES permit program in Hawaii. The NPDES permit program is described in and administered through the Hawaii Administrative Rules (HAR), Chapter 11-05, entitled "Water Pollution Control." Please click on the link below and read HAR, Chapter 11-05.
2. Appendices B through I, K, and L of HAR, Chapter 11-05 are NPDES General Permits authorizing certain discharges/activities. Appendix A of HAR, Chapter 11-05 lists the Standard Conditions of the NPDES General Permits. Please click on the link below and read HAR, Chapter 11-05, Appendices A through I, K, and L.
3. The Notice of Intent (NOI), according to HAR, Section 11-05-01, is a form used to notify the Director, within a specified time, that a person seeks coverage under a general permit. The online form is the NOI to be submitted to request coverage under one of the following NPDES General Permits:
  - Appendix B - NPDES General Permit Authorizing Discharges of Storm Water Associated with Industrial Activities.
  - Appendix C - NPDES General Permit Authorizing Discharges of Storm Water Associated with Construction Activity.
  - Appendix D - NPDES General Permit Authorizing Discharges of Treated Effluent from Leaking Underground Storage Tank Remedial Activities.
  - Appendix E - NPDES General Permit Authorizing Discharges of Once Through Cooling Water Less Than One (1) Million Gallons Per Day.
  - Appendix F - NPDES General Permit Authorizing Discharges of Hydrofracking Waters.
  - Appendix G - NPDES General Permit Authorizing Discharges Associated with Construction Activity Dewatering.
  - Appendix H - NPDES General Permit Authorizing Discharges of Treated Process Wastewater Associated with Petroleum Bulk Stations and Terminals.
  - Appendix I - NPDES General Permit Authorizing Discharges of Treated Process Wastewater Associated with Well Drilling Activities.
  - Appendix K - NPDES General Permit Authorizing Discharges of Storm Water from Small Municipal Separate Storm Sewer Systems.
  - Appendix L - NPDES General Permit Authorizing Discharges of Circulation Water from Decorative Ponds or Tanks.

**Coverage Under a General Permit**

NPDES General Permits are available to anyone that:

1. Reads and understands HAR, Chapters 11-04 and 11-05.



# Requesting Coverage: Completing the NOI

Steps: **Entry** > Processing Info > Review > Certify & Submit > Payment > Confirmation

Application Sections
★ 1a. NOI Requirements
★ 1b. Emergency-Related Construction
★ 2. Owner Information
★ 3. Operator or General Contractor
★ 4. Facility/Project Information
★ 5. Tax Map Key (TMK) No.
★ 6. Receiving State Water(s) Information
★ 7. Receiving Drainage System(s)
★ 8. Authorized Representative
★ 9. Discharge Specific Attachments

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Menu: Entry > Processing Info > Review > Certify & Submit > Payment > Confirmation

### Data Entry

This step allows you to fill out the application form and to validate the information provided. The application form is divided into separate application sections as listed on the left. Please fill out each relevant section.

The indicators next to the sections names on the left will denote validity of each section. A red x indicates that the section has an omission or invalid value. A yellow star indicates that the section has not yet been visited. A green check indicates a complete section.

Once the application is complete and all sections show a green check, click on the "Next Step" button to proceed.

Please note that this application is not visible to the public. The HI DOH will not review your application until you have completed the Certify and Submit step to the system.

### Application Sections

- ★ 1a. NOI Requirements
- ★ 1b. Emergency-Related Construction
- ★ 2. Owner Information
- ★ 3. Operator or General Contractor
- ★ 4. Facility/Project Information
- ★ 5. Tax Map Key (TMK) No.
- ★ 6. Receiving State Water(s) Information
- ★ 7. Receiving Drainage System(s)
- ★ 8. Authorized Representative
- ★ 9. Discharge Specific Attachments

### CWB NOI Form

(Submission Id: 1VC-FX5K-HSRQ, v1)

Provide the following information.

I certify: I have read HAR, Chapters 11-54 and 11-55. I understand that State law prohibits any water pollutant to be discharged to a State water except in compliance with HAR, Chapters 11-54 and 11-55. I understand that the NPDES General Permits are a privilege and not my right or entitlement. I understand that the NPDES General Permits are rules, not permits to be issued. I understand that the NPDES General Permits only authorize a specific discharge/activity when I comply with all conditions of the NPDES General Permit. I have read every condition of the NPDES General Permit I am requesting coverage under. I have determined that my project/activity and organization can, and will, comply with every condition of the applicable NPDES General Permit, and any and all legal obligations. I understand that I may only submit the NOI after determining that my project/activity and organization can, and will, comply with every condition of the applicable NPDES General Permit. I understand that if I cannot comply with any condition of the NPDES General Permit I need to either fix my organization so that I can comply or I cannot discharge water pollutants to State waters. I understand that the Notice of General Permit Coverage (NGPC) is not a permit. It is an authorization to comply with the already issued NPDES General Permit.\*

Yes.

NPDES general permits cannot cover "after the fact" discharges/activities. You are required to certify below that the information provided in this NOI does not include "after the fact" discharges/activities.\*

I certify that the information provided in this NOI does not contain "after the fact" discharges/activities.

You are required to report any discharges/activities associated with your project/facility that started before obtaining NPDES permit coverage. This only applies to discharges to State waters and activities that require NPDES permit coverage [e.g. construction activities that disturb one (1) acre or more]. Please select one (1) of the options below.\*

Did not start any discharges/activities associated with my project/facility.

I certify under penalty of law that my proposed discharge will not impair any State waters (including but not limited to rivers, streams, wetlands, ponds, ground waters, and ocean), Native Hawaiian cultural resources (including but not limited to burial sites/wi, heiau, and taro lo), or the exercise of traditional Native Hawaiian cultural practices.\*

Yes, I certify.

If you answered No above, describe the step(s) you will take to reasonably protect those State waters, Native Hawaiian resources, or exercise of traditional Native Hawaiian cultural practices. Please only include the steps that have been accepted by the Office of Hawaiian Affairs and other appropriate agencies. Note: It is your responsibility under the Constitution of the State of Hawaii to mitigate any impacts.



