

Hawaii Department of Health  
Adult Mental Health Division (AMHD)  
**Request for Information (RFI) Response Summary**  
**RFI No. AMHD 420-5-15**  
**Assessment Services**  
Statewide

A Request for Information for Assessment Services for individuals with severe and persistent mental illness was issued on August 29, 2014. Written feedback was received from one respondent. Below is a summary of the response received through this process as they relate to the questions from the RFI.

The respondent stated that she has recent experience performing the type of assessments described in the RFI and would submit a proposal application, if a RFP was issued for this service.

The respondent reported that there were no challenges in her prior experience as an AMHD Assessor and is not aware of any local demographic concerns, resource issues, or other special conditions that should be taken into consideration when developing a RFP for this service.

The respondent stated that she has mechanisms in place to assure that she will be able to fulfill the terms and conditions of her assignments and has a realistic understanding and expectation of what she'll experience when conducting assessments. Her past experience conducting assessments and 14 years in clinical practice provides her with a background to be tolerant of behaviors, attitudes or belief structures that may deviate from what is considered to be the norm.

Completion of an eligibility assessment typically takes between 2 and 2-1/2 hours. The respondent stated that she would be able to complete between 3 and 15 assessments per week, dependent upon location and travel time, and whether full-time or part-time.

The AMHD is specifically looking for individuals who can provide assessment services on the neighbor islands. The respondent resides on Oahu but is able to travel up to 1 time per week to the neighbor islands.

Respondents were asked to propose how it would provide current information on available appointments, dates and times, so AMHD can schedule eligibility determinations with the Consumer, during the initial telephone call. The respondent can be available by phone up to 24-hours per day or can provide a schedule on a monthly basis.

AMHD appreciates the participation in submitting a response regarding the RFI for Assessment Services. AMHD will review the comments and make a determination on whether or not this will result in an RFP.