

**S-9: Application for a Noncovered Source Permit Renewal**

Each application for permit renewal shall be submitted to the Director of Health (hereafter, Director) a minimum of **sixty days** prior to the date of permit expiration. In providing the required information, reference the corresponding letters and numbers listed below.

- I. In accordance with Hawaii Administrative Rules (HAR) §11-60.1-74, the following information is required:**
- A. Statement certifying that no changes have been made in the design or operation of the source as proposed in the initial and any subsequent Noncovered Source Permit applications. If changes have occurred or are being proposed, the applicant shall provide a description of those changes such as work practices, operations, equipment design, and monitoring procedures.
  - B. Equipment Specifications:
    - 1. Maximum design capacity.
    - 2. Fuel type.
    - 3. Fuel use.
    - 4. Production capacity.
    - 5. Production rates.
    - 6. Raw materials.
    - 7. Provide any manufacturer's literature.
  - C. Provide detailed descriptions of all processes and products. Also, provide any reasonably anticipated alternative operating scenarios, associated processes, and products.
  - D. Identify and describe in detail all air pollution control equipment and compliance monitoring devices or activities planned by the owner or operator, and to the extent of available information, an estimate of emissions before and after controls. Provide all calculations and assumptions.
  - E. Current operational limitations or work practices, or for noncovered sources that have not yet begun operation, such limitations or practices which the owner or operator of the noncovered source plans to implement that affect emissions of any regulated or hazardous air pollutants at the source.
  - F. Provide a detailed schedule for construction or modification of the proposed noncovered source, including any major milestones, if applicable.
  - G. Provide an explanation of all proposed exemptions from any applicable requirement(s).
  - H. A Compliance Plan, Form C-1.
- II. Submit an application fee according to the Application Fee Schedule in the Instructions for Applying for an Air Pollution Control Permit.**

**III. Provide other information as follows:**

- A. As required by any applicable requirement or as requested and deemed necessary by the Director to make a decision on the application.
- B. As may be necessary to implement and enforce other applicable requirements of the Clean Air Act or of HAR Chapter 11-60.1 or to determine the applicability of such requirements.

**IV. The Director reserves the right to request the following information:**

- A. An assessment of the ambient air quality impact of the noncovered source or modification. The assessment shall include all supporting data, calculations and assumptions, and a comparison with the National Ambient Air Quality Standards and State Ambient Air Quality Standards.
- B. A risk assessment of the air quality related impacts caused by the noncovered source or modification to the surrounding environment.
- C. Results of source emissions testing, ambient air quality monitoring, or both.
- D. Information on other available control technologies.

**V. An application shall be determined to be complete only when all of the following have been complied with:**

- A. All information required or requested in numbers **I, III, and IV** has been submitted.
- B. All documents requiring certification have been certified pursuant to HAR §11-60.1-4.
- C. All applicable fees have been submitted.
- D. The Director has certified that the application is complete.

**VI. The Director shall not continue to act upon or consider any incomplete application.**

- A. The Director shall notify the applicant in writing whether the application is complete. Unless the Director requests additional information or notifies the applicant of incompleteness within sixty days of receipt of an application, the application shall be deemed complete.
- B. During the processing of an application that has been determined or deemed complete if the Director determines that additional information is necessary to evaluate or take final action on the application, the Director may request such information in writing and set a reasonable deadline for a response. As set forth in HAR §11-60.1-62, the noncovered source ability to operate and the validity of the Noncovered Source Permit shall continue beyond the permit expiration date, until the final permit is issued or denied, provided the applicant submits all additional information within the reasonable deadline specified by the Director.

**VII. The Director, in writing, shall approve, conditionally approve, or deny an application for renewal of a Noncovered Source Permit, including an application for renewal requesting coverage under a noncovered source general permit, within six months after receipt of a complete application. If the application for renewal has not been approved or denied within six months after a complete application is received, the Noncovered Source Permit and all its terms and conditions shall remain in effect and not expire until the application for renewal has been approved or denied.**