# Requesting Coverage: Data Entry

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**Data Entry**

This step allows you to fill out the application form and to validate the information provided. The application form is divided into separate application sections as listed on the left. Please fill out each relevant section.

The indicators next to the sections names on the left will denote validity of each section. A red x indicates the section has an omission or invalid value. A yellow star indicates that the section has not yet been visited. A green check indicates a complete section.

Once the application is complete and all sections show a green check, click on the "Next Step" button to proceed.

Please note that this application is not visible/available to the HI DOH until you have completed the Certify and Submit step for the application.

**Application Sections**

- 1a. NOI Requirements
- 1b. Emergency-Related Construction
- 2. Owner Information
- 3. Operator or General Contractor
- 4. Facility/Project Information
- 5. Tax Map Key (TMK) No.
- 6. Receiving State Water(s) Information
- 7. Receiving Drainage System(s)
- 8. Authorized Representative
- 9. Discharge Specific Attachments

**CWB NOI Form**  
(Submission Id: 1VC-FX5K-HSRQ, v1)

Provide the following information.

I certify: I have read HAR, Chapters 11-54 and 11-55. I understand that State law prohibits any water pollutant to be discharged to a State water except in compliance with HAR, Chapters 11-54 and 11-55. I understand that the NPDES General Permits are a privilege and not my right or entitlement. I understand that the NPDES General Permits are rules, not permits to be issued. I understand that the NPDES General Permits only authorize a specific discharge/activity when I comply with all conditions of the NPDES General Permit. I have read every condition of the NPDES General Permit I am requesting coverage under. I have determined that my project/activity and organization can, and will, comply with every condition of the applicable NPDES General Permit, and any and all legal obligations. I understand that I may only submit the NOI after determining that my project/activity and organization can, and will, comply with every condition of the applicable NPDES General Permit. I understand that if I cannot comply with any condition of the NPDES General Permit I need to either fix my organization so that I can comply or I cannot discharge water pollutants to State waters. I understand that the Notice of General Permit Coverage (NGPC) is not a permit; it is an authorization to comply with the already issued NPDES General Permit. \*

Yes.

NPDES general permits cannot cover "after the fact" discharges/activities. You are required to certify below that the information provided in this NOI does not include "after the fact" discharges/activities. \*

I certify that the information provided in this NOI does not contain "after the fact" discharges/activities.

You are required to report any discharges/activities associated with your project/facility that started before obtaining NPDES permit coverage. This only applies to discharges to State waters and activities that require NPDES permit coverage [e.g. construction activities that disturb one (1) acre or more]. Please select one (1) of the options below. \*

I did not start any discharges/activities associated with my project/facility.

I certify under penalty of law that my proposed discharge will not impair any State waters (including but not limited to rivers, streams, wetlands, ponds, ground waters, and ocean), Native Hawaiian cultural resources (including but not limited to burial sites/iwi, heiau, and taro loi), or the exercise of traditional Native Hawaiian cultural practices. \*

Yes, I certify.

If you answered No above, describe the step(s) you will take to reasonably protect those State waters, Native Hawaiian resources, or exercise of traditional Native Hawaiian cultural practices. Please only include the steps that have been accepted by the Office of Hawaiian Affairs and other appropriate agencies. Note: It is your responsibility under the Constitution of the State of Hawaii to mitigate any impacts.

**Fields with asterisk (\*) required.  
Provide requested information.**



# Requesting Coverage: Completing the NOI

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Steps: **Entry** > Processing Info > Review > Certify & Submit > Payment > Confirmation

### Data Entry

This step allows you to fill out the application form and to validate the information provided. The application form is divided into separate application sections as listed on the left. Please fill out each relevant section.

The indicators next to the sections names on the left will denote validity of each section. A red x indicates the section has an omission or invalid value. A yellow star indicates that the section has not yet been visited. A green check indicates a complete section.

Once the application is complete and all sections show a green check, click on the "Next Step" button to proceed.

Please note that this application is not visible/available to the HI DOH until you have completed the Certify and Submit step for the application.

#### Application Sections

- ★ 1a. NOI Requirements
- 1b. Emergency-Related Construction Activities
- 2. Owner Information
- 3. Operator or General Contractor Contact Information
- 4. Facility/Project Information
- 5. Tax Map Key (TMK) No.
- 6. Receiving State Water(s) Information
- 7. Receiving Drainage System(s) Information
- 8. Authorized Representative
- 9. Discharge Specific Attachments

### CWB NOI Form

(Submission Id: 1VB-2E6N-RH9K, v1)

Provide the following information.

I certify: I have read H.A.R. Chapters 11-54 and 11-55. I understand that State law prohibits any water pollutant to be discharged to a State water except in compliance with H.A.R. Chapters 11-54 and 11-55. I understand that the NPDES General Permits are a privilege and not my right or entitlement. I understand that the NPDES General Permits are rules, not permits to be issued. I understand that the NPDES General Permits only authorize a specific discharge/activity when I comply with all conditions of the NPDES General Permit. I have read every condition of the NPDES General Permit I am requesting coverage under. I have determined that my project/activity and organization can, and will, comply with every condition of the applicable NPDES General Permit, and any and all legal obligations. I understand that I may only submit the NOI after determining that my project/activity and organization can, and will, comply with every condition of the applicable NPDES General Permit. I understand that if I cannot comply with any condition of the NPDES General Permit I need to either fix my organization so that I can comply or I cannot discharge water pollutants to State waters. I understand that the Notice of General Permit Coverage (NGPC) is not a permit; it is an authorization to comply with the already issued NPDES General Permit. \*

Yes.

NPDES general permits cannot cover "after the fact" discharges/activities. You are required to certify below that the information provided in this NOI does not include "after the fact" discharges/activities. \*

I certify that the information provided in this NOI does not contain "after the fact" discharges/activities.

You are required to report any discharges/activities associated with your project/facility that started before obtaining NPDES permit coverage. This only applies to discharges to State waters and activities that require NPDES permit coverage (e.g. construction activities that disturb one (1) acre or more). Please select one (1) of the options below. \*

I did not start any discharges/activities associated with my project/facility.

I certify under penalty of law that my proposed discharge will not impair any State waters (including but not limited to rivers, streams, wetlands, ponds, ground waters, and ocean), Native Hawaiian cultural resources (including but not limited to burial sites/wai, heiau, and taro lo'i), or the exercise of traditional Native Hawaiian cultural practices. \*

Yes, I certify.

If you answered No above, describe the step(s) you will take to reasonably protect those State waters, Native Hawaiian resources, or exercise of traditional Native Hawaiian cultural practices. Please only include the steps that have been accepted by the Office of Hawaiian Affairs and other appropriate agencies. Note: It is your responsibility under the Constitution of the State of Hawaii to mitigate any impacts.

Previous Section | **Next Section**

Steps: **Entry** > Processing Info > Review > Certify & Submit > Payment > Confirmation

**After providing information for a section, press the "Next Section" button to continue to the next section.**



# Requesting Coverage: Completing the NOI

- ▶ If section meets appropriate validation rules, you will move to next step in process.
- ▶ Visual cues provided by system:
  - ▶  Sections not yet visited marked with yellow star.
  - ▶  Sections with missing data marked with red x. Once all issues on section remedied green checkmark will appear.
  - ▶  Sections with required information filled out marked with green checkmark.
- ▶ Note: At any time, “Save for Later” button can be clicked to conclude data entry for time being. You can recommence process by clicking “History” link at top of form and selecting edit button next to your application.



# Requesting Coverage: Completing the NOI

## Application Sections

- ✔ 1a. NOI Requirements
- ✔ 1b. Emergency-Related Construction Activities
- ✔ 2. Owner Information
- ✔ 3. Operator or General Contractor Contact Information
- ✘ 4. Facility/Project Information
- ★ 5. Tax Map Key (TMK) No.
- ★ 6. Receiving State Water(s) Information
- ★ 7. Receiving Drainage System(s) Information
- ★ 8. Authorized Representative
- ★ 9. Discharge Specific Attachments



# Requesting Coverage: Completing the NOI

## Application Sections

1a. NOI Requirements
1b. Emergency-Related Construction Activities
2. Owner Information
3. Operator or General Contractor Contact Information
4. Facility/Project Information
5. Tax Map Key (TMK) No.
6. Receiving State Water(s) Information
7. Receiving Drainage System(s) Information
8. Authorized Representative
9. Discharge Specific Attachments

## CWB NOI Form (Section 1 a.)

- Certify you read and will comply with HAR 11-54 and 11-55.
- Certify your proposed discharge will not impair State waters, Native Hawaiian cultural resources (e.g. burial sites, heiau, or taro loi) or exercise of traditional Native Hawaiian cultural practices. Provide steps accepted by OHA and other appropriate agencies if you will so impair. You are responsible under Hawaii Constitution to mitigate impacts.



# Requesting Coverage: Completing the NOI

## Application Sections

✔ 1a. NOI Requirements
✦ 1b. Emergency-Related Construction Activities
✦ 2. Owner Information
✦ 3. Operator or General Contractor Contact Information
✦ 4. Facility/Project Information
✦ 5. Tax Map Key (TMK) No.
✦ 6. Receiving State Water(s) Information
✦ 7. Receiving Drainage System(s) Information
✦ 8. Authorized Representative
✦ 9. Discharge Specific Attachments

## CWB NOI Form (Section 1.b)

- Skip Section 1.b - does not apply to industrial storm water.



# Requesting Coverage: Completing the NOI

## Application Sections

✔ 1a. NOI Requirements
✔ 1b. Emergency-Related Construction
★ 2. Owner Information
★ 3. Operator or General Contractor
★ 4. Facility/Project Information
★ 5. Tax Map Key (TMK) No.
★ 6. Receiving State Water(s)
★ 7. Receiving Drainage System(s)
★ 8. Authorized Representative
★ 9. Discharge Specific Attachments

## CWB NOI Form (Section 2)

- NGPC can be issued to Owner (of the activity) or Operator (of the activity). The Owner may not necessarily be the landowner.
- If the Owner wishes to have NGPC issued to Operator, must receive written evidence that Owner authorizes Operator to apply on their behalf, and Owner agrees to comply with all NPDES permit conditions.
- Certifying Person must meet one of signatory type descriptions and be employed by entity being issued NGPC.



# Requesting Coverage: Completing the NOI

## Application Sections

✓ 1a. NOI Requirements
✓ 1b. Emergency-Related Construction
✓ 2. Owner Information
★ 3. Operator or General Contractor
★ 4. Facility/Project Information
★ 5. Tax Map Key (TMK) No.
★ 6. Receiving State Water(s)
★ 7. Receiving Drainage System(s)
★ 8. Authorized Representative
★ 9. Discharge Specific Attachments

## CWB NOI Form (Section 3)

- Provide operator information.



# Requesting Coverage: Completing the NOI

## Application Sections

✔ 1a. NOI Requirements
✔ 1b. Emergency-Related Construction
✔ 2. Owner Information
✔ 3. Operator or General Contractor
★ 4. Facility/Project Information
★ 5. Tax Map Key (TMK) No.
★ 6. Receiving State Water(s)
★ 7. Receiving Drainage System(s)
★ 8. Authorized Representative
★ 9. Discharge Specific Attachments

## CWB NOI Form (Section 4)

- Provide facility name.
- Facility street address is either physical address or, if no physical address is available, a description of the location (i.e. northwest corner of 1<sup>st</sup> Street and X Avenue).
- Facility Contact person can be design consultant.



# Requesting Coverage: Completing the NOI

## Application Sections

✔ 1a. NOI Requirements
✔ 1b. Emergency-Related Construction
✔ 2. Owner Information
✔ 3. Operator or General Contractor
✔ 4. Facility/Project Information
★ 5. Tax Map Key (TMK) No.
★ 6. Receiving State Water(s)
★ 7. Receiving Drainage System(s)
★ 8. Authorized Representative
★ 9. Discharge Specific Attachments

## CWB NOI Form (Section 5)

- Provide TMKs of project or facility.
- Download TMK spreadsheet.
- Input all TMKs associated with project.
- Upload completed TMK spreadsheet.



# Requesting Coverage: Completing the NOI

## Application Sections

✔ 1a. NOI Requirements
✔ 1b. Emergency-Related Construction
✔ 2. Owner Information
✔ 3. Operator or General Contractor
✔ 4. Facility/Project Information
✔ 5. Tax Map Key (TMK) No.
★ 6. Receiving State Water(s)
★ 7. Receiving Drainage System(s)
★ 8. Authorized Representative
★ 9. Discharge Specific Attachments

## CWB NOI Form (Section 6)

- Read definition of State waters.
- Receiving State water is first State water that receives discharge.
- Must specify receiving State water before NGPC can be issued.
- Provide receiving State water classification. Use links to HAR 11-54 and Water Quality Standards Maps.



# Requesting Coverage: Completing the NOI

[Find Me](#)

**Tax Map Key (TMK)**  
Enter a TMK and click Find to identify location (verify location on map below)

  
[Find](#)

**Address**  
Enter an address and click Find to identify location (verify location on map below)

  
[Find](#)

**Map**  
Drag marker on map to identify location



Map Satellite

Google

Map Data - Terms of Use Report a map error

## CWB NOI Form (Section 6) Continued

- Use map tool to enter discharge point coordinate.
- Enter TMK, nearby address, or drag marker on map tool to obtain discharge point coordinate.
- Press “+” button on top of section to add additional discharge points.



# Requesting Coverage: Completing the NOI

## Application Sections

- |                                      |
|--------------------------------------|
| ✔ 1a. NOI Requirements               |
| ✔ 1b. Emergency-Related Construction |
| ✔ 2. Owner Information               |
| ✔ 3. Operator or General Contractor  |
| ✔ 4. Facility/Project Information    |
| ✔ 5. Tax Map Key (TMK) No.           |
| ✔ 6. Receiving State Water(s)        |
| ★ 7. Receiving Drainage System(s)    |
| ★ 8. Authorized Representative       |
| ★ 9. Discharge Specific Attachments  |

## CWB NOI Form (Section 7)

- Indicate if discharge enters a drainage system prior to discharge to State water.
- Provide drainage system information.
- Attach Drainage System Owner's Approval to Discharge in this section.



# Requesting Coverage: Completing the NOI

## Application Sections

✓ 1a. NOI Requirements
✓ 1b. Emergency-Related Construction
✓ 2. Owner Information
✓ 3. Operator or General Contractor
✓ 4. Facility/Project Information
✓ 5. Tax Map Key (TMK) No.
✓ 6. Receiving State Water(s)
✓ 7. Receiving Drainage System(s)
★ 8. Authorized Representative
★ 9. Discharge Specific Attachments

## CWB NOI Form (Section 8)

- Use this section to authorize representative to act on Owner's behalf. (Optional)
- Must meet authorized representative definition in HAR 11-55-07(b) and must have financial responsibility for the Owner's organization. Design consultants may not be authorized representatives unless they are also construction managers.
- Only one (1) authorized representative allowed at any time.
- May change authorized rep by using CWB Compliance Form.
- Only one (1) authorization statement.



# Requesting Coverage: Completing the NOI

## Application Sections

- |                                      |
|--------------------------------------|
| ✓ 1a. NOI Requirements               |
| ✓ 1b. Emergency-Related Construction |
| ✓ 2. Owner Information               |
| ✓ 3. Operator or General Contractor  |
| ✓ 4. Facility/Project Information    |
| ✓ 5. Tax Map Key (TMK) No.           |
| ✓ 6. Receiving State Water(s)        |
| ✓ 7. Receiving Drainage System(s)    |
| ✓ 8. Authorized Representative       |
| ★ 9. Discharge Specific Attachments  |

## CWB NOI Form (Section 9)

- Specify discharge specific Form B.
- Download and complete discharge specific Form B.
- Upload completed attachments.
- **Please only provide information requested.**
- Multiple files may be uploaded. Please keep each file under 20 MB. Files greater than 20 MB may not upload properly.
- Check your files to make sure they have been fully uploaded by clicking on the file name to view the uploaded document.



# Requesting Coverage: Completing the NOI

## Application Sections

- ✓ 1a. NOI Requirements
- ✓ 1b. Emergency-Related Construction
- ✓ 2. Owner Information
- ✓ 3. Operator or General Contractor
- ✓ 4. Facility/Project Information
- ✓ 5. Tax Map Key (TMK) No.
- ✓ 6. Receiving State Water(s)
- ✓ 7. Receiving Drainage System(s)
- ✓ 8. Authorized Representative
- ★ 9. Discharge Specific Attachments

## CWB NOI Form (Section 9) continued

### – Storm Water Pollution Control Plan (SWPCP)

- Read section 6 of the HAR Ch. 11–55, Appendix B for SWPCP requirements.
- Prepare and upload your SWPCP.



# Requesting Coverage: Processing Info Step

recovered groundwater, and contaminated storm water runoff from the product storage and handling areas.

[Click on this link to download NOI Form H.](#)

NOI Form I - Discharges of treated process wastewater associated with well drilling activities. NPDES permit coverage is required for discharges to State waters of treated process wastewater associated with well drilling activities. Treated process wastewater includes well drilling slurries, lubricating fluids wastewaters, and well purge wastewaters.

[Click on this link to download NOI Form I.](#)

NOI Form K - Discharges of storm water and certain non-storm water discharges from small Municipal Separate Storm Sewer Systems (MS4s). NPDES permit coverage is required for storm water and certain non-storm water discharges to State waters from small MS4s.

[Click on this link to download NOI Form K.](#)

NOI Form L - Discharges of circulation water from decorative ponds or tanks. NPDES permit coverage is required for discharges to State waters of circulation water from decorative ponds or tanks containing fish or other aquatic species.

[Click on this link to download NOI Form L.](#)

[Previous Section](#) [Next Section](#)

Steps: [Entry](#) > [Processing Info](#) > [Review](#) > [Certify & Submit](#) > [Payment](#) > [Confirmation](#)

[Save for Later](#) [Next Step](#)

**After you completed all sections, press Next Step button to continue to Processing Info Step.**



# Requesting Coverage: Processing Info Step

## Processing Information

Steps: [Entry](#) > [Processing Info](#) > [Review](#) > [Certify & Submit](#) > [Payment](#) > [Confirmation](#)

This screen allows you to provide the reason for the application as well as any applicable project types. If an applicable project type is selected, please provide any referential information for your reference. Please note that your application is not be visible/available to the HIDO until you have completed the Certify and Submit step for the application.

### CWB NOI Form

(Submission Id: 1VC-NJF0-P4YN, v1)

Please specify the reasons for the submission (e.g., new permit, existing permit renewal or permit modification) and specify any applicable project types. If a project type is specified, you will be required to also justify why the project may be eligible for the specified project type.

Select the reason for this submission: \*

New

Select the appropriate fee categorization for your application: \*

Base Fee

Select applicable project types:

ARRA Project  
Green House Gas Emissions Reduction  
Renewable Energy  
Waste Reduction, Reuse, Recycle

Use the "Ctrl" key to select multiple options.

If selected, please provide referential information for your selection.

Save for Later

Steps: [Entry](#) > [Processing Info](#) > [Review](#) > [Certify & Submit](#) > [Payment](#) > [Confirmation](#)

Previous Step

Next Step

## Processing Information

- Provide reason for submission (new application).
- Select Base Fee (\$500).
- Select applicable project type.
  - Hold Ctrl and left mouse click to select multiple project types.
  - Hold Ctrl and left mouse click to deselect in case of mistake.
- Press Next Step button to continue to Review Step.



# Requesting Coverage: Review Step

## Review

This screen allows you to review the application to confirm the application is populated completely and accurately, prior to certification and submission. Please note that your application is not be visible/available to the HI DOH until you have completed the Certify and Submit step for the application.

Steps:

[Entry](#) > [Processing Info](#) > [Review](#) > [Certify & Submit](#) > [Payment](#) > [Confirmation](#)

## CWB NOI Form

(Submission Id: 1VC-NJF0-P4YN, v1)

### 1a. NOI Requirements

I certify: I have read HAR, Chapters 11-54 and 11-55. I understand that State law prohibits any water pollutant to be discharged to a State water except in compliance with HAR, Chapters 11-54 and 11-55. I understand that the NPDES General Permits are a privilege and not my right or entitlement. I understand that the NPDES General Permits are rules, not permits to be issued. I understand that the NPDES General Permits only authorize a specific discharge/activity when I comply with all conditions of the NPDES General Permit. I have read every condition of the NPDES General Permit I am requesting coverage under. I have determined that my project/activity and organization can, and will, comply with every condition of the applicable NPDES General Permit, and any and all legal obligations. I understand that I may only submit the NOI after determining that my project/activity and organization can, and will, comply with every condition of the applicable NPDES General Permit. I understand that if I cannot comply with any condition of the NPDES General Permit I need to either fix my organization so that I can comply or I cannot discharge water pollutants to State waters. I understand that the Notice of General Permit Coverage (NGPC) is not a permit; it is an authorization to comply with the already issued NPDES General Permit.

Yes.

NPDES general permits cannot cover "after the fact" discharges/activities. You are required to certify below that the information provided in this NOI does not include "after the fact" discharges/activities.

I certify that the information provided in this NOI does not contain "after the fact" discharges/activities.

You are required to report any discharges/activities associated with your project/facility that started before obtaining NPDES permit coverage. This only applies to discharges to State waters and activities that require NPDES permit coverage [e.g. construction activities that disturb one (1) acre or more]. Please select one (1) of the options below.

I did not start any discharges/activities associated with my project/facility.



# Requesting Coverage: Review Step

Form H - Discharges of treated process wastewater associated with petroleum bulk stations and terminals. NPDES permit coverage is required for discharges to State waters of treated process wastewater effluent from petroleum bulk stations and terminals. Treated process wastewater effluent includes tank water draws, product displacement process wastewater, wash down and fire hydrant system test waters, service station tank draws, recovered groundwater, and contaminated storm water runoff from the product storage and handling areas.

Form I - Discharges of treated process wastewater associated with well drilling activities. NPDES permit coverage is required for discharges to State waters of treated process wastewater associated with well drilling activities. Treated process wastewater includes well drilling slurries, lubricating fluids wastewaters, and well purge wastewaters.

Form K - Discharges of storm water and certain non-storm water discharges from small Municipal Separate Storm Sewer Systems (MS4s). NPDES permit coverage is required for storm water and certain non-storm water discharges to State waters from small MS4s.

Form L - Discharges of circulation water from decorative ponds or tanks. NPDES permit coverage is required for discharges to State waters of circulation water from decorative ponds or tanks containing fish or other aquatic species.

Form 2A - Pollutant discharges from a publicly owned treatment works to a State water.

Form 2B - Pollutant discharges from a concentrated animal feeding operation or aquatic animal production facility to a State water.

Form 2C - Discharges of wastewater to a State water from an existing facility, other than described in Form 2A and 2B.

Form 2D - Discharges of process wastewater to a State water from a new, proposed facility, other than described in Form 2A and 2B. Process wastewater is water that comes into direct contact with or results from the production or use of raw materials, intermediate product, finished product, byproduct, waste product, or wastewater.

Form 2E - Discharges of nonprocess wastewater which is not regulated by effluent limitation guidelines or new source performance standards. This form is intended primarily for use by dischargers (new or existing) of sanitary wastes and noncontact cooling water. It may not be used for discharges of storm water runoff or by educational, medical, or commercial chemical laboratories, or by publicly owned treatment works.

Form 2S - Sewage sludge (biosolids) for new and existing treatment works treating domestic sewage.

ZOM Form - Zone of Mixing (ZOM).

Steps: [Entry](#) > [Processing Info](#) > [Review](#) > [Certify & Submit](#) > [Payment](#) > [Confirmation](#)

Save for Later

Print

Previous Step

Next Step



# Requesting Coverage: Certify and Submit

## Certify and Submit

This step allows you to certify the application as complete and accurate and to submit the application to HI DOH for review and processing. Please note that your application is not be visible/available to the HI EHA until you have completed this step for the application.

### CWB NOI Form

(Submission Id: 1VC-NJF0-P4YN, v1)

### Certification Requirements

Please download the Transmittal Requirements and Certification Statement for e-Permitting Individual NPDES Application Submissions form. Follow the instructions to complete and submit this form. Processing of your Individual NPDES application will not begin until the DOH-CWB receives your completed form.

### Certification Form

Click [here](#) to download the required certification form for this application. You will be required to print, sign and remit (to the address specified on the form) this certification form.

[Save for Later](#)

Steps:

[Entry](#) > [Processing Info](#) > [Review](#) > [Certify & Submit](#) > [Payment](#) > [Confirmation](#)

Steps:

[Entry](#) > [Processing Info](#) > [Review](#) > [Certify & Submit](#) > [Payment](#) > [Confirmation](#)

[Previous Step](#)

[Submit Application](#)

Click link to download Certification. You must click on link to continue.



# Requesting Coverage: Certify and Submit



**TRANSMITTAL REQUIREMENTS AND CERTIFICATION STATEMENT FOR E-PERMITTING NOTICE OF INTENT (NOI) SUBMISSIONS**

1. Submission and File Numbers

e-Permitting Submission #: \_\_\_\_\_

I am submitting a (check only one):

Initial NOI.

Revised NOI, File Number: \_\_\_\_\_

NOI for an Already Issued NGPC, Current NGPC File Number: \_\_\_\_\_

2. Certification Statement

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature \_\_\_\_\_ Date Signed \_\_\_\_\_

Printed First and Last Name \_\_\_\_\_

3. Transmittal Requirements (Check all.)

I have read the instructions on Pages 2 and 3.

If I do not follow all of the instructions on Pages 2 and 3, I acknowledge that:

a. This submittal will not be accepted by the Clean Water Branch (CWB);

b. Processing of my NOI will not begin;

c. I am delaying the processing of my NOI; and

d. The CWB may deny my request for NPDES general permit coverage with or without prejudice.

The signature provided in Item No. 2 is an original signature.

My CD or DVD is attached. This CD or DVD contains only the downloaded e-Permitting submission identified in Item No. 1 above. I have not altered this file.

4. Filing Fee (Check the applicable box.)

A \$500 check made payable to the State of Hawaii is attached.

The filing fee was paid online through the e-Permitting Portal.

I am submitting a Revised NOI. My filing fee has already been paid under the initial submittal.

I am a State agency, and I am requesting a Bill for Collection.

Page 1 of 3

- Submit to DOH-CWB 1) Original certification signature (hard copy) and 2) a CD or DVD containing only downloaded e-Permitting submission, including all attachments.
- To download submission, click on History Link in the e-Permitting Portal (after you submitted the application). Locate your submission and press view button under the Action column. Press Download Submission button. A PDF file will be generated if you have no attachments. A ZIP file will be created if you have attachments. Check ZIP file to confirm that all of your attachments uploaded successfully in e-Permitting Portal. Save PDF or ZIP file on CD or DVD.
- NOI processing does not begin until original signature and CD/DVD received.



# Requesting Coverage: Certify and Submit

## Certify and Submit

This step allows you to certify the application as complete and accurate and to submit the application to HI DOH for review and processing. Please note that your application is not be visible/available to the HI EHA until you have completed this step for the application.

## CWB NOI Form

(Submission Id: 1VC-NJF0-P4YN, v1)

## Certification Requirements

Please download the Transmittal Requirements and Certification Statement for e-Permitting Individual NPDES Application Submissions form. Follow the instructions to complete and submit this form. Processing of your Individual NPDES application will not begin until the DOH-CWB receives your completed form.

## Certification Form

Click [here](#) to download the required certification form for this application. You will be required to print, sign and remit (to the address specified on the form) this certification form.

Steps:

[Entry](#) > [Processing Info](#) > [Review](#) > [Certify & Submit](#) > [Payment](#) > [Confirmation](#)

Steps:

[Entry](#) > [Processing Info](#) > [Review](#) > [Certify & Submit](#) > [Payment](#) > [Confirmation](#)

[Save for Later](#)

[Previous Step](#)

[Submit Application](#)



# Requesting Coverage: Payment

**Payment**

This step allows you to pay any fees required for the application. Please note that your application will not begin processing until full payment has been received HI DOH.

**CWB NOI Form C Demonstration**  
(Submission Id: 1CT-G6V3-HYJF, v1)

In order to complete your submission and initiate the processing of your permit, your application must be accompanied by payment for the applicable processing fees.

CWB NOI Filing Fee - Base Fee:  
\$500.00

**On-line Payment**  
Online payments are made through payment processor PayPal and you will be redirected to their website to complete the transaction.

Pay Online:  
Payments received through the pay online option are processed immediately.

Pay Later:  
Permit application payments that are deferred will not be processed until payment has been received.

[Pay Later](#) [Pay Online](#)

**Offline Payment**  
Please include your submission number with your mailed payment and mail to:

919 Ala Moana Blvd.  
Room 301  
Honolulu, Hawaii 96814-4520

Note: Offline payments will not be processed until payment has cleared.

[Pay Offline](#)

Steps: Entry > Processing Info > Review > Certify & Submit > **Payment** > Confirmation

**\$500 Filing Fee.**

**Pay online through PayPal.**



# Requesting Coverage: Payment

**Payment**

This step allows you to pay any fees required for the application. Please note that your application will not begin processing until full payment has been received HI DOH.

**CWB NOI Form C Demonstration**  
(Submission Id: 1CT-G6V3-HYJF, v1)

In order to complete your submission and initiate the processing of your permit, your application must be accompanied by payment for the applicable processing fees.

CWB NOI Filing Fee - Base Fee:  
\$500.00

**On-line Payment**

Online payments are made through payment processor PayPal and you will be redirected to their website to complete the transaction.

**Pay Online:**  
Payments received through the pay online option are processed immediately.

**Pay Later:**  
Permit application payments that are deferred will not be processed until payment has been received.

[Pay Later](#) [Pay Online](#)

**Offline Payment**

Please include your submission number with your mailed payment and mail to:

919 Ala Moana Blvd.  
Room 301  
Honolulu, Hawaii 96814-4520

Note: Offline payments will not be processed until payment has cleared.

[Pay Offline](#)

Steps: Entry > Processing info > Review > Certify & submit > **Payment** > Confirmation

**-\$500 Filing Fee.  
-Make checks  
payable to State  
of Hawaii.**

**Or pay offline .**



# Requesting Coverage: Confirmation

(Submission Id: 13T-RSQW-DJHG, v1)

Congratulations! You have successfully submitted payment for your permit application.

Submission #:	Amount Paid:	Submitted:
13T-RSQW-DJHG	\$0.00	6/30/2011 1:13:45 PM

You can track the processing of your application on your [submission history page](#) or by viewing the details of the [permit application](#)

- ▶ Confirmation phase.
  - Confirms application submission through e-Permitting Portal.
  - Unique Submission # assigned to submission for tracking purposes.



# Requesting Coverage: Revising

- ▶ If DOH–CWB has comments on NOI, you will be sent comments via email.
- ▶ To revise NOI to respond to DOH–CWB comments:
  - Select History from top menu.



# Requesting Coverage: Revising

- ▶ Application submission history displayed.

## Permit Application Submission History

Total records: 13 Showing 13 (filtered from total records)

Filter:

 <u>Submission #</u>	 Submitted	 Submission Name	 Status	Actions
10X-7TXC-3TME		Drinking Water Well Permit (Submission Id: 10X-7TXC-3TME)	Draft	 
10W-NCE4-HYDY		Clean Water NPDES Individual (Submission Id: 10W-NCE4-HYDY)	Draft	 
10K-34GT-MZA0	2/17/2010 12:00:00 AM	Hazardous Waste Permit	Revised	
10K-34E8-QVQM	2/17/2010 12:00:00 AM	Deepwater Drilling Permit	On-Hold	
10K-33E2-PSTR	2/17/2010 12:00:00 AM	Wind Farm Permit	In-Review	
10K-337W-Y1JR	2/16/2010 12:00:00 AM	Clinic Permit	Submitted	



# Requesting Coverage: Revising

## ▶ Status

- Draft = NOI not submitted through e-Permitting Portal.
- Submitted = NOI submitted through e-Permitting Portal.
- In Review = DOH-CWB is reviewing NOI.
- Action Required = DOH-CWB has comments on NOI. Comments will be sent via email.
- On-Hold = DOH-CWB will issue administrative extension on renewal NOI.
- Issued = NGPC will be issued.
- Denied = Request for general permit coverage will be denied.



# Requesting Coverage: Revising

To revise application submission:

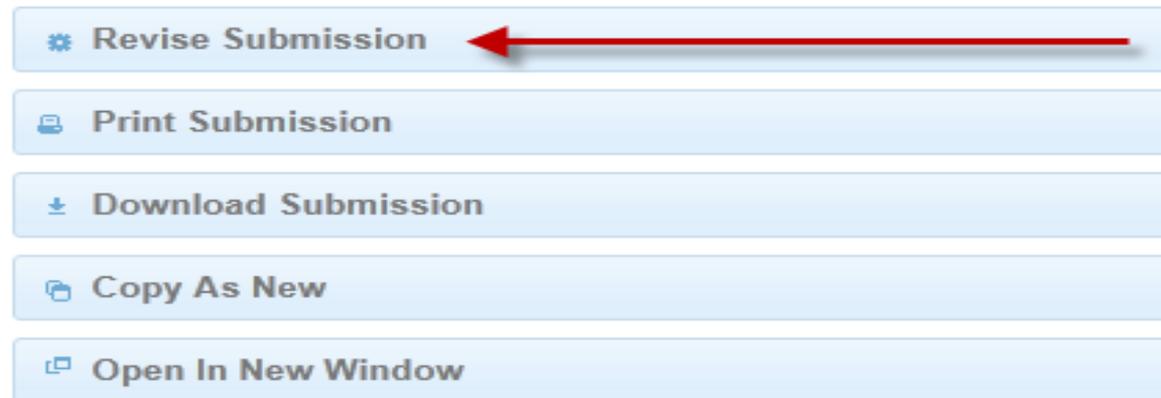
- ▶ Select history from top menu.
- ▶ Click view icon (  ).



# Requesting Coverage: Revising

- ▶ Click Revise Submission button on action panel.

## Actions



- ▶ New version of submission will be created for you to edit.
- ▶ Complete and Submit Form. Submit certification and CD/DVD.



# Notice of General Permit Coverage (NGPC)



# NGPC

- ▶ DOH issues a NGPC if NOI is complete.
- ▶ NGPC is not a permit. It is an authorization notifying you that you are now covered under the Appendix B NPDES Industrial Storm Water General Permit provided that you comply with all the conditions.





Certifying Person

R#####.FNL.14

Date

Page 2

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**criminal penalties for the Permittee and their authorized representative as provided in Clean Water Act, Section 309 and HRS, Section 342D-35.**

As a reminder, this general permit requires the Permittee to:

1. Design, implement, operate, and maintain the project's **Storm Water Pollution Control Plan** to ensure that the discharge will not cause or contribute to a violation of applicable State water quality standards (WQS). The effluent shall comply with WQS and the effluent limitations required in this general permit prior to any discharge to State waters.
2. Record the date, starting and ending times, and duration (e.g., hours, minutes) of each discharge and report the information in conjunction with the Discharge Monitoring Report (DMR). Refer to the general permit for the DMR due date(s) and any additional monitoring/reporting requirements. The discharge of industrial storm water shall be monitored by the Permittee as specified below:

Effluent Parameter (units) <sup>a</sup>	Effluent Limitation {1} <sup>a</sup>	Minimum Monitoring Frequency {2} <sup>a</sup>	Type of Sample {3} <sup>a</sup>
Flow (gallons) <sup>a</sup>	{5} <sup>a</sup>	Annually <sup>a</sup>	Calculated or Estimated <sup>a</sup>
Biochemical Oxygen Demand (5-Day) (mg/l) <sup>a</sup>	{5} <sup>a</sup>	Annually <sup>a</sup>	Composite {4} <sup>a</sup>
Chemical Oxygen Demand (mg/l) <sup>a</sup>	120 <sup>a</sup>	Annually <sup>a</sup>	Composite {4} <sup>a</sup>
Total Suspended Solids (mg/l) <sup>a</sup>	50.0 <sup>a</sup> ¶ 30.0 <sup>a</sup> ** <sup>a</sup>	Annually <sup>a</sup>	Composite {4} <sup>a</sup>
Total Phosphorus (mg/l) <sup>a</sup>	100.0 <sup>a</sup> ¶ 60.0 <sup>a</sup> ** <sup>a</sup>	Annually <sup>a</sup>	Composite {4} <sup>a</sup>
Total Nitrogen (mg/l) {6} <sup>a</sup>	520.0 <sup>a</sup> ¶ 380.0 <sup>a</sup> ** <sup>a</sup>	Annually <sup>a</sup>	Composite {4} <sup>a</sup>
Nitrate + Nitrite Nitrogen (mg/l) <sup>a</sup>	180.0 <sup>a</sup> ¶ 90.0 <sup>a</sup> ** <sup>a</sup>	Annually <sup>a</sup>	Composite {4} <sup>a</sup>
Oil and Grease (mg/l) <sup>a</sup>	15 <sup>a</sup>	Annually <sup>a</sup>	Grab {7} <sup>a</sup>
pH Range (Standard Units) <sup>a</sup>	5.5-8.0 <sup>a</sup>	Annually <sup>a</sup>	Grab {8} <sup>a</sup>
Aluminum (µg/l) {9} <sup>a</sup>	750 <sup>a</sup>	Annually <sup>a</sup>	Composite {4} <sup>a</sup>
Copper (µg/l) {9} <sup>a</sup>	6+ <sup>a</sup>	Annually <sup>a</sup>	Composite {4} <sup>a</sup>
Lead (µg/l) {9} <sup>a</sup>	29+ <sup>a</sup>	Annually <sup>a</sup>	Composite {4} <sup>a</sup>
Zinc (µg/l) {9} <sup>a</sup>	22+ <sup>a</sup>	Annually <sup>a</sup>	Composite {4} <sup>a</sup>
Iron (µg/l) {9} <sup>a</sup>	1,000 <sup>a</sup>	Annually <sup>a</sup>	Composite {4} <sup>a</sup>



Certifying Person → R#####.FNL.14

Date

Page 5

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If you have any questions, please contact the Mr./Ms. of the Enforcement Section or Mr./Ms. of the Engineering Section, CWB, at (808) 586-4309. ¶

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Sincerely, ¶

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STUART YAMADA, P.E., CHIEF  
Environmental Management Division ¶

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GH:ng ¶

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Enclosure: Receipt No. 42237 for \$500 Filing Fee only ¶

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c:→ e-Permitting Submitter [via e-mail] (w/o encl.) ¶  
→ Owner Contact Person [via e-mail] (w/o encl.) ¶  
→ Authorized Representative [via e-mail] (w/o encl.) ¶  
→ Facility Contact Person [via e-mail] (w/o encl.) ¶  
→ Operator Contact [via e-mail] (w/o encl.) ¶  
→ DHO CWB Staff (if outer island project) [via e-mail] (w/o encl.) ¶



# NGPC Compliance Submittals



# NGPC Compliance Submittals

- ▶ All NGPC compliance submittals must be submitted online through e-Permitting CWB Compliance Submittal Form.
  - Form used to submit all NPDES permit and NGPC compliance submittals.
  - Standardizes all compliance submittals and streamlines processing.

e-Permitting Portal website:

<https://eha-cloud.doh.hawaii.gov/epermit/View/default.aspx>



# NGPC Compliance Submittals

- ▶ After you submit CWB Compliance Submittal form through e-Permitting Portal and deliver completed Certification form and CD/DVD to CWB:
  - CWB will contact you only if we have concerns on the submittal.
  - E-Permitting submission status will be changed to “Issued” indicating that your submission has been processed and CWB has no comments at this time.
  - **Do not contact CWB about status.**



# Questions?

- ▶ Contact information for e-Permitting Portal questions.
  - Web Admin Email: [epwebadmin@doh.hawaii.gov](mailto:epwebadmin@doh.hawaii.gov)
  - Web Admin Phone: (808) 586-4350
  - Address: Environmental Health Administration  
Hawaii Department of Health  
1250 Punchbowl Street  
Honolulu, Hawaii 96813
  
- ▶ Contact information for NPDES General Permit questions.
  - DOH-CWB Email: [cleanwaterbranch@doh.hawaii.gov](mailto:cleanwaterbranch@doh.hawaii.gov)
  - DOH Phone: (808) 586-4309
  - Address: DOH-CWB  
919 Ala Moana Blvd, Room 301  
Honolulu, Hawaii 96814

